



Town of Uxbridge

Do Not Write in this Space

Meeting

Cancellation

Board or Commission School Committee Meeting - Workshop

Meeting Date November 25, 2019

Time 6:00 p.m.

Place Uxbridge High School Library

Authorized Signature

1 Call to Order

2 MASC Training: Superintendent and School Committee Roles and Responsibilities

3 Adjourn

A = Action Item

*** Meeting Postings:**

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.

"Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.

* Notice must include date, time and place of meeting.

Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.

* Topics must give enough specificity so that the public will understand what will be discussed.

* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.

* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair

* updates the notice with any such new topics 48 hours in advance of the meeting.