



Town of Uxbridge

X Meeting

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	Board or Commission  Meeting Date  Place  Authorized Signature	COA Tuesday, Nov 12, 2019 Uxbridge Senior Center	Time <u>4:00 PM</u>	
- — I.	Call to Order		Call to Order @ 4:00 pm	
11.	Old Business	Reading of Available Meeting Minutes		
•••		Director's Report		
	Old Business			
		Status of ongoing projects		
		Upcoming events		
<b>III.</b>	New Business		New Business	
			New Business	
			New COA members needed	
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IV.	Executive Session			
v	Adjournment		Adjournment	
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## **Meeting Postings:**

A public body must post notice of the date, time and place of a meeting at least 48 hours in advance of said meeting, excluding Saturdays, Sundays, and legal holidays. The notice must include a list of topics the chair reasonably anticipates will be discussed at the meeting, specific enough so that the public can understand the agenda. Once posted, notice may be updated with additional topics, but only if re-posted 48 hours in advance of the meeting in the same manner as above. If a sudden, generally unexpected set of circumstances demands immediate action by a public body, an "emergency" meeting may be held, and notice shall be posted as soon as possible prior to said emergency meeting.