

Fiscal 2016 Town Manager Budget
Version 4.2
Revised: March 23, 2015



Town of Uxbridge

Revenue and Budget Projections Recap

Exhibit I

Total Funding Sources Available for Appropriation	FY2015 Recap Revenues	Estimate +/-	FY2016 Est. Revenues	Estimate %
Tax Levy	\$ 25,135,058	\$ 778,790	\$ 25,913,848	3.098%
State Aid	\$ 10,256,935	\$ 85,514	\$ 10,342,449	0.834%
Local Receipts	\$ 2,481,393	\$ 258,390	\$ 2,739,783	10.413%
Local Assessments	\$ (313,931)	\$ 33,931	\$ (280,000)	-10.808%
Other Funding Sources	\$ 1,763,863	\$ 110,701	\$ 1,874,564	6.276%
	\$ 39,323,318	\$ 1,267,326	\$ 40,590,644	3.223%

Total Funding Uses Requested for Appropriation	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request %
General Government	\$ 1,206,705	\$ 1,257,753	\$ (7,500)	\$ 1,250,253	3.609%
Public Safety	\$ 2,453,932	\$ 3,142,185	\$ (314,333)	\$ 2,827,852	15.238%
Local Education	\$ 19,563,900	\$ 20,216,597	\$ (149,349)	\$ 20,067,248	2.573%
Regional Education	\$ 1,983,866	\$ 1,975,853		\$ 1,975,853	-0.404%
Public Works	\$ 1,165,227	\$ 1,864,490	\$ (596,336)	\$ 1,268,155	8.833%
HHS/Culture Recreation	\$ 731,541	\$ 830,696	\$ (19,334)	\$ 811,362	10.911%
Unclassified	\$ 12,214,793	\$ 12,460,192	\$ (70,270)	\$ 12,389,922	1.434%
	\$ 39,319,964	\$ 41,747,766	\$ (1,157,122)	\$ 40,590,644	3.232%

Projected Budget Surplus (Deficit)	\$ (0)
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Town of Uxbridge

Revenue Projections Summary

Exhibit 2

Tax Levy	FY2014 Budgeted Rev.	FY2015 Recap Revenues	FY2016 Est. Revenues	Estimate +/-	Estimate %
Tax Base	\$ 21,064,757	\$ 21,760,614	\$ 22,649,560	\$ 888,946	4.085%
Increased allowed by Proposition 21/2	\$ 526,619	\$ 544,015	\$ 566,239	\$ 22,224	4.085%
Assessors Certified New Growth	\$ 169,238	\$ 344,931	\$ 224,998	\$ (119,933)	-34.770%
Debt Exclusions	\$ 2,538,595	\$ 2,485,498	\$ 2,473,051	\$ (12,447)	
(Less) Excess Levy Capacity	\$ 0				
Total Estimated Funding via the Tax Levy	\$ 24,299,209	\$ 25,135,058	\$ 25,913,848	\$ 778,790	3.21%

State Aid (Cherry Sheet)	FY2014 Budgeted Rev.	FY2015 Recap Revenues	FY2016 Est. Revenues	Estimate +/-	Estimate %
Chapter 70	\$ 9,074,414	\$ 9,122,764	\$ 9,161,444	\$ 38,680	0.424%
School Construction	\$ 861,165	\$ 861,165	\$ 853,371	\$ (7,794)	-0.905%
Charter Tuition Reimbursements	\$ 4,195	\$ 1,786	\$ 2,853	\$ 1,067	59.742%
School Choice Receiving Tuition	\$ 401,867	\$ 460,503	\$ 535,400	\$ 74,897	16.264%
School Lunch	\$ 8,311	\$ 8,747		\$ (8,747)	-100.000%
Unrestricted Government Aid	\$ 1,191,344	\$ 1,224,382	\$ 1,268,460	\$ 44,078	3.600%
Veterans Benefits	\$ 112,294	\$ 103,605	\$ 108,827	\$ 5,222	5.040%
State Owned Land	\$ 25,711	\$ 25,782	\$ 25,782		
Exemptions	\$ 58,767	\$ 55,478	\$ 59,433	\$ 3,955	7.129%
State Aid to Public Libraries	\$ 12,672	\$ 16,866	\$ 16,804	\$ (62)	-0.368%
(Less) State Charges	\$ (16,813)	\$ (18,197)	\$ (18,151)	\$ 46	-0.253%
(Less) Offsets to State Aid for Direct Approp.	\$ (422,850)	\$ (486,116)	\$ (552,204)	\$ (66,088)	13.595%
(Less) Tuition Assessments	\$ (1,076,240)	\$ (1,119,830)	\$ (1,119,570)	\$ 260	-0.023%
Total Estimated Funding via State Aid	\$ 10,234,837	\$ 10,256,935	\$ 10,342,449	\$ 85,514	0.84%

Local Revenues	FY2014 Budgeted Rev.	FY2015 Recap Revenues	FY2016 Est. Revenues	Estimate +/-	Estimate %
Motor Vehicle Excise	\$ 1,495,057	\$ 1,800,000	\$ 1,800,000		
Penalties & Interest on Taxes	\$ 110,000	\$ 150,000	\$ 200,000	\$ 50,000	33.333%
PILOT Agreements	\$ 41,000	\$ 0	\$ 0		
Departmental Fees	\$ 80,000	\$ 80,000	\$ 80,000		
Rentals	\$ 0	\$ 0	\$ 0		
Licenses & Permits	\$ 128,265	\$ 128,265	\$ 175,000	\$ 46,735	36.436%
Fines & Forfeitures	\$ 68,000	\$ 68,000	\$ 90,000	\$ 22,000	32.353%
Interest Income	\$ 27,000	\$ 27,000	\$ 24,000	\$ (3,000)	-11.111%
Miscellaneous Recurring & Non Recurring	\$ 319,790	\$ 228,128	\$ 370,783	\$ 142,655	62.533%
Total Estimated Funding via Local Revenues	\$ 2,269,112	\$ 2,481,393	\$ 2,739,783	\$ 258,390	11.39%

Local Assessments	FY2014 Budgeted Rev.	FY2015 Recap Revenues	FY2016 Est. Revenues	Estimate +/-	Estimate %
Assessors Allowances for Abatements & Exemptions (Overlay)	\$ (221,762)	\$ (246,177)	\$ (200,000)	\$ 46,177	-18.758%
Tax Title	\$ (55,000)	\$ (55,000)	\$ (55,000)		
Levy Space, Cherry Sheet, and Snow/Ice Deficit Adjustments	\$ (10,981)	\$ (12,754)	\$ (25,000)	\$ (12,246)	96.017%
Total Estimated Local Assessments	\$ (287,743)	\$ (313,931)	\$ (280,000)	\$ 33,931	-11.77%

Other Funding Sources	FY2014 Budgeted Rev.	FY2015 Recap Revenues	FY2016 Est. Revenues	Estimate +/-	Estimate %
Declared Assessors Overlay Surplus Available for Appropriation	\$ 0		\$ 50,000	\$ 50,000	100.000%
Transfers from Other Available Funding Sources	\$ 816,764	\$ 375,935	\$ 375,935		
Transfers from Free Cash	\$ 0	\$ 0	\$ 0		
Transfer from Other Funds	\$ 1,357,101	\$ 1,387,928	\$ 1,448,629	\$ 60,701	4.373%

Other Funding Sources	FY2014 Budgeted Rev.	FY2015 Recap Revenues	FY2016 Est. Revenues	Estimate +/-	Estimate %
Total Estimated Funding via Other Funding Sources	\$ 2,173,865	\$ 1,763,863	\$ 1,874,564	\$ 110,701	5.09%

Total Funding Sources Available for Appropriation	FY2014 Budgeted Rev.	FY2015 Recap Revenues	FY2016 Est. Revenues	Estimate +/-	Estimate %
Tax Levy	\$ 24,299,209	\$ 25,135,058	\$ 25,913,848	\$ 778,790	3.205%
State Aid	\$ 10,234,837	\$ 10,256,935	\$ 10,342,449	\$ 85,514	0.834%
Local Receipts	\$ 2,269,112	\$ 2,481,393	\$ 2,739,783	\$ 258,390	10.413%
Local Assessments	\$ (287,743)	\$ (313,931)	\$ (280,000)	\$ 33,931	-10.808%
Other Funding Sources	\$ 2,173,865	\$ 1,763,863	\$ 1,874,564	\$ 110,701	6.276%
Total Estimated Funding via Other Funding Sources	\$ 38,689,280	\$ 39,323,318	\$ 40,590,644	\$ 1,267,326	3.28%



Town of Uxbridge

Four Year Appropriation Trending & Analysis for Budget Year 2016

Exhibit 3

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
122	Board of Selectmen	\$ 21,669	\$ 21,948	\$ 26,860	\$ 27,346		\$ 27,346	\$ 486	1.809%
123	Town Manager	\$ 132,424	\$ 138,265	\$ 167,572	\$ 166,100		\$ 166,100	\$ (1,472)	-0.878%
130	Finance	\$ 533,019	\$ 544,971	\$ 510,906	\$ 545,154	\$ (5,000)	\$ 540,154	\$ 29,248	5.725%
131	Finance Committee	\$ 216	\$ 204	\$ 900	\$ 850		\$ 850	\$ (50)	-5.556%
132	Reserve Fund	\$ 37,527	\$ 26,663	\$ 144,500	\$ 75,000		\$ 75,000	\$ (69,500)	-48.097%
151	Legal	\$ 14,134	\$ 5,123	\$ 26,955	\$ 35,000		\$ 35,000	\$ 8,045	29.846%
155	Technology	\$ 59,788	\$ 71,024	\$ 71,640	\$ 124,515	\$ (2,500)	\$ 122,015	\$ 50,375	70.317%
160	Town Clerk	\$ 116,234	\$ 99,646	\$ 132,541	\$ 132,190		\$ 132,190	\$ (351)	-0.265%
170	Land Use	\$ 14,448	\$ 18,247	\$ 24,714	\$ 46,291		\$ 46,291	\$ 21,577	87.307%
171	Conservation	\$ 17,027	\$ 10,041	\$ 23,687	\$ 24,013		\$ 24,013	\$ 326	1.376%
192	Town Hall	\$ 66,767	\$ 81,144	\$ 73,030	\$ 77,928		\$ 77,928	\$ 4,898	6.707%
196	Town Common	\$ 493	\$ 381	\$ 700	\$ 950		\$ 950	\$ 250	35.714%
198	Blanchard Hall	\$ 700	\$ 1,846	\$ 2,700	\$ 2,416		\$ 2,416	\$ (284)	-10.519%
	Total Part 1; General Government	\$ 1,014,446	\$ 1,019,504	\$ 1,206,705	\$ 1,257,753	\$ (7,500)	\$ 1,250,253	\$ 43,548	3.61%

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
210	Police	\$ 1,645,629	\$ 1,750,889	\$ 1,760,222	\$ 2,223,523	\$ (237,254)	\$ 1,986,269	\$ 226,047	12.842%
220	Fire	\$ 477,753	\$ 512,817	\$ 526,719	\$ 728,243	\$ (77,079)	\$ 651,164	\$ 124,445	23.626%
240	Inspectional Services	\$ 106,512	\$ 148,802	\$ 128,286	\$ 146,420		\$ 146,420	\$ 18,134	14.135%
292	Animal Control	\$ 35,866	\$ 37,377	\$ 38,705	\$ 44,000		\$ 44,000	\$ 5,295	13.679%
	Total Part 2; Public Safety	\$ 2,265,760	\$ 2,449,886	\$ 2,453,932	\$ 3,142,185	\$ (314,333)	\$ 2,827,852	\$ 373,919	15.24%

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
300	Public Schools	\$ 17,740,979	\$ 18,022,326	\$ 18,415,974	\$ 19,068,671	\$ (149,349)	\$ 18,919,322	\$ 503,348	2.733%
390	Student Transportation	\$ 1,147,958	\$ 1,322,254	\$ 1,147,926	\$ 1,147,926		\$ 1,147,926		
	Total Part 3; Local Education	\$ 18,888,937	\$ 19,344,580	\$ 19,563,900	\$ 20,216,597	\$ (149,349)	\$ 20,067,248	\$ 503,348	2.57%

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
380	Black Valley Technical	\$ 1,744,491	\$ 1,837,319	\$ 1,685,730	\$ 1,625,695		\$ 1,625,695	\$ (60,035)	-3.561%
381	Norfolk Agricultural	\$ 164,121	\$ 232,893	\$ 265,136	\$ 317,158		\$ 317,158	\$ 52,022	19.621%
382	Tri County Reg. Voc.			\$ 33,000	\$ 33,000		\$ 33,000		
	Total Part 3; Regional Education	\$ 1,908,612	\$ 2,070,212	\$ 1,983,866	\$ 1,975,853		\$ 1,975,853	\$ (8,013)	-0.40%

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
421	PW Admin & Engineering	\$ 69,958	\$ 67,744	\$ 78,026	\$ 145,298	\$ (65,000)	\$ 80,298	\$ 2,272	2.912%
422	Highway & Parks	\$ 543,456	\$ 590,406	\$ 589,721	\$ 1,133,522	\$ (509,252)	\$ 624,270	\$ 34,549	5.859%
423	Snow & Ice	\$ 559,014	\$ 674,947	\$ 255,109	\$ 255,109		\$ 255,109		
425	Vehicle Maintenance	\$ 218,282	\$ 193,343	\$ 214,371	\$ 292,761	\$ (22,084)	\$ 270,677	\$ 56,306	26.266%
430	Street Lighting	\$ 26,179	\$ 25,873	\$ 28,000	\$ 37,800		\$ 37,800	\$ 9,800	35.000%
	Total Part 4; Public Works	\$ 1,416,890	\$ 1,552,314	\$ 1,165,227	\$ 1,864,490	\$ (596,336)	\$ 1,268,155	\$ 102,928	8.83%

