



TOWN OF UXBRIDGE
PUBLIC SAFETY COMMITTEE
UXBRIDGE, MASSACHUSETTS 01569

Chairman: Marc Montminy, Chief of Police
Benn S. Sherman, Director DPW
Frank Tiano, School Superintendent
Angie Ellison, Town Manager
Tom Dion, Interim Fire Chief

MEETING MINUTES

MEETING DATE: December 18, 2018
MEETING LOCATION: Uxbridge Police Department, 275 Douglas Street

COMMITTEE MEMBERS PRESENT:

Marc Montminy	Chief of Police
Benn Sherman	Director DPW
Frank Tiano	School Superintendent
Angie Ellison	Town Manager
Tom Dion	Interim Fire Chief

OTHERS IN ATTENDANCE:

Jeanne Daley	Recording Secretary PSC
Joann Lindenmayer	BOH
Kristin Black	BOH Agent
Michael Gallerani	Economic Development & Community Planning

I. CALL TO ORDER

It being 9:02 am, the meeting being properly posted, duly called and a quorum being present, the meeting was called to order by Chairman, Marc Montminy.

II. OLD BUSINESS

A. Approval of Minutes:

- a.) September 18, 2018 The Board reviewed the minutes. Motion made by Angie Ellison to approve the minutes seconded by Benn Sherman. Motion carried as followed:
4-0-1. Tom Dion abstaining.
- b.) October 23, 2018 The Board reviewed the minutes. Motion made by Marc Montminy to approve the minutes, seconded by Benn Sherman. Motion carried as followed:
2-0-3. Angie Ellison, Frank Tiano and Tom Dion abstained.

B. New Name for High Street Extension:

Discussion was held on whether High Street extension was or was not a town road and should Campanelli be allowed to name the High Street Extension or choose a name from the veterans list as is the procedure for new roads. Angie said Campanelli will have a lot of internal streets within their complex that they can name whatever they choose. Frank Tiano asked if it was on their property or town property. Angie and Benn both commented that High Street extension is a Town Road. Benn said the committee should go with existing policy and name the street from the veterans list of names. The motion was placed on hold waiting for the list to be emailed.

**** Motion made by Marc Montminy that the committee propose to the Board of Selectmen that the extension off of High Street be named Callahan Way. This was seconded by Tom Dion. Motion carried as follows: 5-0-0**



C. Susan VanderZicht traffic concerns William St. and Rawson St., Update.

The area above is surrounded by farmland and the road has recently been repaved. There have been no complaints within the last 30 days and Chief Montminy will increase patrols in the area.

III. NEW BUSINESS

A. Emergency Management.

Chief Montminy discussed the functions of Emergency Management which is being overseen by an individual who volunteers his time. Job is bigger than his ability to fulfill. Chief's goal is to review what the town currently has and report back to the committee on the state of the town's affairs. Chief Montminy said there are enough resources and he will prepare recommendations and grant funding opportunities and present them to Angie for some decision making. Angie said when we apply to MVP we can let them know that we already have all this in place and this will all tie in nicely and be a great resource. We can also let them know that we have this in place and our next step will be to get updated communications.

Chief's goal is to relieve Marc Blair of this responsibility and ask him to concentrate on CERT. We really need to build enthusiasm behind the CERT Team. We have 3-4 people on this team and one of them is Marc. We need to address the CERT Team and let them know they have a purpose.

B. Code RED Reverse 911.

Chief Montminy had a training session with the people from Code RED. His experience was with Everbridge. Everbridge charges per component whereas Code RED the town purchased the whole system and we can do whatever we would like with it. Frank Tiano said that the school has its own and asked if it would replace it. Chief asked Frank if there is any opportunity to interconnect the systems and this would be something that would need to be asked. Chief showed a power point to the members to better explain what and how Code RED works.

There was question on who was the Administrator on the account and based on Benn's experience the administrator was the Town Managers office and the PIO would be the point person. Chief said that PIO would be coming in and walking him through the process. Kristin said that the problem in the past has been that part time or volunteer people have been in charge and could not devote enough time that was needed.

C. PIO function.

A discussion was held on what the role and responsibility of the PIO for the Town was. Chief Montminy's understanding of the PIO was that the person was the press information officer who was someone from within the police department who reports on crime to the press. It would be the person that the press would call on a daily basis when they want to know more about cases and if the police department wanted to provide a statement. That would be a traditional role of a PIO. The current PIO does not think that this is her role. She is only called out during events when there is someone who is needed to handle the press. The fire department uses the PIO three times for big events. Part of the issue is the infrequency the Town Manager feels that for each event the PIO would get a fee. The PIO structure as it exists is still valid. Chief Montminy said that for right now the PIO will be kept for large events. For inside he would like to keep a stronger control on day to day social media. Social media needs



to be kept under control and this is how he feels about his department but each department would have to understand that they need a PIO to be responsible for the press and the department head responsible for the event.

D. Social Media Archiving

Chief Montminy discussed the Media Archiving with the committee and the Town's responsibility should someone request information that was placed on social media. The police department does have a social media policy that was initiated. Chief Montminy said that the Facebook page is beginning to be used more as a communication tool. People should be calling the station and/or coming in and they aren't. Benn said that people send messages and he does not see it for weeks. Chief Montminy suggested that this get discussed at greater length at the next meeting.

E. What is the mission statement and role of public safety?

This will be discussed at the next meeting. Chief asked if Angie could come back at the next meeting and give the committee direction.

IV. Adjournment

Meeting adjourned at 10:23 Motion – Chief Marc Montminy
Seconded – Benn Sherman
Motion carried 5-0-0



Minutes respectfully submitted by Jeanne Daley.

Minutes approved by Public Safety Committee **Date Approved:** March 19, 2019

Marc Montminy, Chair

Benn Sherman

Tom Dion

Frank Tiano

Angie Ellison