



Do Not Write in this Space

**Town of Uxbridge**

Regular Meeting       Annual Meeting       Public Hearing      Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: September 14, 2023 at 7:30 a.m.

Place: Administration Building at 31 Calumet Court, Uxbridge MA 01569

Authorized Signature: *Linda M. Kelly*

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- I. Call to Order
  - II. Approval of the Minutes of the August 10, 2023 Meeting
  - III. Old Business:
  - IV. New Business:
    - Review expenditures and sign checks (if applicable)
    - Election of Officers
    - Review Annual Report
    - Financial Report for month ending July 31, 2023
    - Refuse and Recycling Removal Contract
    - Uxbridge Housing Authority Annual Plan
  - V. Public Form
  - VI. Executive Session - none
  - VII. Adjournment

Meeting Postings:

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.