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
510	Board of Health	\$ 55,505	\$ 64,303	\$ 78,789	\$ 83,321	\$ (11,000)	\$ 72,321	\$ (6,469)	-8.210%
541	Council on Aging	\$ 110,970	\$ 112,293	\$ 116,513	\$ 158,218	\$ (8,334)	\$ 149,884	\$ 33,371	28.641%
543	Veterans Services	\$ 168,208	\$ 162,602	\$ 201,880	\$ 235,013		\$ 235,013	\$ 33,133	16.412%
610	Uxbridge Public Library	\$ 314,538	\$ 308,489	\$ 325,000	\$ 342,425		\$ 342,425	\$ 17,425	5.361%
630	Recreation Commission	\$ 3,984	\$ 4,304	\$ 4,788	\$ 6,350		\$ 6,350	\$ 1,562	32.623%
691	Historic Commission	\$ 3,095	\$ 4,559	\$ 4,571	\$ 5,370		\$ 5,370	\$ 799	17.480%
	Total Part 5; HHS & Culture/Recreation	\$ 656,301	\$ 656,550	\$ 731,541	\$ 830,696	\$ (19,334)	\$ 811,362	\$ 79,821	10.91%

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
700	Debt Service	\$ 4,331,751	\$ 4,385,558	\$ 4,511,039	\$ 4,525,595		\$ 4,525,595	\$ 14,556	0.323%
911	Worcester Regional Ret.	\$ 1,087,249	\$ 1,165,784	\$ 1,276,234	\$ 1,405,578		\$ 1,405,578	\$ 129,344	10.135%
912	Workers Comp. Insurance	\$ 136,460	\$ 216,696	\$ 259,468	\$ 250,000		\$ 250,000	\$ (9,468)	-3.649%
914	Health & Life Insurance	\$ 4,371,835	\$ 4,928,219	\$ 5,171,307	\$ 5,319,208		\$ 5,319,208	\$ 147,901	2.860%
916	Medicare	\$ 272,371	\$ 275,643	\$ 266,684	\$ 290,000		\$ 290,000	\$ 23,316	8.743%
930	Capital	\$ 333,941	\$ 245,381	\$ 431,126	\$ 266,568	\$ (65,270)	\$ 201,298	\$ (229,828)	-53.309%
945	Property & Liability Ins.	\$ 232,394	\$ 347,037	\$ 298,935	\$ 320,000	\$ (5,000)	\$ 315,000	\$ 16,065	5.374%
990	Transfers Out/OFS				\$ 83,243		\$ 83,243	\$ 83,243	
	Total Part 6; Unclassified	\$ 10,766,000	\$ 11,564,319	\$ 12,214,793	\$ 12,460,192	\$ (70,270)	\$ 12,389,922	\$ 175,129	1.43%

Dept#	Department	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 TM Budget	Request +/-	Request %
100	General Government	\$ 1,014,446	\$ 1,019,504	\$ 1,206,705	\$ 1,257,753	\$ (7,500)	\$ 1,250,253	\$ 43,548	3.609%
200	Public Safety	\$ 2,265,760	\$ 2,449,886	\$ 2,453,932	\$ 3,142,185	\$ (314,333)	\$ 2,827,852	\$ 373,919	15.238%
300	Local Education	\$ 18,888,937	\$ 19,344,580	\$ 19,563,900	\$ 20,216,597	\$ (149,349)	\$ 20,067,248	\$ 503,348	2.573%
380	Regional Education	\$ 1,908,612	\$ 2,070,212	\$ 1,983,866	\$ 1,975,853		\$ 1,975,853	\$ (8,013)	-0.404%
400	Public Works	\$ 1,416,890	\$ 1,552,314	\$ 1,165,227	\$ 1,864,490	\$ (596,336)	\$ 1,268,155	\$ 102,928	8.833%
500	HHS/Culture Recreation	\$ 656,301	\$ 656,550	\$ 731,541	\$ 830,696	\$ (19,334)	\$ 811,362	\$ 79,821	10.911%
900	Unclassified	\$ 10,766,000	\$ 11,564,319	\$ 12,214,793	\$ 12,460,192	\$ (70,270)	\$ 12,389,922	\$ 175,129	1.434%
	Total General Fund Budget	\$ 36,916,946	\$ 38,657,364	\$ 39,319,964	\$ 41,747,766	\$ (1,157,122)	\$ 40,590,644	\$ 1,270,680	3.23%



Town of Uxbridge

Budget Year 2016 Town Manager Recommended Summary

Exhibit 4

Dept#	Department	Salary	Expense
122	Board of Selectmen	\$ 25,696	\$ 1,650
123	Town Manager	\$ 144,100	\$ 22,000
130	Finance	\$ 435,351	\$ 104,803
131	Finance Committee	\$ 500	\$ 350
132	Reserve Fund		\$ 75,000
151	Legal		\$ 35,000
155	Technology		\$ 122,015
160	Town Clerk	\$ 104,147	\$ 28,043
170	Land Use	\$ 37,679	\$ 8,612
171	Conservation	\$ 13,003	\$ 11,010
192	Town Hall		\$ 77,928
196	Town Common		\$ 950
198	Blanchard Hall		\$ 2,416
	Total Part 1; General Government	\$ 760,476	\$ 489,777

Dept#	Department	Salary	Expense
421	PW Admin & Engineering	\$ 40,442	\$ 39,856
422	Highway & Parks	\$ 434,667	\$ 189,603
423	Snow & Ice	\$ 70,000	\$ 185,109
425	Vehicle Maintenance	\$ 74,677	\$ 196,000
430	Street Lighting		\$ 37,800
	Total Part 4; Public Works	\$ 619,787	\$ 648,368

Dept#	Department	Salary	Expense
510	Board of Health	\$ 54,055	\$ 18,266
541	Council on Aging	\$ 117,226	\$ 32,658
543	Veterans Services	\$ 68,767	\$ 166,246
610	Uxbridge Public Library	\$ 242,541	\$ 99,884
630	Recreation Commission		\$ 6,350
691	Historic Commission		\$ 5,370
	Total Part 5; HHS & Culture/Recreation	\$ 482,588	\$ 328,774

Dept#	Department	Salary	Expense
100	General Government	\$ 760,476	\$ 489,777
200	Public Safety	\$ 2,482,391	\$ 345,461
300	Local Education	\$ 14,983,573	\$ 5,083,675
380	Regional Education		\$ 1,975,853
400	Public Works	\$ 619,787	\$ 648,368
500	HHS/Culture Recreation	\$ 482,588	\$ 328,774
900	Unclassified		\$ 12,389,922
	Total General Fund Budget	\$ 19,328,815	\$ 21,261,830

Dept#	Department	Salary	Expense
210	Police	\$ 1,763,534	\$ 222,735
220	Fire	\$ 540,988	\$ 110,176
240	Inspectional Services	\$ 136,835	\$ 9,585
292	Animal Control	\$ 41,035	\$ 2,965
	Total Part 2; Public Safety	\$ 2,482,391	\$ 345,461

Dept#	Department	Salary	Expense
300	Public Schools	\$ 14,983,573	\$ 3,935,749
390	Student Transportation		\$ 1,147,926
	Total Part 3; Local Education	\$ 14,983,573	\$ 5,083,675

Dept#	Department	Salary	Expense
380	Black Valley Technical		\$ 1,625,695
381	Norfolk Agricultural		\$ 317,158
382	Tri County Reg. Voc.		\$ 33,000
	Total Part 3; Regional Education		\$ 1,975,853

Dept#	Department	Salary	Expense
700	Debt Service		\$ 4,525,595
911	Worcester Regional Ret.		\$ 1,405,578
912	Workers Comp. Insurance		\$ 250,000
914	Health & Life Insurance		\$ 5,319,208
916	Medicare		\$ 290,000
930	Capital		\$ 201,298
945	Property & Liability Ins.		\$ 315,000
990	Transfers Out/OFS		\$ 83,243
	Total Part 6; Unclassified		\$ 12,389,922



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 122 Board of Selectmen

Department Head/Chairman: Jennifer Modica, Chairman

Contact Information: (508) 278-7363
jmodica@uxbridge-ma.gov

MISSION - The Board of Selectmen are the executive powers of the Town and are deemed to be the Chief Executive Office of the Town and serve as the chief policy making agency of the Town.

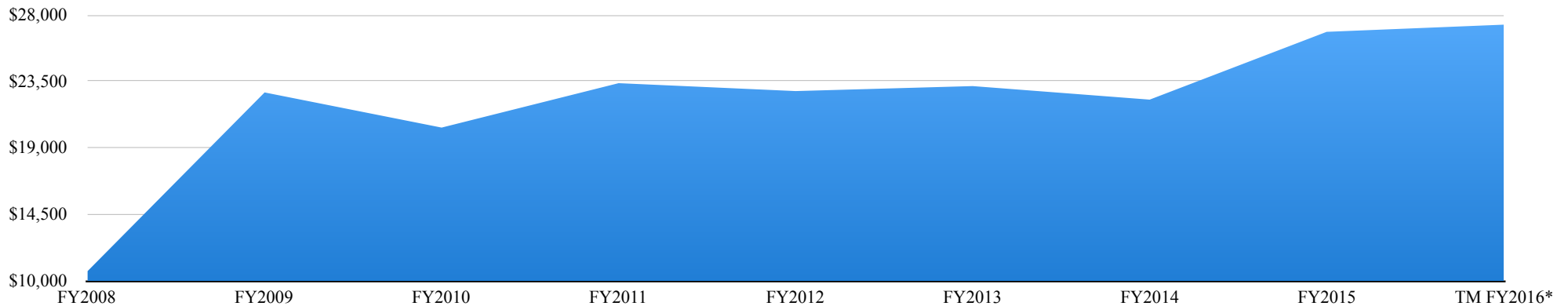
DESCRIPTION OF SERVICES

- Issue/renew licenses and permits; Alcohol, Amusement, Automobile Class I, II, & III, Common Victualler, Entertainment, Gravel/Loam
- Implement policy and procedures
- Act as the Town's Water and Sewer Commissioners
- Appoint Board and Committee Members

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 10,642	\$ 22,753	\$ 20,370	\$ 23,381	\$ 22,845	\$ 23,183	\$ 22,265	\$ 26,860	\$ 27,346
Actual	\$ 10,642	\$ 14,874	\$ 20,290	\$ 22,993	\$ 22,227	\$ 21,669	\$ 21,948	\$ 26,860	
Turnback	\$ 0	\$ 7,878	\$ 80	\$ 388	\$ 618	\$ 1,514	\$ 317		
% Budget Change		113.81%	-10.47%	14.78%	-2.29%	1.48%	-3.96%	20.64%	1.81%
8 Year Trend Average									16.97%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes on Appropriation Changes

1. Prior to FY2010, The Board of Selectmen Budget was part of Dept 123, Town Manager. In this budget presentation, costs associated with the Selectmen that were contained in the Town Manager budget have been restated into Dept 122 for year over year comparison purposes.

2016 Departmental Proposed Budget Narrative

There are no substantial operational changes for the Board of Selectmen budget for Fiscal 2016. Salaries are proposed to increase for the non-union staff in the department by a projected two percent, with total annual salary being adjusted for 52.4 weeks in the budget cycle. The staff member is split 50/50 between Dept 122 and Dept 123.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Board of Selectmen at the time of publication

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Tracey Ante	100.122.5112..0000.2.8	Assistant to the Town Manager	0.50	N/A	\$ 25,696				\$ 25,696		\$ 25,696
Total Salaries & Wages			0.50		\$ 25,696				\$ 25,696		\$ 25,696

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 21,423	\$ 21,501	\$ 25,096	\$ 25,696		\$ 25,696
Professional Development	100.122.5386..2357.4.8	MMA Conference Registration & Other Training	\$ 150	\$ 329	\$ 799	\$ 800		\$ 800
Dues & Memberships	100.122.5706..2357.4.8	Mass Association of Selectmen			\$ 50	\$ 50		\$ 50
Business Travel	100.122.5706.2357.6.8	Hotel, Mileage, Tolls, and Meals for out of Town business	\$ 96	\$ 118	\$ 915	\$ 800		\$ 800
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 21,669	\$ 21,948	\$ 26,860	\$ 27,346	\$ 0	\$ 27,346



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 123 Town Manager

Department Head/Chairman: David Genereux, Town Manager

Contact Information: (508) 278-8600 x2001
dgenereux@uxbridge-ma.gov

MISSION - The mission of the Town Manager's Office is to assist the Town Manager in protecting and enhance the financial health of the Town, protect and enhance the educational excellence offered by the Town, protect and enhance use of the land/building facilities, protect and enhance the professionalism and effectiveness of the Town's Staff, Board and Committees, protect the environmental quality of the Town, enhance relationships enhance relationships and communications and enhance effectiveness and efficiency as to application processes, records management and the like.

