



Town of Uxbridge

Do Not Write in this Space

POSTED UXB TOWN CLERK
2020 AUG 20 PM2:54

Meeting

Cancellation

Board or Commission Charter Review Committee

Meeting Date Monday, August 24, 2020 Time 6:30 p.m.

Place Zoom Meeting

Join Zoom Meeting: <https://uxbridge.zoom.us/j/92225994536?pwd=NGkyU1QvOEZOanU5ZnNTVTNWdHFNUT09>

Meeting ID: 922 2599 4536, Passcode: 163332

Or you may call-in via phone: 646-558-8656

Meeting ID: 922 2599 4536, Passcode: 163332

Authorized Signature _____

I. Call to Order

II. New Business

1. Appoint a timekeeper for this meeting
2. Review and approve August 6 Meeting Minutes
3. Housekeeping – Email addresses and protocol, use of file storage and online document collaboration
4. Commentary on the Ray Talke document as a general overview
5. Commentary on the process and results from the 2011/2012 Charter Review Committee
6. Goals, timeline, and tasks discussion

III. Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- * Notice must include date, time and place of meeting
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- * Topics must give enough specificity so that the public will understand what will be discussed
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting