



TOWN OF UXBRIDGE  
**PUBLIC SAFETY COMMITTEE**  
UXBRIDGE, MASSACHUSETTS 01569

Chairman: Marc Montminy, Chief of Police  
Benn S. Sherman, Director DPW  
Frank Tiano, School Superintendent  
Tom Dion, Fire Chief  
Steve Sette, Town Mgr.

## MEETING MINUTES

**MEETING DATE:** April 21, 2020  
**MEETING LOCATION:** Conference call meeting

REC'D UXB TOWN CLERK  
2020 JUL 28 PM 4:28

**COMMITTEE MEMBERS PRESENT:**

Marc Montminy	Chief of Police
Steve Sette	Uxbridge Town Manager
Benn Sherman	Uxbridge DPW Director
Tom Dion	Uxbridge Fire Chief
Frank Tiano	Uxbridge School Superintendent

**OTHERS IN ATTENDANCE:**

Jeanne Daley	Uxbridge Police Department
Michael Baril	Uxbridge Resident

**I. CALL TO ORDER**

It being 9:02 am, the meeting being properly posted, duly called and a quorum being present, the meeting was called to order by Chairman, Marc Montminy.

**II. OLD BUSINESS**

**A. Approval of Minutes:**

a.) March 17, 2020

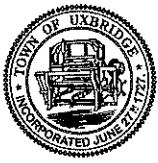
**\*\*\* Motion by Steven Sette to accept the minutes of the March 17, 2020 Public Safety Meeting. Seconded by Frank Tiano. Roll Call taken, all approved.  
Motion carried 5-0-0.**

**B. Key access to Town Property – Update.**

Chief said it looked like they have the solution solved, he called and ordered 15 set of Keys, however, after he called the COVID Pandemic started and everything has been on hold. A discussion was held on hierarchy of keys. Chief suggests putting on hold until after Corona Virus issue is over and he has the ability to talk with the company.

**C. Potential Radio frequency access – update.**

Chief said he, Mike Baril and Rick Fiske have been working on it for a while. Mike sent an invoice for the scope of work over the weekend. Mike explained what the estimate entailed. Frequency coordinator: A couple of weeks ago Mike Baril submitted the Uxbridge Police and DPW FCC so both are being worked on at the same time. Mike discussed ERP's with the committee. Mike submitted a 125 ERP. He needed a letter



of concurrence. Mailed a second letter of concurrence yesterday to the State House describing the new application for the Uxbridge Police. He said he does not have the Worcester Housing Authority letter. He will email Rich Fiske today to check on the letter.

VHF side there is 1 for the police 2 for the DPW.

Chief asked him which of the fees is required for the applicants and which are going to him. Initial cost is to the Frequency Coordinator for all the engineering work to get the frequency. There are no FCC fees because of government entities. The licenses are good for ten years. At the end of ten years there are no FCC or frequency coordination fees. The top line item is his fee for the letters and for sending the letters certified.

Chief Montminy said he will discuss this with the manager and Rich Fiske and they will have a decision on it.

**D. Nestor complaint regarding Crosswalk.**

Chief went out to the site and it was the crosswalk at Good Shepherd Church. Steve Sette asked Benn to change the color and paint the crosswalk orange. Chief Montminy and Town Manager would like to give it a shot, Benn to paint the crosswalk at the church and Chief Montminy to increase patrols in that area.

**E. Mike Potaski request – School Street Parking – Update**

Mike Potaski asked to have the No Parking anytime changed to No Parking here to Corner. Discussion was held and Benn will check the west side of the street for “No Parking” signs and get back to the committee.

**F. Tri-State Trec – Update**

Tom Dion informed the committee that this event was cancelled.

**G. Dog Park Opening – Update**

Due to COVID-19 this event has been postponed to a later date to be determined.

**H. 4<sup>th</sup> of July event – Update**

**III. NEW BUSINESS**

**A. Resident called on Saturday and left message.**

Resident was looking for an emergency number and couldn't find one on the Website. Chief Montminy said the WEB page and voice mails should direct residents to call the police.

**B. Storm**

Steve Sette said that National Grid sent out an email explaining how the hierarchy works. Steve said that if we have power outages and trees down, we need to contact them right away and let them know of the situation so we can get something escalated.



**C. Town Manager received a request from parents of student's graduation from College.**

Parents with students graduating from college were asking if they could have their student's names and college logos put on a sign and placed on the Town Common so they could memorialize the event for them. Steve said there may be other parents with children graduating from High School who will also want to do the same. Town Manager will talk to Town Clerk about the form to fill out for the Town Common Use Form. The form is not available online because there is a calendar associated with it. Benn to email Chris Cota and Paul about the electrical and water lines on the common and he said the signs should not be a problem. All members are in favor of signing the Town Common Use form for the signs of college students on the Common.

Chief Montminy sent her a copy of the form and will sign off on it as soon as it is received and get it to Kelly.

**D. Town Common Use Form.**

On April 23, 2020 Chief Montminy signed the above Town Common Use form on behalf of the Public Safety Committee Members.

**IV. Adjournment**

Meeting to adjourn 9:57 a.m.

Motion – Benn Sherman

Seconded – Frank Tiano

Roll call taken all approved. Motion carried 5-0-0



*Minutes respectfully submitted by Jeanne Daley.  
Minutes approved by Public Safety Committee*

Date Approved: 7-28-20

  
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Marc Montminy, Chair

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Benn Sherman

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Tom Dion

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Frank Tiano

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Steve Sette

*Meeting held electronically. Approved by  
all. roll call vote taken*