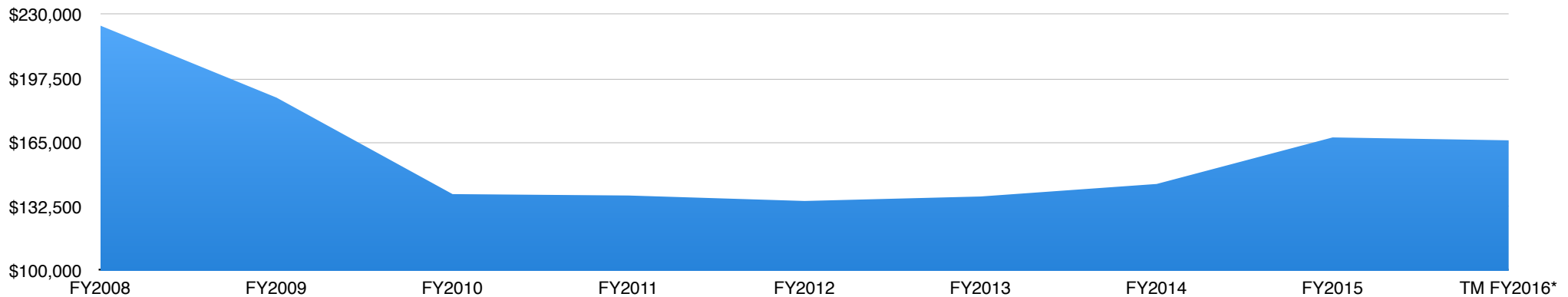
DESCRIPTION OF SERVICES

- Efficient and economical administration of the Town
- Management of Town Departments, Boards, and Committees
- Preparation and submission of the annual budget
- Hears citizen feedback, complaints, and concerns
- Coordinates and issues the annual Town Report

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 224,255	\$ 187,761	\$ 138,809	\$ 138,097	\$ 135,323	\$ 137,602	\$ 143,950	\$ 167,572	\$ 166,100
Actual	\$ 213,985	\$ 185,375	\$ 136,115	\$ 135,569	\$ 127,681	\$ 132,424	\$ 138,265	\$ 167,572	
Turnback	\$ 10,270	\$ 2,385	\$ 2,694	\$ 2,528	\$ 7,642	\$ 5,178	\$ 5,685		
% Budget Change		-16.27%	-26.07%	-0.51%	-2.01%	1.68%	4.61%	16.41%	-0.88%
8 Year Trend Average									-2.88%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes on Appropriation Changes

1. Prior to FY2010, The Board of Selectmen Budget was part of Dept 123, Town Manager. In this budget presentation, costs associated with the Selectmen that were contained in the Town Manager budget have been restated into Dept 122 for year over year comparison purposes.

2016 Departmental Proposed Budget Narrative

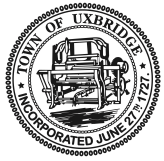
There are no substantial operational changes for the Town Manager budget for Fiscal 2016. Salaries are proposed to increase for the non-union staff in the department, with the exception of the Town Manager, by a projected two percent, with total annual salary being adjusted for 52.4 weeks in the budget cycle. The Town Manager's salary is level funded from 2015, adjusted for a 52.4 week budget cycle. Additionally, the Public Information Officer stipend that was created in 2013 under the Town Manager's budget has been moved back to the Police Department budget. The employee receiving the stipend generally works in a full time position at the Police Department. The movement of this budget item reflects the total cost of the employee into their primary department. There is a minor reduction to operational expenditures related to the removal of a line item for a Town paid cell phone and membership to the Massachusetts Bar Association that was budgeted for the previous two Town Managers.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager at the time of publication

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
David Genereux	100.123.5101..0000.1.8	Town Manager	1.00	N/A	\$ 118,404				\$ 118,404		\$ 118,404
Tracey Ante	100.123.5112..0000.2.8	Assistant to the Town Manager	0.50	N/A	\$ 25,696				\$ 25,696		\$ 25,696
Total Salaries & Wages			1.50		\$ 144,100				\$ 144,100		\$ 144,100

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 103,023	\$ 113,305	\$ 144,549	\$ 144,100		\$ 144,100
Equipment Leases	100.123.5276..5300.4.8	Ricoh Copy Center & Postage Machine	\$ 3,295	\$ 3,295	\$ 3,300	\$ 3,300		\$ 3,300
Professional Services	100.123.5304..0000.4.8	Outside Professional Services, Consulting, & Town Report	\$ 19,583	\$ 14,480	\$ 12,023	\$ 14,000		\$ 14,000
Telecommunications	100.123.5304..4400.4.8	Town Manager Cell Phone	\$ 1,047	\$ 1,013	\$ 1,000			
Professional Development	100.123.5386..2357.4.8	MMA Conference & MMMA Professional Development	\$ 300	\$ 850	\$ 1,700	\$ 1,000		\$ 1,000
Supplies	100.123.5405..2430.5.8	Office and Administrative Supplies, Printing	\$ 1,871	\$ 2,289	\$ 2,000	\$ 2,500		\$ 2,500
Dues & Memberships	100.123.5706..2357.4.8	Mass Association of Municipal Managers	\$ 2,500	\$ 2,500	\$ 2,500	\$ 700		\$ 700
Business Travel	100.123.5706..2357.6.8	Hotel, Mileage, Tolls, and Meals for out of Town business	\$ 805	\$ 533	\$ 500	\$ 500		\$ 500
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 132,424	\$ 138,265	\$ 167,572	\$ 166,100	\$ 0	\$ 166,100



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 130 Finance

Department Head/Chairman: Justin Cole, Town Accountant
Joan Navarro, Assessor
Nick Federico, Treasurer/Collector

Contact Information: (508) 278-8600
jcole@uxbridge-ma.gov x2004
jnavarro@uxbridge-ma.gov x2005
nfederico@uxbridge-ma.gov x2003

MISSION - The Town Financial Offices oversee all of the Town's financial activity, including accounts payable and auditing, tax assessment and collection, reconciliation and reporting and human resources and benefit administration. The Accounting Office performs the AP process, qualifies vendors, produces monthly quarterly, and annual reporting, and produces detailed financial statements for the auditors. The Assessors Office is responsible for the production and administration of all forms of taxation, including real estate, personal property, and excise. The Treasurer/Collector collects all receivables, initiates collection procedures including tax lien sales, reconciles all incoming cash, produces the annual budget, manages debt, and crafts financial policy. The payroll and benefits department is responsible for the administration of payroll and benefits for over 400 hundred employees and over 100 retirees. The Auditor examines all of the above activity and provides external financial statements for the examination by banks and rating agencies.

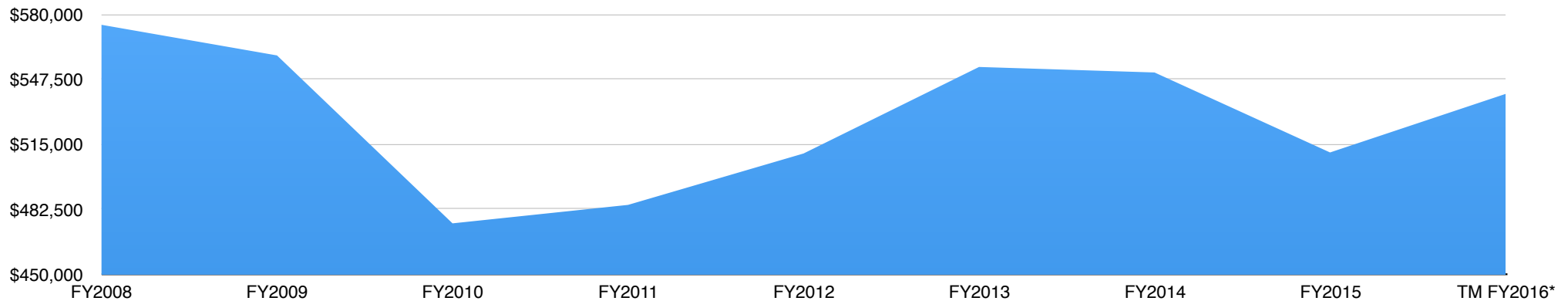
DESCRIPTION OF SERVICES

- Assessment and Collection of all Taxes and Excise
- Financial management of the Town's resources
- Assistance preparing the annual budget
- Financial for State and Federal compliance

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 574,692	\$ 559,388	\$ 475,480	\$ 484,706	\$ 510,387	\$ 553,626	\$ 550,871	\$ 510,906	\$ 540,154
Actual	\$ 569,598	\$ 539,809	\$ 473,073	\$ 473,748	\$ 502,889	\$ 533,019	\$ 544,971	\$ 510,906	
Turnback	\$ 5,094	\$ 19,578	\$ 2,407	\$ 10,958	\$ 7,498	\$ 20,607	\$ 5,899		
% Budget Change		-2.66%	-15.00%	1.94%	5.30%	8.47%	-0.50%	-7.25%	5.72%
8 Year Trend Average									-0.50%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



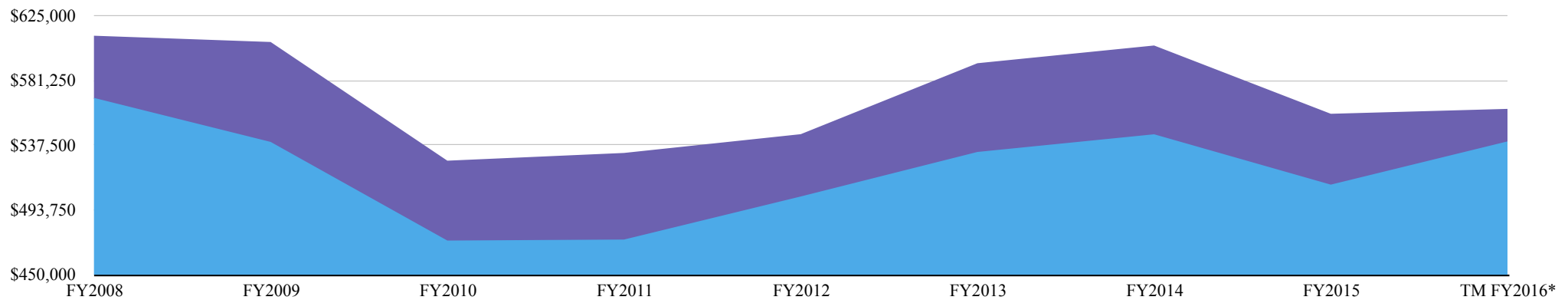
2016 Departmental Proposed Budget Narrative

The Fiscal 2016 Financial Office budget includes a 1% contractual increase on July 1 and a 1% contractual increase on January 1 for seven SEIU union employees, as well as a proposed 2% increase for the three non union employees, adjusted for a 52.4 week budget cycle. Additionally, funding was included to increase the hours of the Accounting Admin III from 25 to 30 in an attempt to mitigate the workload created by the open Assistant Town Accountant position. There is a newly created stipend for the Town Accountant of \$5,000 annually to work with the departments and create the foundation budget for the Town of which the Town Manager's budget will be based, and to create the final publication and distribution copy of the annual budget book and Town Meeting Warrant book. Operational expense have a fair amount of growth related mostly to annual GIS mapping and updates, and State CAMA licensing and support fees that were not correctly reflected in the Fiscal 2015 budget. Additionally there is a projected increase in processing, handling, and mailing charges for the Tax, Excise, and Utility bills that the Town sends throughout the year.

Supplement Information, Challenges or Service Issues - The Finance Department feels the Fiscal 2016 submission represents a sustainable staffing level across all associated departments and is comfortable that the increases included for operations will cover increases for the next several budget cycles. After the reorganization of the Financial area after the removal of the Finance Director position, the staff has worked diligently to realign workloads, responsibilities, and workflows more evenly across the staff and individual departments.

Total Cost of Services by Fiscal Year

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
GF Expenditures	\$ 569,598	\$ 539,809	\$ 473,073	\$ 473,748	\$ 502,889	\$ 533,019	\$ 544,971	\$ 510,906	\$ 540,154
OFU Expenditures	\$ 42,052	\$ 67,599	\$ 54,035	\$ 58,593	\$ 42,148	\$ 60,027	\$ 60,067	\$ 47,929	\$ 22,000
Total Expenditures	\$ 611,650	\$ 607,408	\$ 527,108	\$ 532,341	\$ 545,037	\$ 593,046	\$ 605,038	\$ 558,835	\$ 562,154



****Total cost of services is categorized by General Fund expenditures from the annual budget, as well as Other Financing Uses which includes funding from Special Articles, Donations, Grants, Special Revenue Funds, and Capital.**

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Nick Federico	100.130.5101..0000.1.8	Treasurer/Collector	1.00	N/A	\$ 61,671				\$ 61,671		\$ 61,671
Ellen Mayo	100.130.5112..0000.2.8	Collector Admin III	1.00	SEIU	\$ 37,679	\$ 590			\$ 38,269		\$ 38,269
Laura Robbins	100.130.5112..0000.2.8	Collector Admin III	1.00	SEIU	\$ 37,679	\$ 2,162			\$ 39,841		\$ 39,841
Laura Neil	100.130.5112..0000.2.8	Treasurer Admin II	0.50	SEIU	\$ 16,630				\$ 16,630		\$ 16,630
Lisa Yaroshefski	100.130.5112..0000.2.8	Human Resources Admin III	0.80	SEIU	\$ 30,143				\$ 30,143		\$ 30,143
Mary Jo Carlise	100.130.5112..0000.2.8	Payroll Admin III	1.00	SEIU	\$ 37,679				\$ 37,679		\$ 37,679
Justin Cole	100.130.5101..0000.1.8	Accountant	1.00	N/A	\$ 76,147		\$ 5,000		\$ 81,147		\$ 81,147
Stephenie Gosselin	100.130.5112..0000.2.8	Accounting Admin III	0.80	SEIU	\$ 30,143				\$ 30,143		\$ 30,143
Joan Navarro	100.130.5101..0000.1.8	Assessor	1.00	N/A	\$ 61,671				\$ 61,671		\$ 61,671
Donna Hardy	100.130.5112..0000.2.8	Assessor Admin III	1.00	SEIU	\$ 37,862	\$ 295			\$ 38,157		\$ 38,157
Total Salaries & Wages			9.10		\$ 427,304	\$ 3,047	\$ 5,000		\$ 435,351		\$ 435,351

