

## POLICY OF THE TOWN OF UXBRIDGE, MASSACHUSETTS

### RELEASE OF EXECUTIVE SESSION MEETING MINUTES

#### I. Purpose

Consistent with the requirements of MGL Chapter 39, § 23B, this policy is intended to ensure that all minutes of executive sessions, or portions thereof, are made available to the public, as soon as reasonably possible, when (a) their release can no longer defeat the lawful purpose(s) of the executive session and (b) their release would not violate any other applicable municipal, state, federal statute, act or regulation.

#### II. Determination


Contemporaneous with approval of the draft minutes of an executive session, the **Board of Selectmen** shall establish for each separate agenda item therein, either (a) the date after which, or (b) the conditions upon which public release will comply with I (a) and I (b).


#### III. Index

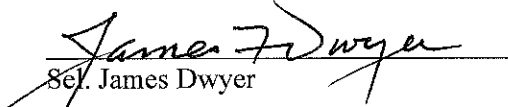
An index of executive session agenda items shall be compiled. It shall be updated when the respective minutes are approved. It shall include (a) the subject of each agenda item with the executive session date, (b) identification of the authority for the executive session agenda item, and (c) the date and/or condition(s) requiring public release. A dated, up-to-date copy of the index shall be maintained for public viewing in the office of the Town Clerk and of the **Board of Selectmen**. This index shall be reviewed at least bi-monthly to ensure timely release of information.

This policy is enacted by the **Board of Selectmen** by vote, at its regularly scheduled meeting June 11, 2007, duly posted and noticed:

  
Julie A. Woods, Chairman

  
Sel. Dan Stack

  
Kevin J. Kuros, Vice Chairman

  
Sel. James Dwyer

  
Michael Potaski, Clerk