



UXBRIDGE PLANNING BOARD

APPROVAL NOT REQUIRED (ANR) CHECKLIST

1. **General.** Any person who submits an Approval Not Required (ANR or 81P) application to the Planning Board for approval shall file the following with the Board:

___ A properly executed application (FORM A) with original signatures.

___ An original drawing of the ANR Plan with a dark line on white background and seven (7) copies (11" x 17") of the Plans and (7) copies of the application.

___ An electronic copy of the original drawing of the ANR Plan and completed application.

___ A filing application fee, in accordance with Section 7C, tendered by check, made payable to the Town of Uxbridge.

Per the Planning Board fee schedule (revised April 11, 2012), as approved by the Board of Selectmen, ANR plans (81Ps) the Application fee is \$100.00 for up to two (2) lots or parcels and \$20.00 for each additional lot, right-of-way, etc.

2. **Contents.** The Approval Not Required Plan shall be prepared by an engineer or surveyor and shall be clearly and legibly drawn. The plan shall be at a scale of one (1) inch equals forty (40) feet or such other scale as the Board may accept to show details clearly and adequately. Sheet sizes shall preferably not exceed 24"x36". If multiple sheets are used, they shall be accompanied by an index sheet showing the entire subdivision. The plans shall contain the following information:

- ANR Application name, boundaries, north point, date and scale.
- Name and address of record owner, applicant, engineer or surveyor.
- Existing and proposed lines of streets, ways, lots, easements, and public or common areas within the property.
- Sufficient data to determine the location, direction and length of every street and way line, lot line and boundary line, and to establish these lines on the ground.
- Location of all permanent monuments properly identified as to whether existing or proposed.
- Location, names, and present widths of streets bounding, approaching or within reasonable proximity of the subdivision.
- Suitable space to record the action of the Board and signatures of the members of the Board (or officially authorized persons).
- Existing and proposed topography at a suitable contour interval as required by the Board.



UXBRIDGE PLANNING BOARD

- Profiles on the exterior lines of proposed streets at a horizontal scale of one (1) inch equals forty (40) feet and vertical scale of one (1) inch equals four (4) feet, or such other scales acceptable to the Board. Reference point for elevations shall be shown.
- Proposed layout of storm drainage, water supply and sewage disposal systems.
- Plans must include all utilities (electrical, water, sewer, cable, and gas).

An application and Plan will be deemed incomplete if the preceding components are not included at the time of submission. The Planning Board will not accept or review an incomplete application.

The Planning Department is located in Room 205 at Uxbridge Town Hall, and can be contacted at 508-278-8600 x2013, planning@uxbridge-ma.gov.