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 452,849	\$ 457,854	\$ 423,551	\$ 435,351		\$ 435,351
Equipment Maintenance	100.130.5246..4230.4.8	Maintenance on Treasurer/Collector Copier and Check Sealing Machine	\$ 147		\$ 500	\$ 500		\$ 500
Professional Services	100.130.5304..0000.4.8	Kelley & Ryan Deputy Collector, Cartographics GIS Updates	\$ 14,235	\$ 10,549	\$ 12,225	\$ 26,500	\$ (2,000)	\$ 24,500
Independent Audit	100.130.5304..1410.4.8	Melanson Heath Annual Audit & GASB45 Update Year 3	\$ 27,250	\$ 35,000	\$ 39,000	\$ 39,000		\$ 39,000
Printing & Mailing	100.130.5386..0000.4.8	AP/Payroll Postage, Tax Bill Printing & Mailing	\$ 23,412	\$ 21,430	\$ 16,000	\$ 23,000	\$ (3,000)	\$ 20,000
Professional Development	100.130.5386..2357.4.8	MAA and MCPPO Seminars, Payroll & HR Compliance Updates	\$ 1,587	\$ 1,231	\$ 2,175	\$ 5,000		\$ 5,000
Supplies	100.130.5405..2430.5.8	Office and Administrative Supplies	\$ 7,489	\$ 8,085	\$ 6,550	\$ 5,500		\$ 5,500
Other Expenses	100.130.5706..0000.6.8	Ap/Payroll Check & Direct Deposit Stock, Year End Tax Forms	\$ 1,952	\$ 3,193	\$ 5,000	\$ 3,000		\$ 3,000
Business Travel	100.130.5706..2357.6.8	MMA, MAA, Unemployment, and MAPPO out of Town business travel	\$ 201	\$ 650		\$ 500		\$ 500
Employee Bonds & Sureties	100.130.5706..5200.6.8	\$10k coverage on all base employees, plus Treasurer/Collector bond	\$ 1,863	\$ 2,063	\$ 2,065	\$ 2,063		\$ 2,063
Dues & Memberships	100.130.5706..2357.4.8	MATC, MMAAAA, MAA, AGA, MAPPO, CSC Annual Renewals	\$ 1,306	\$ 3,178	\$ 2,100	\$ 3,000		\$ 3,000
Rentals & Leases	100.130.5276..5300.4.8	Assessors Ricoh Copy Station	\$ 729	\$ 1,739	\$ 1,740	\$ 1,740		\$ 1,740
Total Operating Appropriation		Revision# 4 Revision Date: 3/20/2015	\$ 533,019	\$ 544,971	\$ 510,906	\$ 545,154	\$ (5,000)	\$ 540,154



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 131 Finance Committee

Department Head/Chairman: John Morawski

Contact Information: David Genereux, Town Manager
(508) 278-8600 x2001
dgenereux@uxbridge-ma.gov

MISSION - The Finance Committee is established per M.G.L. Chapter 39, § 16: Every town whose valuation for the purpose of apportioning the state tax exceeds one million dollars shall, and any other town may, by by-law provide for the election or the appointment and duties of appropriation, advisory or finance committees, who shall consider any or all municipal questions for the purpose of making reports or recommendations to the town; and such by-laws may provide that committees so appointed or elected may continue in office for terms not exceeding three years from the date of appointment or election.

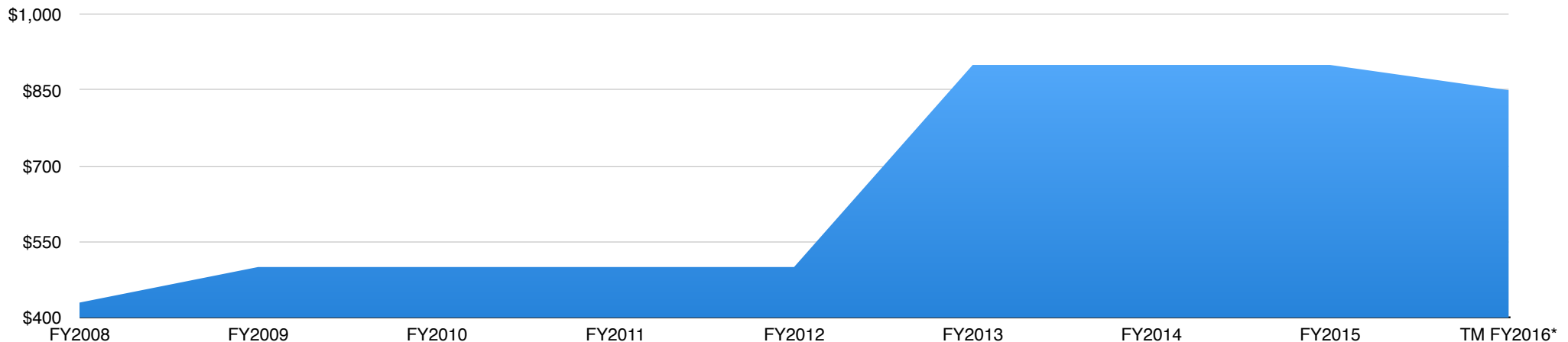
DESCRIPTION OF SERVICES

- Make recommendations to be taken on the articles contained in a Town Meeting warrant and provide, with a brief written statement of the reasons for each such recommendation.
- Review and provide recommendations on the Town budget
- Review and provide recommendations on the Capital Planning Program
- Review and approve Reserve Fund transfers

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 430	\$ 500	\$ 500	\$ 500	\$ 500	\$ 900	\$ 900	\$ 900	\$ 850
Actual	\$ 430	\$ 331	\$ 342	\$ 260	\$ 222	\$ 216	\$ 204	\$ 900	
Turnback	\$ 0	\$ 169	\$ 158	\$ 240	\$ 278	\$ 684	\$ 696		
% Budget Change		16.39%	0.00%	0.00%	0.00%	80.00%	0.00%	0.00%	-5.56%
8 Year Trend Average									11.35%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

There are no substantial operational changes for the Finance Committee budget for Fiscal 2016. There is an annual stipend for one member to be assigned as the Minute Taker. There are minor adjustments to operational expenses related to a slight increase in dues and a slight decrease to advertising costs associated with annual budget hearings.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Finance Committee at the time of publication

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
		Secretary/Minutes Taker	N/A	N/A			\$ 500		\$ 500		\$ 500
Total Salaries & Wages			0.000		\$ 0	\$ 0	\$ 500	\$ 0	\$ 500		\$ 500

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages					\$ 500	\$ 500		\$ 500
Other Expenses	100.131.5706..0000.6.8	Advertising for Public Hearings	\$ 16		\$ 200	\$ 140		\$ 140
Dues & Memberships	100.131.5706..2357.4.8	Mass Association of Finance Committees	\$ 200	\$ 204	\$ 200	\$ 210		\$ 210
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 216	\$ 204	\$ 900	\$ 850	\$ 0	\$ 850



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 132 Reserve Fund

Department Head/Chairman: John Morawski

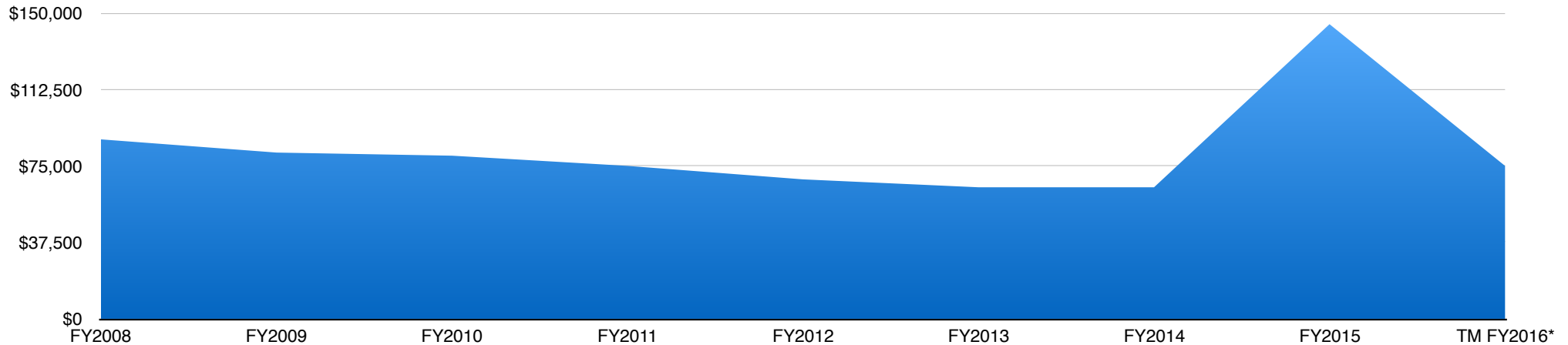
Contact Information: David Genereux, Town Manager
(508) 278-8600 x2001
dgenereux@uxbridge-ma.gov

MISSION - The Reserve Fund is established pursuant to M.G.L. Chapter 40, § 6: To provide for extraordinary or unforeseen expenditures, a town may at an annual or special town meeting appropriate or transfer a sum or sums not exceeding in the aggregate five per cent of the levy of the fiscal year preceding the fiscal year for which the fund, to be known as the reserve fund, is established. No direct drafts against this fund shall be made, but transfers from the fund may from time to time be voted by the finance or appropriation committee of the town, in towns having such a committee, and in other towns by the selectmen; and the town accountant in towns having such an official, and in other towns the auditor or board of auditors, shall make such transfers accordingly.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 88,000	\$ 81,525	\$ 80,000	\$ 75,000	\$ 68,383	\$ 64,500	\$ 64,500	\$ 144,500	\$ 75,000
Actual	\$ 49,285	\$ 25,086	\$ 69,734	\$ 62,459	\$ 55,556	\$ 37,527	\$ 26,663	\$ 144,500	
Turnback	\$ 38,715	\$ 56,439	\$ 10,266	\$ 12,541	\$ 12,827	\$ 26,973	\$ 37,837		
% Budget Change		-7.36%	-1.87%	-6.25%	-8.82%	-5.68%	0.00%	124.03%	-48.10%
8 Year Trend Average									5.74%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnote to Appropriation Trend

1. The historical levels of the Reserve Fund have been fairly stable over the past several years. In Fiscal 2015, there was one time increase to the appropriation due to the pending settlement of most of the Town's union contracts. The additional appropriation was set aside specifically for the purpose of funding any changes to salary, wage, or operational expense changes that were ratified in those contracts. The budget for Fiscal 2016 represents a restoration of the budget to previous levels.

2016 Departmental Proposed Budget Narrative

The budget for the Reserve Fund is being restored to it historical levels after a brief increase for Fiscal 2015, which was to fund obligations under Townwide union negotiations.

2016 Proposed Budget

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Reserve Fund	100.132.5780..0000.0.0	Finance Committee voted Reserve Fund Distributions	\$ 37,527	\$ 26,663	\$ 144,500	\$ 75,000		\$ 75,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 37,527	\$ 26,663	\$ 144,500	\$ 75,000	\$ 0	\$ 75,000

RESERVE FUND TRANSFER HISTORY

FY	Transferred	# of Requests	Gen. Govt.	Public Safety	Public Works	Culture/Rec.	Other
2005	92,260	16	59,960		27,657	4,643	
2006	91,905	5	62,505		25,400	4,000	
2007	64,244	8	39,000	8,805		16,439	
2008	49,285	11	2,608	4,500	1,138	27,816	13,222
2009	25,086	8	5,725	7,661		11,700	
2010	69,734	4	15,299				
2011	62,459	6	4,000	5,209	20,000	33,280	
2012	55,556	8	2,535	10,500	7,500	25,950	9,071
2013	37,527	6	23,595	11,603	202		2,127
2014	26,663	2	4,002	22,661			
	574,719	74	219,230	70,939	81,897	123,828	24,420



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 151 Legal

Department Head/Chairman: David Genereux, Town Manager

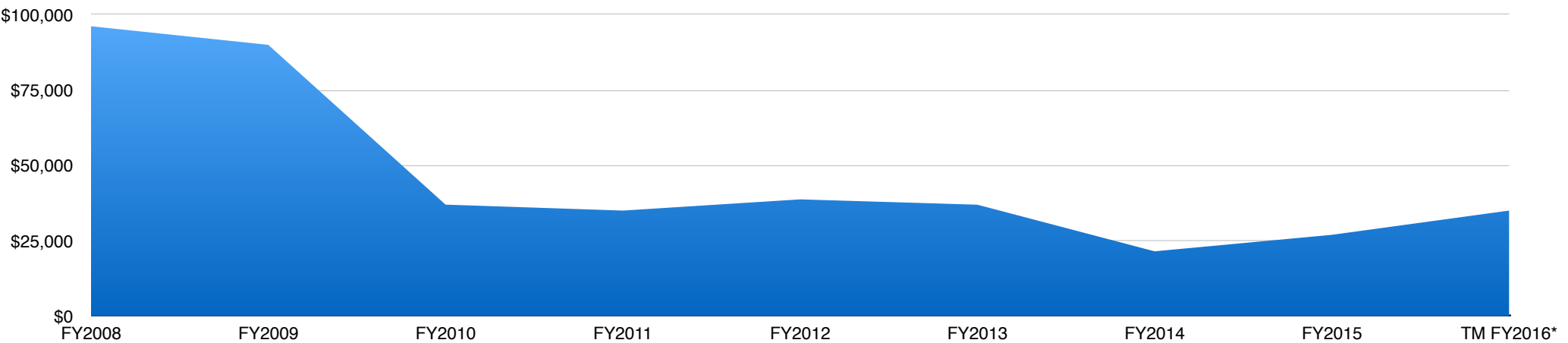
Contact Information: (508) 278-8600 x2001
dgenereux@uxbridge-ma.gov

MISSION - Town Counsel is appointed by the Board of Selectmen and serves to defend the Town in civil proceedings, and to offer legal advice, as needed, concerning daily operations. Current counsel, Louison, Costello, Condon & Pfaff, LLP has served the Town since 2008.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 96,172	\$ 90,000	\$ 36,978	\$ 35,000	\$ 38,722	\$ 36,955	\$ 21,483	\$ 26,955	\$ 35,000
Actual	\$ 88,364	\$ 82,500	\$ 33,122	\$ 34,534	\$ 32,782	\$ 14,134	\$ 5,123	\$ 26,955	
Turnback	\$ 7,808	\$ 7,500	\$ 3,856	\$ 466	\$ 5,940	\$ 22,821	\$ 16,360		
% Budget Change		-6.42%	-58.91%	-5.35%	10.63%	-4.56%	-41.87%	25.47%	29.85%
8 Year Trend Average									-6.39%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnote to Appropriation Trend

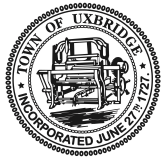
1. Prior to Fiscal 2010, Town Counsel was contracted under a flat fee retainer. Starting with the Fiscal 2010 budget, the Board of Selectmen made the decision to change to traditional hourly invoicing.

