

## **Town of Uxbridge**

### **Notice of Vehicle Damage due to Potholes or Other Roadway Obstruction**

(Under Mass. General Laws Chapter 84, Section 18-19, this form or other written notice must be received by the Town within 30 days from date of incident).

Claimant's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Day-Time Phone #: \_\_\_\_\_ Evening Phone #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date & Time of Incident: \_\_\_\_\_

Location of Incident (please be as specific as possible): \_\_\_\_\_

What Caused Incident (please be as specific as possible): \_\_\_\_\_

Description of Damage: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Repair Costs (please attach pictures, estimates or invoice. If no available when filing claim, please forward upon receipt): \_\_\_\_\_  
\_\_\_\_\_

Any Other Information Regarding the Circumstances of the Incident: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you notified your Insurance Co.? ☐ Yes ☐ No Name of Insurance Co. \_\_\_\_\_

Signature of Claimant: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Mail To:**

Town of Uxbridge  
Office of the Town Manager/Board of Selectmen  
21 South Main Street  
Uxbridge MA 01569  
Attn: Ellen Welch  
Phone #: (508) 278-8600 X2001  
Email: [EWelch@uxbridge-ma.gov](mailto:EWelch@uxbridge-ma.gov)