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POSTED UXB TOWN CLERK
2020 FEB 10 PM12:36

Town of Uxbridge

Regular Meeting

Annual Meeting

Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: February 13, 2020 at 7:30 a.m.

Place: Administration Building at Calumet Court

Authorized Signature: *Linda M. Kelly*

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- I. Call to Order
 - II. Approval of the Minutes of January 9, 2020 Meeting
 - III. Old Business:
 - 689-1 and 689-2 Lease Renewals
 - Paid Family Medical Leave Act (PFMLA)
 - IV. New Business:
 - Financial Report December, 2019
 - Budget Certifications FYE 12/31/19
 - Review Expenditures and sign checks
 - 2020 Budget Preparation
 - DHCD Correspondence
 - Harper's Payroll Service
 - V. Public Forum
 - VI. Executive Session – none
 - VII. Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.