2016 Departmental Proposed Budget Narrative

The budget for Legal services is being increased for Fiscal 2016 in anticipation for additional work related to the Fire Station Feasibility Study that began in 2015.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager or Town Counsel at the time of publication

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Outside Legal	100.151.5304..0000.4.8	Louison, Costello, & Phaff	\$ 14,134	\$ 5,123	\$ 26,955	\$ 35,000		\$ 35,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 14,134	\$ 5,123	\$ 26,955	\$ 35,000	\$ 0	\$ 35,000



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 155 MIS

Department Head/Chairman: Justin Cole, Town Accountant

Contact Information: (508) 278-8600 x2004
jcole@uxbridge-ma.gov

MISSION - To support the computer and technology hardware, software, and infrastructure for all Town related departments, including the Water, Sewer, Ambulance, and Cable Enterprise Funds.

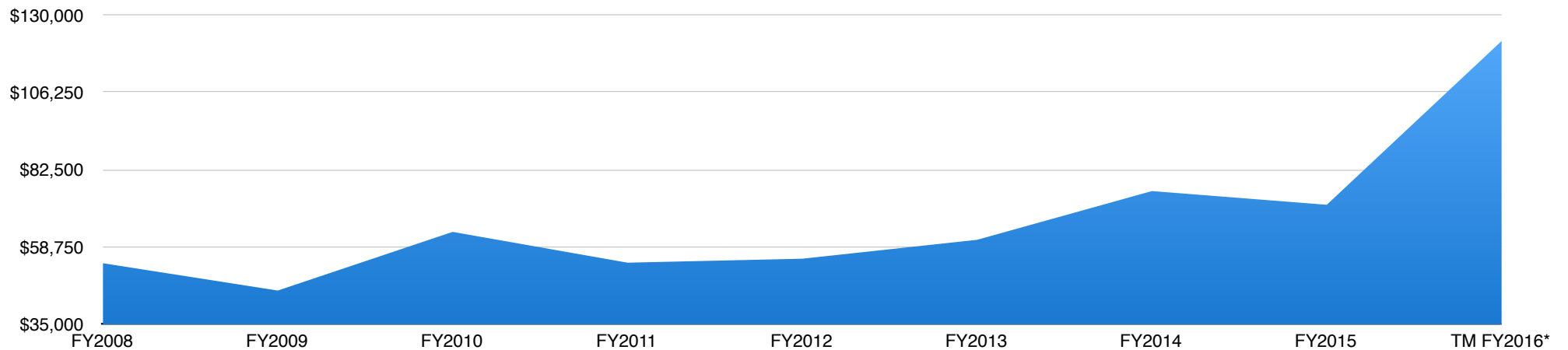
DESCRIPTION OF SERVICES

- Maintenance of municipal data network
- Payment for licensing of municipal software
- Acquisition of replacement hardware as needed

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 53,663	\$ 45,260	\$ 63,305	\$ 53,833	\$ 55,053	\$ 60,866	\$ 75,860	\$ 71,640	\$ 122,015
Actual	\$ 53,449	\$ 44,754	\$ 59,243	\$ 52,481	\$ 55,052	\$ 59,788	\$ 71,024	\$ 71,640	
Turnback	\$ 214	\$ 507	\$ 4,062	\$ 1,351	\$ 1	\$ 1,078	\$ 4,836		
% Budget Change		-15.66%	39.87%	-14.96%	2.27%	10.56%	24.63%	-5.56%	70.32%
8 Year Trend Average									13.93%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

The proposed budget for Fiscal 2016 includes a number of large increases that are the result of restructuring the delivery and financing of the Town's IT maintenance and upkeep. Additionally, the remaining costs from other departments related to telecommunications have been moved into the budget and now represent a consolidated cost center. Specifically, approximately \$10,000 in costs related to the T1 at the Town Hall were moved into the IT, which already included the costs of other phone service, the Police Department T1, and the interconnection infrastructure between the Police Department and Town Hall/Fire complex. Other increases to the budget for Fiscal 2016 are as follows:

- The Town has previously entered into an IT contract for support services that was a mix of guaranteed hours and time with an hourly billable component for after hours and project based work. On average the Town has spent between \$60,000 and \$85,000 on support and services paid through the General Fund Budget, Enterprise Budgets, Grants, Capital, and other funding sources. The proposed budget includes \$55,000 for a support contract that is retainer based, and includes no provision for additional billable work. This support will include all Town departments, including the four Enterprise funds which were previously pay as you go. The additional funds in the services line relate to emergency priority support of the Police department phone system, as well as after hours and disaster response to Police IT systems
- Reinstatement of \$10,000 for repair and replacement of departmental computer hardware. The majority of the Town's equipment was replaced in 2012-2013 largely through grant funding. The equipment that was replaced at the beginning of that replacement program will need to be reviewed in the coming year, and in some cases rebuild and reallocated to departments requiring less computing potential. It is anticipated that over the next several years that additional funding will be needed as more computers reach the end of their useful life.
- There is an additional of approximately \$10,000 for the Accounting, Payroll, and HR platforms which is for the implementation of the employee and departmental self service portal. This figure includes not on the licensing for the product, but also work to be completed by the vendor for the implementation, and training for Town staff to administer the product.
- There is an addition of \$5,000 to the budget for supplies which was eliminated in 2011. These miscellaneous items include low value components that need to be replaced due to wear and tear such as keyboards, mouse, monitor, power supplies, cables, USB hubs, and other peripheral devices. These items are often purchased out of the budget at the detriment of replacing higher value capital equipment.

Supplement Information, Challenges or Service Issues - As technology is continually adopted and integrated into the governmental structure, funding for support and upgrades will continue to increase. The entrance of the government market space into technology integration is far behind its private sector equivalent, and as a result has far further ground to make up in a shorter time period to leverage the efficiencies of said technology. The Town was fortunate to replace a large cross section of technology that had past its useful life by 10+ years with private grant funding, however in order to maintain the infrastructure replaced under that program and prevent obsolescence, a long term planning and funding plan should be put into place to address issues within the system.

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Accounting, Payroll, and HR Platform	100.155.5304..1410.4.8	Springbrook Software	\$ 21,800	\$ 18,129	\$ 19,300	\$ 29,250		\$ 29,250
Technology Management	100.155.5304..1450.4.8	External technology consultant and labor, IP Phone Maintenance	\$ 18,099	\$ 31,105	\$ 25,000	\$ 60,000	\$ (2,500)	\$ 57,500
Telecommunications	100.155.5304..4400.4.8	Metropolitan Telecommunications, Charter	\$ 23,798	\$ 19,462	\$ 24,000	\$ 24,765		\$ 24,765
Equipment Upgrades and Repairs	100.155.5304..4450.4.8	Hardware and Software upgrades to extend the life of MIS assets		\$ 829	\$ 1,000	\$ 5,000		\$ 5,000
Assessment and Collections Platform	100.155.5386..1410.4.8	VADAR Software	\$ 12,921	\$ 13,000	\$ 13,500	\$ 13,500		\$ 13,500
Supplies	100.155.5405..2430.5.8	IT, Cabling, and Maintenance Supplies				\$ 5,000		\$ 5,000
Website and Public Information	100.155.5706..1450.6.8	Virtual Town and Schools	\$ 3,200	\$ 3,500	\$ 3,500	\$ 3,500		\$ 3,500
Equipment Acquisition and Replacements	100.155.5801..7300.6.8	Unanticipated hardware replacement for Town Departments	\$ 4,971		\$ 340	\$ 5,000		\$ 5,000
Enterprise Fund Contributions			\$ (25,000)	\$ (15,000)	\$ (15,000)	\$ (21,500)		\$ (21,500)
Total Operating Appropriation		Revision# 4 Revision Date: 3/20/2015	\$ 59,788	\$ 71,024	\$ 71,640	\$ 124,515	\$ (2,500)	\$ 122,015



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 160 Town Clerk

Contact Information: (508) 278-8600 x3
kdumas@uxbridge-ma.gov

Department Head/Chairman: Kelly Dumas, Town Clerk

MISSION - The mission of the Town Clerk's Office is to maintain and preserve both vital and permanent record in a well organized fashion while delivering optimal customer service, as well as managing the electoral process in its entirety.

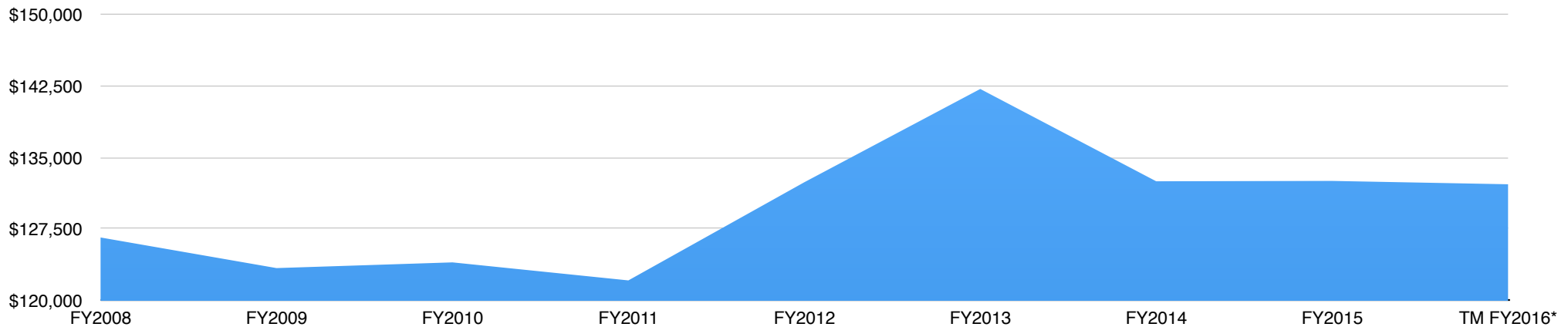
DESCRIPTION OF SERVICES

- Research and Genealogy
- Swearing in of committee members, new police officers, and public officials
- Voter Registration
- Intake and Processing of new vital records
- Certified copies of vital records (both archival & computer generated)
- DBA Certificates
- Marriage Intentions
- Voter and Census Information

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 126,606	\$ 123,394	\$ 123,994	\$ 122,102	\$ 132,402	\$ 142,190	\$ 132,503	\$ 132,541	\$ 132,190
Actual	\$ 124,066	\$ 116,735	\$ 120,416	\$ 119,941	\$ 125,797	\$ 116,234	\$ 99,646	\$ 132,541	
Turnback	\$ 2,540	\$ 6,659	\$ 3,578	\$ 2,161	\$ 6,605	\$ 25,956	\$ 32,857		
% Budget Change		-2.54%	0.49%	-1.53%	8.44%	7.39%	-6.81%	0.03%	-0.26%
8 Year Trend Average									0.65%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

The proposed budget for Fiscal 2016 includes an adjustment to the part time SIEU staff in the office. The Town Clerk has requested that the two positions be upgraded from an Administrative II position to an Administrative III position based on the duties of the office, and the responsibilities that revolve around the confidentiality of the information in the office. The total cost of the upgrade, adjusted for a 52.4 week budget cycle adds approximately \$4,845 annually. Additionally, this budget includes a proposed 2% increase for the Town Clerk. Operational expenses have been adjusted as a slight decrease based on historical trends. The Clerk request also includes a one time capital replacement request for Electronic Voting Machines which has been included as part of the Capital Budget (Dept 930, Voting Machines, \$28,000).

