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Town of Uxbridge

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2022 NOV 3 PM3:15

Meeting

Cancellation

Board or Commission	Uxbridge Library Trustees – Sub-Committee for Space Usage
Meeting Date	Monday, November 14, 2022
Time	7 P.M.
Place	Uxbridge Public Library
Authorized Signature	Barbara Hall

- I. Call to Order
- II. Old Business - none
- III. New Business
  - Establish purpose and organization of sub-committee
  - Brainstorm ideas for use of existing space and furnishings
- IV. Other Business
  - Establish need for future meetings – set dates if necessary
- V. Adjournment

Meeting Postings:

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- \* “Emergency” is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.