



Town of Uxbridge

Do Not Write in this Space

POSTED UXB TOWN CLERK
2019 SEP 23 PM 3:16

Meeting

Cancellation

Board or Commission School Committee Meeting

Meeting Date September 25, 2019

Time 6:15 p.m.

Place Uxbridge High School Library

Authorized Signature

- 1 Call to Order
- 2 Goal Development
- 3 Agenda Planning
- 4 Communication
- 5 Adjourn

A = Action Item

* Meeting Postings:

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.

"Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.

- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair
- * updates the notice with any such new topics 48 hours in advance of the meeting.