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Clerk at the time of publication

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Kelly Dumas	100.160.5101..0000.1.8	Town Clerk	1.00	N/A	\$ 61,671				\$ 61,671		\$ 61,671
Wanda Connor	100.160.5112..0000.2.8	Admin III Clerk	0.50	SEIU	\$ 16,630				\$ 16,630		\$ 16,630
Joanne Czupryna	100.160.5112..0000.2.8	Admin III Clerk	0.48	SEIU	\$ 16,630				\$ 16,630		\$ 16,630
	100.160.5143..0000.3.8	Elections Warden	N/A	N/A				\$ 1,824	\$ 1,824		\$ 1,824
	100.160.5143..0000.3.8	Elections Clerk	N/A	N/A				\$ 1,776	\$ 1,776		\$ 1,776
	100.160.5143..0000.3.8	Poll Workers	N/A	N/A				\$ 5,616	\$ 5,616		\$ 5,616
Total Salaries & Wages			1.98		\$ 94,931			\$ 9,216	\$ 104,147		\$ 104,147

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 91,954	\$ 81,497	\$ 107,448	\$ 104,147		\$ 104,147
Equipment Leases	100.160.5276..5300.4.8	Ricoh Copier Center	\$ 2,546	\$ 1,793	\$ 1,793	\$ 1,793		\$ 1,793
Elections Software & Programming	100.160.5304..0000.4.8	LHS Elections Programming Services	\$ 11,455	\$ 9,380	\$ 9,115	\$ 10,000		\$ 10,000
Other Services	100.160.5386..0000.4.8	Town Meeting and Elections Police Details, Postage & Mailing, Census	\$ 3,540	\$ 3,701	\$ 4,120	\$ 4,800		\$ 4,800
Professional Development	100.160.5386..2357.4.8	Clerk and Elections Seminars		\$ 170	\$ 1,000	\$ 1,100		\$ 1,100
Supplies	100.160.5405..2430.5.8	Office and Administrative Supplies	\$ 5,416	\$ 2,089	\$ 7,367	\$ 8,000		\$ 8,000
Other Expenses	100.160.5706..0000.6.8	Food and Beverage for Town Meeting and Elections Workers	\$ 747	\$ 381	\$ 748	\$ 1,200		\$ 1,200
Dues & Memberships	100.160.5706..2357.4.8	Mass Town Clerks Association, Town Clerks Assoc. of Worcester County	\$ 275	\$ 335	\$ 150	\$ 750		\$ 750
Business Travel	100.160.5706..2357.6.8	Out of Town Business Travel			\$ 500	\$ 100		\$ 100
Employee Bonds & Sureties	100.160.5706..5200.6.8	\$10k coverage on all base employees	\$ 300	\$ 300	\$ 300	\$ 300		\$ 300
Total Operating Appropriation		Revision# 3 Revision Date: 3/12/15	\$ 116,234	\$ 99,646	\$ 132,541	\$ 132,190	\$ 0	\$ 132,190



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 170 Land Use

Contact Information: (508) 278-8600 x2013
lmarchand@uxbridge-ma.gov

Department Head/Chairman: Lynn Marchand

MISSION - The mission of the Planning Board is to administer the many provisions of the Uxbridge Zoning Bylaws, Subdivision Rules and Regulations, and Storm water Management Regulations. The Board of Appeals, appointed by the Town Manager, is a statutory Board provided for by Massachusetts State Law as well as Uxbridge's own Zoning Bylaws. In the broadest sense, it exists to grant relief from the Town's Zoning Bylaw when literal enforcement would constitute hardship to the property owner, and only in the event that certain "tests" are met.

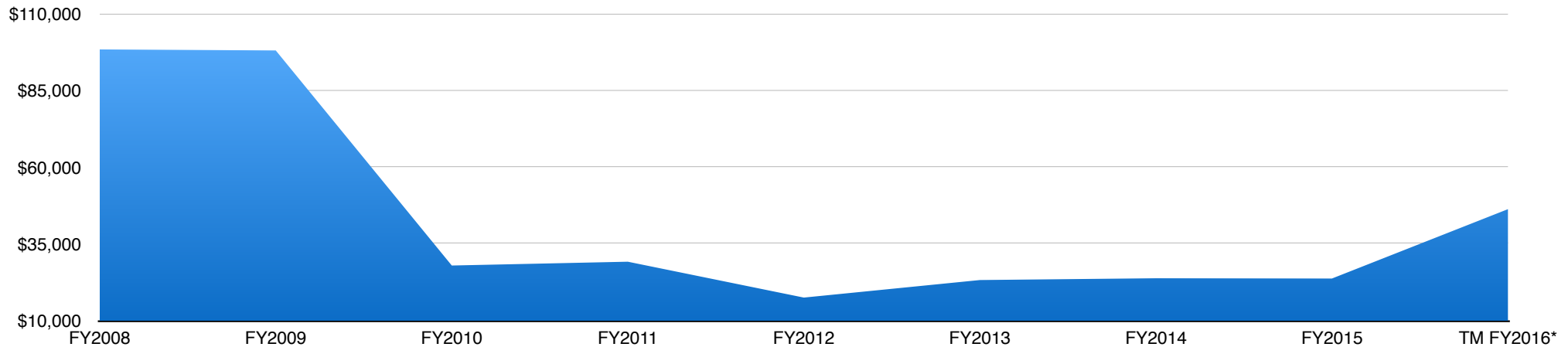
DESCRIPTION OF SERVICES

- Review and acceptance of 'Approval Not Required' (ANR) lots.
- Review and determine approval or disapproval of land subdivisions.
- Review and determine approval or disapproval for special permits for specific uses of residential zoned properties and special permit for major nonresidential projects.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 98,337	\$ 98,004	\$ 27,926	\$ 29,169	\$ 17,478	\$ 23,195	\$ 23,776	\$ 23,687	\$ 46,291
Actual	\$ 96,072	\$ 79,567	\$ 24,667	\$ 27,947	\$ 15,520	\$ 14,448	\$ 18,247	\$ 24,714	
Turnback	\$ 2,265	\$ 18,437	\$ 3,259	\$ 1,222	\$ 1,958	\$ 8,747	\$ 5,529		
% Budget Change		-0.34%	-71.51%	4.45%	-40.08%	32.71%	2.50%	-0.37%	95.43%
8 Year Trend Average									2.85%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

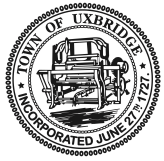
The proposed budget for Fiscal 2016 includes the addition of a full time administrative person to oversee the administrative functions of Planning, Zoning, as well as provide support for the Conservation department. The addition of this full time position will provide stability and coverage to the function, as well as give members of the Planning and Zoning Boards a representative in Town Hall during regular business hours. On the operational expense side, the CMRPC assessment has been brought back into the budget. For the past several years, this expense has been handled as a separate article at Town Meeting. After some discussion internally, it was decided that a b

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Planning Board, ZBA, or Management at the time of publication

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Lynn Marchand	100.170.5112..0000.2.8	Admin III Land Use	1.00	SEIU	\$ 37,679				\$ 37,679		\$ 37,679
Total Salaries & Wages			1.00		\$ 37,679	\$ 0	\$ 0	\$ 0	\$ 37,679	\$ 0	\$ 37,679

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 12,429	\$ 15,132	\$ 18,870	\$ 37,679		\$ 37,679
Equipment Leases	100.170.5276..5300.4.8	Ricoh Copy Center (1/4 Split)	\$ 626	\$ 384		\$ 385		\$ 385
Professional Services	100.170.5304..0000.4.8	Advertising and Legal Notices	\$ 1,279	\$ 2,247	\$ 3,555	\$ 3,500		\$ 3,500
Supplies	100.170.5405..2430.5.8	Office and Administrative Supplies	\$ (776)	\$ 483	\$ 1,496	\$ 1,000		\$ 1,000
Dues & Memberships	100.170.5706..2357.4.8	Central Mass Regional Planning Commission (Sp. Article)	\$ 817		\$ 479	\$ 3,577		\$ 3,577
Business Travel	100.170.5706..2357.6.8	Out of Town Business Travel			\$ 125	\$ 50		\$ 50
Other Services	100.170.5386..0000.4.8	Postage & Mailing	\$ 72		\$ 189	\$ 100		\$ 100
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 14,448	\$ 18,247	\$ 24,714	\$ 46,291	\$ 0	\$ 46,291



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 171 Conservation

Contact Information: (508) 278-8600 x2020
kblack@uxbridge-ma.gov

Department Head/Chairman: Kristin Black, Conservation Agent

MISSION - The Conservation Commission is appointed by the Town Manager, and serves as the governing body charged with the protection of the Town's natural resources. The Commission also advises other municipal officials and boards on conservation issues. As required by law, every municipality in Massachusetts has a Conservation Commission. The enabling legislation that allows for the formation and operation of the Conservation Commission is called the Conservation Commission Act (MGL C.40 §8c). The Commission oversees approved projects in or near wetlands and also carries out enforcement duties where the Wetlands Protection Act is being violated. The Wetlands Protection Act provides a funding source via filling fees to offset costs of Department functions. The volunteer group for Pout Pond and Legg Farm Conservation Land is a supporting component of the Conservation Commission monitoring the day to day operations of these properties, enforcing and upholding current land use regulations and to take action to eliminate violating activities.

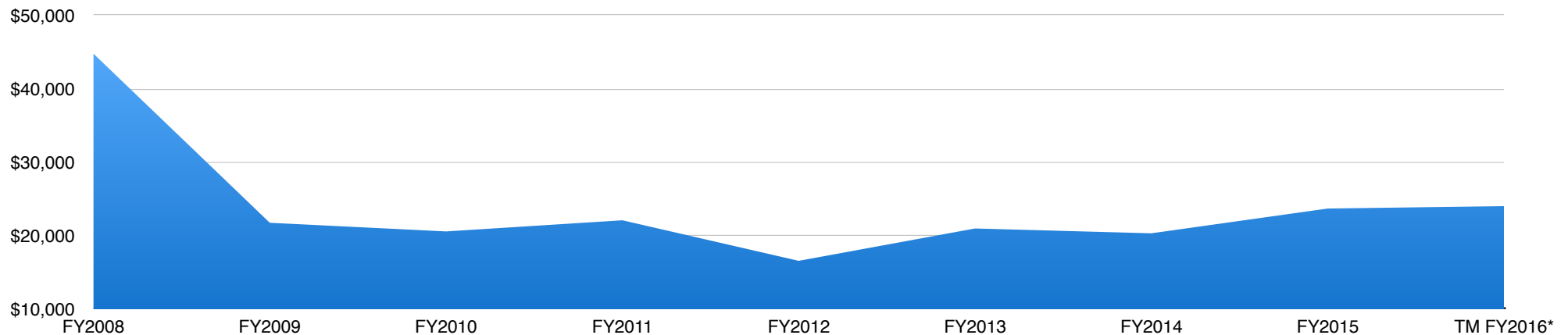
DESCRIPTION OF SERVICES

- Maintenance of Pout Pond for the benefit and pleasure of the community (to include maintaining the beach house and bathrooms; taking weekly water samples; emptying trash and maintaining the lawn and beach, etc. To preserve and improve water quality, through regulation, direct action and cooperation as needed to protect public health to meet state and federal water quality standards.
- To prevent waterborne disease.
- To conserve the ecosystems upon which endangered and threatened species depend.
- Protection of Town's natural resources through administration of the Massachusetts Wetlands Protection Act.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 44,791	\$ 21,746	\$ 20,568	\$ 22,086	\$ 16,559	\$ 20,969	\$ 20,312	\$ 23,687	\$ 24,013
Actual	\$ 33,659	\$ 19,859	\$ 15,915	\$ 22,084	\$ 15,770	\$ 17,027	\$ 10,041	\$ 23,687	
Turnback	\$ 11,132	\$ 1,887	\$ 4,653	\$ 2	\$ 789	\$ 3,942	\$ 10,271		
% Budget Change		-51.45%	-5.42%	7.38%	-25.02%	26.63%	-3.13%	16.62%	1.38%
8 Year Trend Average									-4.13%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



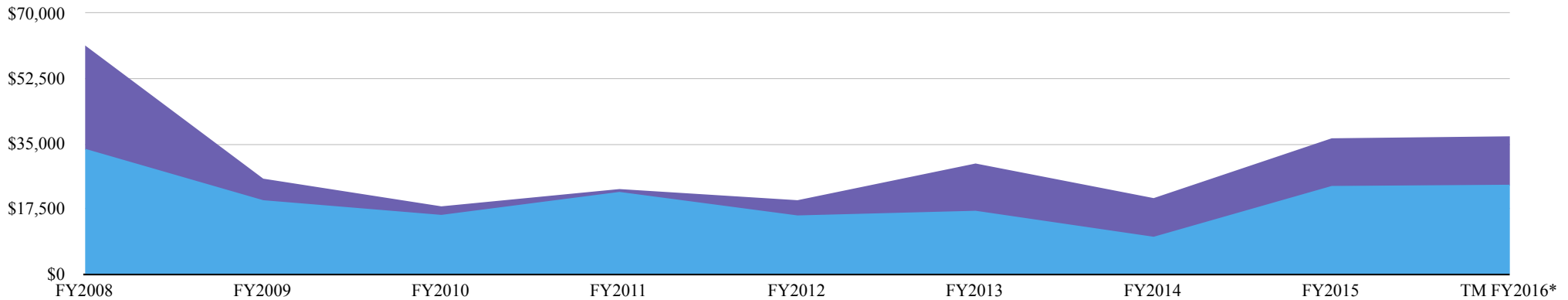
2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget includes a 2% increase for the non union part time Conservation Agent. Operational expenses are increasing slightly with funds being reinstated to Pout Pond grounds maintenance line item for the first time since 2009. Additionally there are slight increases for anticipated utility increases, as well as funds allocated for training and development items that has historically been covered by the Wetlands Protection Special Revenue Fund. This budget includes funding for 50% of the Conservation Agent's salary from the Wetlands Protection Special Revenue pending an annual vote from the Conservation Commission.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Conservation Commission at the time of publication

Total Cost of Services by Fiscal Year

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
GF Expendiures	\$ 33,659	\$ 19,859	\$ 15,915	\$ 22,084	\$ 15,770	\$ 17,027	\$ 10,041	\$ 23,687	\$ 24,013
OFU Expenditures	\$ 27,750	\$ 5,783	\$ 2,293	\$ 766	\$ 4,087	\$ 12,686	\$ 10,378	\$ 12,797	\$ 13,003
Total Expenditures	\$ 61,409	\$ 25,642	\$ 18,208	\$ 22,850	\$ 19,857	\$ 29,713	\$ 20,419	\$ 36,484	\$ 37,016



2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Kristin Black	100.171.5101..0000.1.8	Conservation Agent	0.50	N/A	\$ 26,006				\$ 26,006		\$ 26,006
Funds Voted from Wetlands Protection									\$ (13,003)		\$ (13,003)
Total Salaries & Wages			0.50		\$ 26,006				\$ 13,003		\$ 13,003

