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**Town of Uxbridge**

Regular Meeting

Annual Meeting

Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: March 12, 2020 at 7:30 a.m.

Place: Administration Building at Calumet Court

Authorized Signature: *Linda M. Kelly*

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- I. Call to Order
  - II. Approval of the Minutes of February 13, 2020 Meeting
  - III. Old Business:
  - IV. New Business:
    - Financial Report January, 2020
    - Review Expenditures and sign checks
    - 2020 Budget Preparation-Steve Cote (Fenton, Ewald and Associates)
    - Accounting Services Contract Renewal-1/1/20-12/31/20-Board Approval
    - Housing Administrator Interviews
  - V. Public Forum
  - VI. Executive Session - none
  - VII. Adjournment

Meeting Postings:

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.