



Do Not Write in this Space

Town of Uxbridge

Regular Meeting Annual Meeting Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: July 9, 2020 at 7:30 a.m.

Place: **NOTICE FOR BOARD MEETING USING THE PHONE ONLY TELECONFERENCE:**

The Uxbridge Housing Authority will meet virtually. Due to social distancing guidelines related to the covid-19 state of emergency, this meeting will be held remotely, not at the Housing Authority's office. The public is invited to listen to the meeting via phone, computer, laptop or tablet. To do so call the conference line at 1-877-568-4106 at 7:30 am and enter Access code 343-199-253 followed by the # sign. The Board Chair will instruct participants on the appropriate time and manner for public comment during the meeting.

Authorized Signature: *Linda M. Kelly*

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- I. Call to Order
 - II. Approval of the Minutes of June 11, 2020 Meeting
 - III. Old Business:
 - IV. New Business:
 - Financial Report May 31, 2020
 - Certificate of Final Completion – North-Eastern Tree Service, Inc.
 - DHCD Notices/State Reopening Guidance
 - Certificate of Receipt of Open Meeting Law Materials
 - V. Public Forum
 - VI. Executive Session - none
 - VII. Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.