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 12,511	\$ 5,343	\$ 15,181	\$ 13,003		\$ 13,003
Pout Pond Electricity	100.171.5216..4130.6.8	Electricity for Concessions and Cottage	\$ 267	\$ 653	\$ 720	\$ 975		\$ 975
Pout Pond Other Utilities	100.171.5236..4130.6.8	Water/Sewer for Pout Pond Site	\$ 1,109	\$ 690	\$ 1,200	\$ 1,300		\$ 1,300
Pout Pond Grounds Maintenance	100.171.5246..4210.5.8	General site upkeep and maintenance, seasonal trash removal	\$ 693	\$ 343	\$ 500	\$ 3,000		\$ 3,000
Equipment Leases	100.171.5276..5300.4.8	Ricoh Copy Center (1/4 Split)	\$ 313	\$ 384	\$ 323	\$ 385		\$ 385
Professional Services	100.171.5304..0000.4.8	Pout Pond Water Testing, Outside Professional Services	\$ 1,296	\$ 1,666	\$ 4,480	\$ 4,000		\$ 4,000
Supplies	100.171.5405..2430.5.8	Office and Administrative Supplies	\$ 432	\$ 519	\$ 465	\$ 500		\$ 500
Dues & Memberships	100.171.5706..2357.4.8	Mass Association of Conservation Commissions	\$ 406	\$ 443	\$ 443	\$ 500		\$ 500
Business Travel	100.171.5706..2357.6.8	In Town/Out of Town Business Travel			\$ 100	\$ 250		\$ 250
Other Services	100.170.5386..0000.4.8	Postage & Mailing			\$ 275	\$ 100		\$ 100
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 17,027	\$ 10,041	\$ 23,687	\$ 24,013	\$ 0	\$ 24,013



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 192 Town Hall

Contact Information: (508) 278-8600 x2001
tante@uxbridge-ma.gov

Department Head/Chairman: Tracey Ante, Assistant to the Town Manager

MISSION - The Town Hall has served as center of town government since 1879, The building was expanded by an addition in 1939 and it was placed on the National Register of Historic Places in 1983. The School Administration relocated here in 2008.

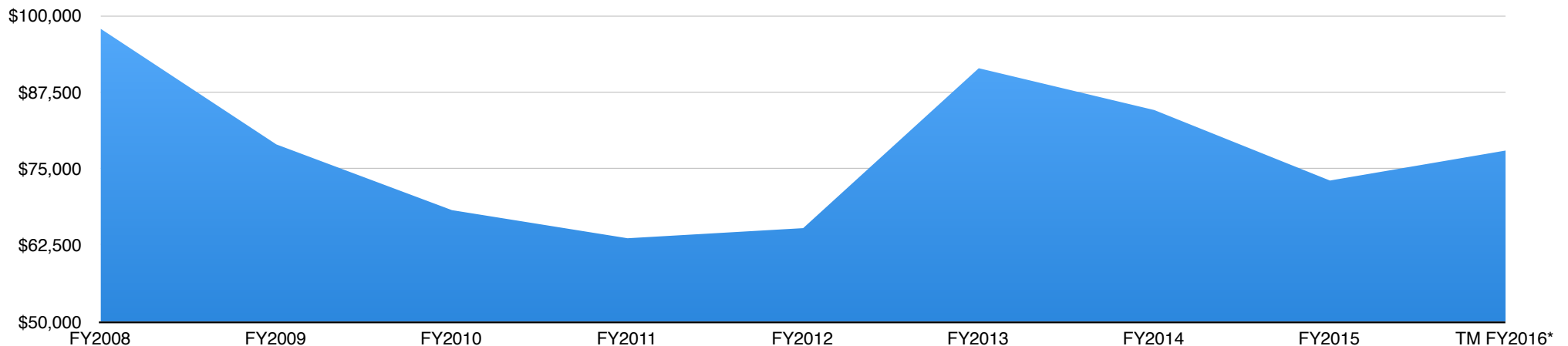
DESCRIPTION OF SERVICES

- Housing of Town Offices
- Public meeting place
- Storage

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 97,815	\$ 78,932	\$ 68,192	\$ 63,600	\$ 65,251	\$ 91,380	\$ 84,543	\$ 73,030	\$ 77,928
Actual	\$ 89,822	\$ 72,589	\$ 62,383	\$ 63,539	\$ 66,164	\$ 66,767	\$ 81,144	\$ 73,030	
Turnback	\$ 7,993	\$ 6,343	\$ 5,809	\$ 61	\$ (913)	\$ 24,613	\$ 3,399		
% Budget Change		-19.30%	-13.61%	-6.73%	2.60%	40.04%	-7.48%	-13.62%	6.71%
8 Year Trend Average									-1.42%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



2016 Departmental Proposed Budget Narrative

The Fiscal 2016 Town Hall budget has several increases for operational items. The electricity line item has been increased 35% for a potential rate rate at the end of the current contract. Additionally funds have been allocated in this budget for the maintenance and upkeep of the Town car that is assigned to for Town Hall departmental usage. The car as purchased as part of the FY14 budget, however maintenance funds have not been allocated for its upkeep, and individual departments have been contributing from their operational funds to address upkeep of the vehicle. The line item has been budgeted at what is anticipated to be a level necessary in the next several years when more expensive maintenance items come due such as the 30,000k mile overhaul, and tire replacements in addition to routine maintenance and cleaning costs. Funds have also been allocated to a new line item for 2016 “Supplies” which addresses common supplies in Town Hall such as those for the mailing machine, copier, and other minor consumables that all departments utilize. These items again have historically come from individual operating budgets, rather than being addressed centrally.

Supplement Information, Challenges or Service Issues - The ongoing issues in the Town Hall complex continue to be related to the age, condition, and lack of generally upkeep over the years. The primary challenges in the next several years will revolve around addressing issues with the windows, electrical, and heat system problems. Many of these issues have been on the Capital Committee plan over the years, and have remained largely unaddressed due to the cost associated with them.

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Heating	100.192.5216..4120.6.8	#2 Heating Oil, 3 Tanks, Town Hall and Fire Station	\$ 15,456	\$ 14,449	\$ 17,000	\$ 18,000		\$ 18,000
Electricity	100.192.5216..4130.6.8	National Grid Supply and Delivery	\$ 15,110	\$ 16,690	\$ 16,000	\$ 21,600		\$ 21,600
Other Utilities	100.192.5236..4130.6.8	Water and Sewer for Town Hall Site	\$ 892	\$ 1,041	\$ 540	\$ 2,125		\$ 2,125
Building Maintenance	100.192.5246..4220.6.8	General building upkeep and maintenance	\$ 1,180	\$ 2,493	\$ 2,500	\$ 2,500		\$ 2,500
Grounds Maintenance	100.192.5246..4210.5.8	General site upkeep and maintenance, Trash & Recycling Weekly Removal	\$ 2,380	\$ 3,064	\$ 3,204	\$ 3,204		\$ 3,204
Vehicle Maintenance	100.192.5246..4230.4.8	Service, routine & preventative maintenance for all vehicles				\$ 1,500		\$ 1,500
Equipment Leases	100.192.5276..5300.4.8	Pitney Bowes Postage Center	\$ 1,737	\$ 2,999	\$ 2,999	\$ 2,999		\$ 2,999
Custodial	100.192.5304..4110.4.8	Service and Supplies for Town Hall	\$ 20,393	\$ 15,000	\$ 15,786	\$ 15,500		\$ 15,500
Building Systems	100.192.5304..4225.4.8	Service and upkeep of heating, electrical, plumbing, and monitoring systems	\$ 9,619	\$ 25,408	\$ 15,001	\$ 10,000		\$ 10,000
Supplies	100.192.5405..2430.5.8	General Administrative, Building, and Mailing Supplies				\$ 500		\$ 500
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 66,767	\$ 81,144	\$ 73,030	\$ 77,928	\$ 0	\$ 77,928



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 196 Town Common

Department Head/Chairman: David Genereux, Town Manager

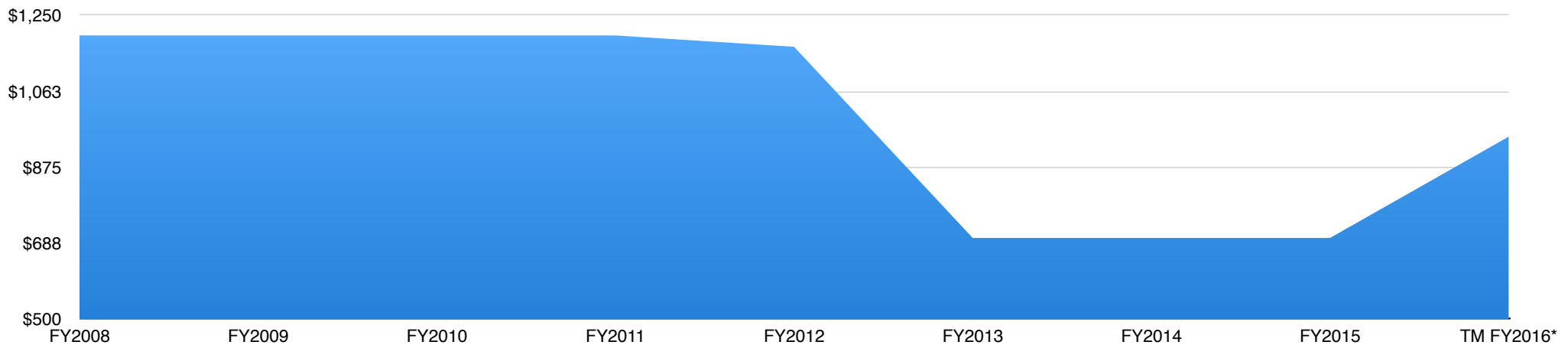
MISSION - To proudly display and light the United States flag on the Town's Common

Contact Information: (508) 278-8600 x2002
dgenereux@uxbridge-ma.gov

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,172	\$ 700	\$ 700	\$ 700	\$ 950
Actual	\$ 962	\$ 845	\$ 452	\$ 503	\$ 623	\$ 493	\$ 381	\$ 700	
Turnback	\$ 238	\$ 355	\$ 748	\$ 697	\$ 549	\$ 207	\$ 319		
% Budget Change		0.00%	0.00%	0.00%	-2.33%	-40.27%	0.00%	0.00%	35.71%
8 Year Trend Average									-0.86%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



2016 Departmental Proposed Budget Narrative

The Fiscal 2016 Town Common budget encompasses a single line related to electricity that powers the spot light on the Common flag, and additional lights during the holiday season. This budget has been adjusted similarly to other budgets with an electrical line for an increase in electrical costs at the end of the current contract.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager or the Town Common Committee at the time of publication

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Electricity	100.196.5216..4130.6.8	National Grid Supply and Delivery	\$ 493	\$ 381	\$ 700	\$ 950		\$ 950
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 493	\$ 381	\$ 700	\$ 950	\$ 0	\$ 950



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 198 Blanchard Hall

Contact Information: (508) 278-8600 x2002
dgenereux@uxbridge-ma.gov

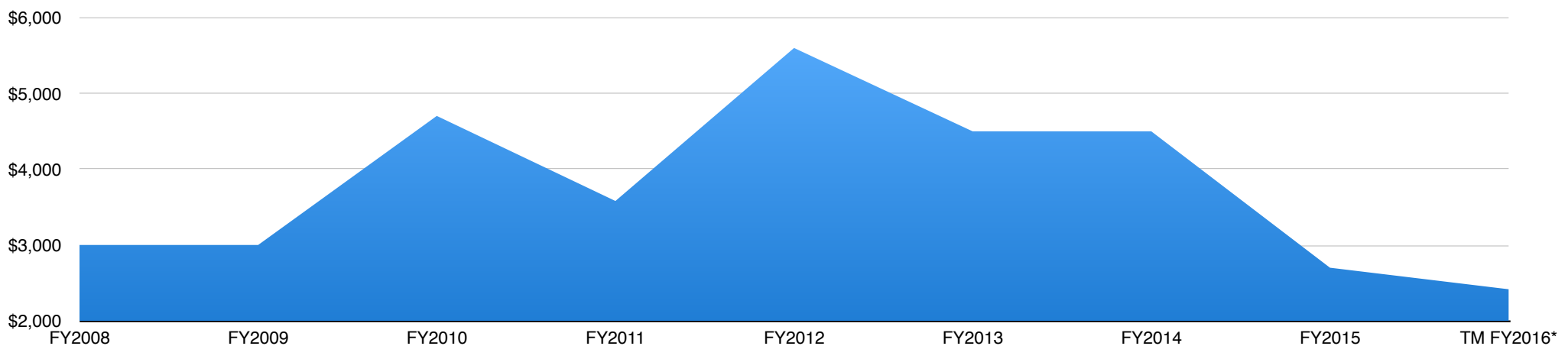
Department Head/Chairman: David Genereux, Town Manager

MISSION - The North Uxbridge School is an historic [school](#) building at 87 East Hartford Avenue in Uxbridge, Massachusetts. On October 7, 1983, it was added to the National Register of Historic Places. The North Uxbridge School is also known as the Virginia A. Blanchard School. It was closed in 1999 because of lead paint and other structural and safety issues. The Town has agreed to sell the former Blanchard School to local non-profit for conversion to affordable senior housing. That sale is contingent upon receipt of private, state and federal funding. The Town continues to fund the buildings basic maintenance needs until the property transfer takes place.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 3,000	\$ 3,000	\$ 4,702	\$ 3,580	\$ 5,598	\$ 4,498	\$ 4,498	\$ 2,700	\$ 2,416
Actual	\$ 2,537	\$ 2,965	\$ 4,487	\$ 3,455	\$ 5,520	\$ 700	\$ 1,846	\$ 2,700	
Turnback	\$ 463	\$ 35	\$ 215	\$ 125	\$ 79	\$ 3,798	\$ 2,652		
% Budget Change		0.00%	56.73%	-23.86%	56.37%	-19.65%	0.00%	-39.97%	-10.52%
8 Year Trend Average									2.39%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*

