



POLICY OF THE BOARD OF SELECTMEN

Lowering of the American Flag on the Town Common

The purpose of this policy is to clarify and document the circumstances under which requests to lower the flag on the Town Common to half-staff will be granted.

This policy specifically addresses the lowering of the Town Common flag following the death of a current or former resident of the Town killed while on active duty in the United States Military; following the death of a current or former resident of the Town who was an honorably discharged veteran of the United States Military; and in the event that a member of the Uxbridge Police Department or the Uxbridge Fire Department (including both firefighters and EMTs) is killed in the line of duty (regardless of residency).

Requests to lower the Town Common flag must be made to the Town Manager by a member of the deceased's family, clergy, or funeral director. This policy shall allow for the flag to be lowered on the day prior to burial as well as the day of funeral and/or burial services.

The Uxbridge Fire Department will be responsible for the lowering and raising of the flag at the Uxbridge Town Common, and shall lower the flag to half-staff upon notification from the Town Manager to do so in accordance with the above.

The Town Manager's Office shall keep a log of all requests for flag lowering.

In the event of extraordinary circumstances resulting in the loss of life, the Town Manager shall have the discretion to direct the Town Common flag to be lowered to half-staff.

The flag shall be lowered on those holidays and occasions so designated by the President of the United States, or State and Federal government.

This policy was voted and approved by the Board of Selectmen on March 24, 2008.

Chairman Julie A. Woods

Clerk Michael Potaski