



Do Not Write in this Space

Town of Uxbridge

Regular Meeting _____ Annual Meeting _____ Public Hearing _____ Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: January 13, 2022 at 7:30 a.m.

Place: Administration Building at 31 Calumet Court, Uxbridge MA 01569

Authorized Signature: *Linda M. Kelly*

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- I. Call to Order
 - II. Approval of the Minutes of December 9, 2021 Meeting
 - III. Old Business:
 - IV. New Business:
 - Financial Report for period ending November 30, 2021
 - Financial Report for period ending December 31, 2021 (if available)
 - State Contract for Accounting Services-Fenton, Ewald & Associates
 - Traveler's Insurance-Boiler and Machinery
 - Adopt Snow Removal Policy
 - Language Access Plan
 - CIP Sewer Line Replacement – Pre-Bid Conference/Bid Opening
 - Town Appointed Tenant Board Member
 - Public Form
 - V. Executive Session - none
 - VI. Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.