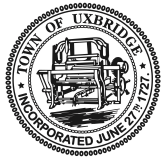


2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget remains largely the same due to the minimal upkeep and monitoring associated with the building site. The base electricity budget has been increased for the anticipated cost increases at the end of the current contract. Additionally in this budget cycle the amount of security and fire monitoring has been removed from the bottom line of the budget due to an agreement with Uxbridge Housing Associates to cover the cost of the monitoring. The Town covers the initial annual cost and subsequently invoices the group for reimbursement of the cost.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Electricity	100.198.5216..4130.6.8	National Grid Supply and Delivery	\$ 376	\$ 1,361	\$ 1,300	\$ 1,755		\$ 1,755
Other Utilities	100.198.5236..4130.6.8	Water and Sewer for Blanchard Hall Site	\$ 300	\$ 300	\$ 500	\$ 411		\$ 411
Building Maintenance	100.198.5246..4220.6.8	General building upkeep and maintenance		\$ 135	\$ 900	\$ 250		\$ 250
Building Systems	100.198.5304..4225.4.8	Service and upkeep of heating, electrical, plumbing, and monitoring systems	\$ 24	\$ 840	\$ 790	\$ 790		\$ 790
		Reimbursement for Uxbridge Housing Associates for Monitoring		\$ (790)	\$ (790)	\$ (790)		\$ (790)
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 700	\$ 1,846	\$ 2,700	\$ 2,416	\$ 0	\$ 2,416



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 210 Police

Contact Information: (508) 278-7755
jlourie@uxbridge-ma.gov

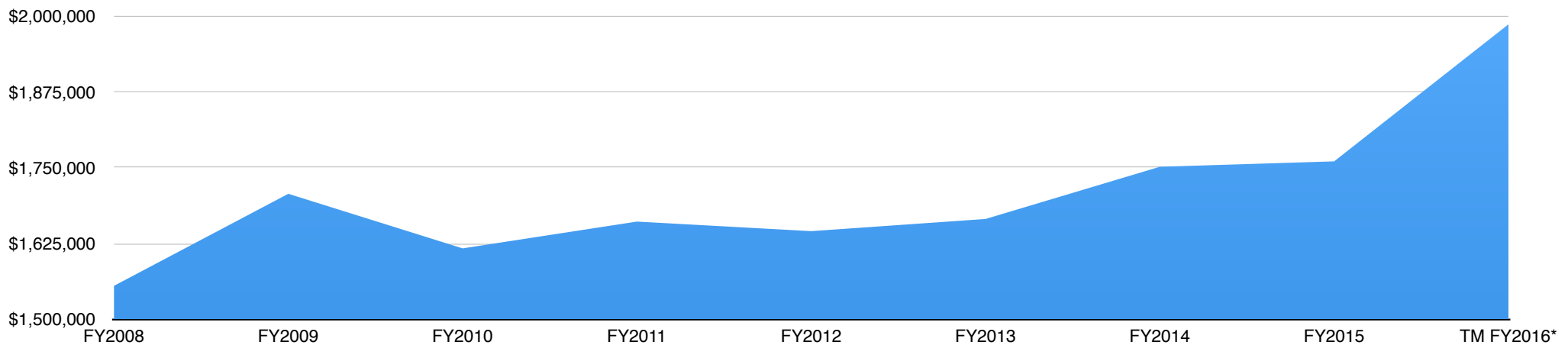
Department Head/Chairman: Jeffrey Lourie, Police Chief

MISSION - The Uxbridge Police Department provides a complete range of public safety and quality of life services to the community, including, but not limited to the following: Criminal investigation and apprehension; motor vehicle law enforcement; preventive patrol; emergency response; disaster and large event security and recovery; communications for police and fire services; crime prevention services; processing of Firearms Licenses; registration of sex offenders; dispute mediation; processing reports for insurance companies; agency referrals; and other duties as requested by citizens. These services are provided on a 24 hour 7 day-a-week basis.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 1,554,902	\$ 1,706,734	\$ 1,616,671	\$ 1,660,863	\$ 1,645,102	\$ 1,665,181	\$ 1,751,270	\$ 1,760,222	\$ 1,986,269
Actual	\$ 1,512,140	\$ 1,698,077	\$ 1,580,073	\$ 1,652,728	\$ 1,642,387	\$ 1,645,629	\$ 1,750,889	\$ 1,760,222	
Turnback	\$ 42,763	\$ 8,657	\$ 36,598	\$ 8,135	\$ 2,715	\$ 19,552	\$ 381		
% Budget Change		9.76%	-5.28%	2.73%	-0.95%	1.22%	5.17%	0.51%	12.84%
8 Year Trend Average									3.25%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



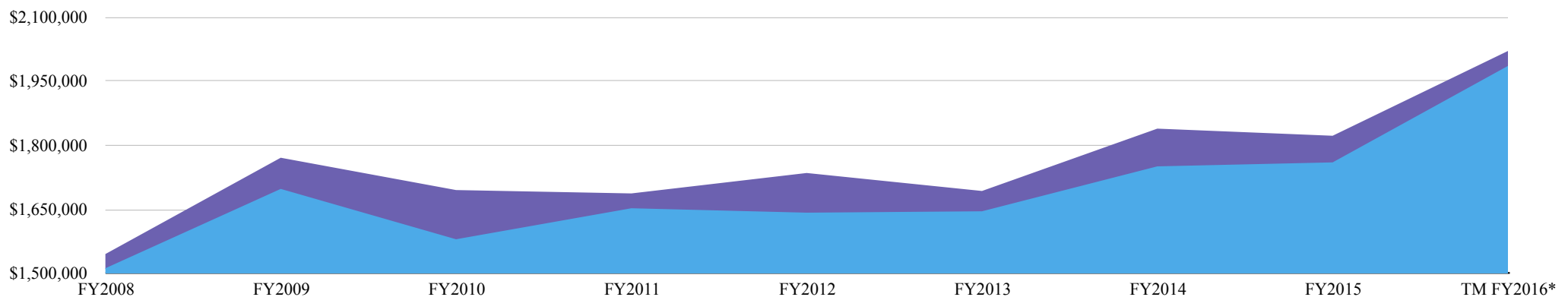
2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget includes contractual increases for the officers in the union, as well as a 1% + 1% increase for emergency dispatchers and administrative staff in the SEIU union. All salaries have been adjusted for a 52.4 week budget period. The budget also includes proposed 2% increases for all non union staff including the Chief of Police, Lieutenant, and custodial staff. Operational expenses have increased by approximately \$60,000 related in large part to the anticipated electricity increase. Additionally funding for training and professional development has received a slight increase in this budget cycle. This budget also includes \$41,000 for the annual cruiser replacement which has historically been included as part of the Capital budget. Due to the annual recurring nature of this item, it was decided that it should be included as part of the operating budget rather than the Capital fund which has historically been for one time purchases.

Supplement Information, Challenges or Service Issues - The primary concern continues to revolve around adequate staffing and coverage for Town due to its geographical size and population. The supplemental budget includes funding for two additional patrolman positions, as well as funding for a 4th Sergeant to handle management and oversight during the overnight shifts. There will be several retirements in Fiscal 2016, and there will be a cost associated with preliminary training, outfitting, and sending new recruits to the academy in order to fill the positions. A large portion of this replacement cost is not currently funded in the budget that is presented before you. Additionally, ongoing training and professional development for the current officers remains largely under budgeted and will require an increase if funding becomes available, and will remain a primary concern in future budgets. Finally, while some funding has been restored in the current budget to address minor building and grounds maintenance items, there is a concern that without proper investment in the building over the next several years that it will begin to deteriorate.

Total Cost of Services by Fiscal Year

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
GF Expenditures	\$ 1,512,140	\$ 1,698,077	\$ 1,580,073	\$ 1,652,728	\$ 1,642,387	\$ 1,645,629	\$ 1,750,889	\$ 1,760,222	\$ 1,986,269
OFU Expenditures	\$ 33,289	\$ 73,011	\$ 115,287	\$ 34,733	\$ 92,965	\$ 47,570	\$ 88,388	\$ 62,370	\$ 35,000
Total Expenditures	\$ 1,545,429	\$ 1,771,088	\$ 1,695,360	\$ 1,687,461	\$ 1,735,352	\$ 1,693,199	\$ 1,839,277	\$ 1,822,592	\$ 2,021,269



***Total cost of services is categorized by General Fund expenditures from the annual budget, as well as Other Financing Uses which includes funding from Special Articles, Donations, Grants, Special Revenue Funds, and Capital.*

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Jeffery Lourie	100.210.5101..0000.1.8	Chief	1.00	N/A	\$ 97,874				\$ 97,874		\$ 97,874
Peter Emerick	100.210.5101..0000.1.8	Lieutenant	1.00	N/A	\$ 78,631				\$ 78,631		\$ 78,631
Steven Prior	100.210.5118..0000.3.8	Detective	1.00	AFL	\$ 65,103	\$ 1,467		\$ 3,303	\$ 69,873		\$ 69,873
Open Position - Sergeant	100.210.5118..0000.3.8	Sergeant	1.00	AFL	\$ 72,531	\$ 1,467		\$ 8,332	\$ 82,330	\$ (82,330)	\$ (0)
David Bergeron	100.210.5118..0000.3.8	Sergeant	1.00	AFL	\$ 72,531	\$ 1,467		\$ 8,332	\$ 82,330		\$ 82,330
Timothy Burke	100.210.5118..0000.3.8	Sergeant	1.00	AFL	\$ 72,531	\$ 2,096		\$ 16,461	\$ 91,088		\$ 91,088
Scott Brown	100.210.5118..0000.3.8	Sergeant	1.00	AFL	\$ 72,531	\$ 1,467		\$ 8,315	\$ 82,313		\$ 82,313
Open Position - Ptrl Step 1	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 55,648			\$ 6,266	\$ 61,914		\$ 61,914
Open Position - Ptrl Step 1	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 55,648			\$ 6,266	\$ 61,914	\$ (61,914)	\$ 0
Daniel Deveau	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 62,655	\$ 1,467		\$ 16,642	\$ 80,764		\$ 80,764
John Larrabee	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 61,426			\$ 6,916	\$ 68,343		\$ 68,343
Kevin MacDonald	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 62,655	\$ 1,467		\$ 3,182	\$ 67,304		\$ 67,304
Josiah Morrisette	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 62,655	\$ 1,467		\$ 16,642	\$ 80,764		\$ 80,764
Paul Stuczynski	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 62,655	\$ 2,096		\$ 16,806	\$ 81,556		\$ 81,556
Benjamin Smoot	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 62,655	\$ 629		\$ 6,461	\$ 69,745		\$ 69,745
Thomas Stockwell	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 61,426			\$ 6,272	\$ 67,698		\$ 67,698
Kevin Sullivan	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 62,655	\$ 1,467		\$ 6,546	\$ 70,668		\$ 70,668
Peter Bates	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 61,426			\$ 6,916	\$ 68,343		\$ 68,343
Timothy Dean	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 61,426			\$ 6,302	\$ 67,728		\$ 67,728
Timothy Sawash	100.210.5118..0000.3.8	Patrolman	1.00	AFL	\$ 58,188			\$ 6,746	\$ 64,934		\$ 64,934
Jeanne Daley	100.210.5112..0000.2.8	Assistant to the Chief of Police	1.00	SEIU	\$ 42,990	\$ 2,306	\$ 3,100		\$ 48,395		\$ 48,395
Lisa Ellis	100.210.5118..0000.3.8	Dispatcher	1.00	SEIU	\$ 42,990	\$ 2,306	\$ 600	\$ 1,901	\$ 47,796		\$ 47,796
Melanie Blodgett O'Toole	100.210.5118..0000.3.8	Dispatcher	1.00	SEIU	\$ 42,990	\$ 1,467	\$ 600	\$ 2,193	\$ 47,250		\$ 47,250
James Flagg	100.210.5118..0000.3.8	Dispatcher	1.00	SEIU	\$ 42,990	\$ 314	\$ 600	\$ 2,241	\$ 46,145		\$ 46,145
Nicholas Bertone	100.210.5118..0000.3.8	Dispatcher	1.00	SEIU	\$ 42,990		\$ 600	\$ 2,175	\$ 45,765		\$ 45,765
Overtime	100.210.5130..0000.3.8	OT for All Positions	N/A	N/A				\$ 175,000	\$ 175,000	\$ (36,875)	\$ 138,125
Melanie Blodgett O'Toole	100.210.5193..0000.3.8	Public Information Officer	N/A	N/A	N/A			\$ 1,500	\$ 1,500		\$ 1,500
Part Time Dispatcher	100.210.5118..0000.3.8	Dispatcher	N/A	SEIU	\$ 21,495		\$ 600	\$ 981	\$ 23,076		\$ 23,076
Senior Dispatcher	100.210.5118..0000.3.8	Dispatcher	N/A	N/A			\$ 1,300		\$ 1,300		\$ 1,300
Walter MacDonald	100.210.5121..0000.3.8	Custodial	N/A	N/A	\$ 12,314				\$ 12,314		\$ 12,314
Total Salaries & Wages			25.00		\$ 1,571,605	\$ 22,951	\$ 7,400	\$ 342,697	\$ 1,944,653	\$ (181,119)	\$ 1,763,534

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 1,486,839	\$ 1,548,451	\$ 1,645,939	\$ 1,944,653	\$ (181,119)	\$ 1,763,534
Heating	100.210.5216..4120.6.8	Propane; E. Osterman Gas	\$ 13,732	\$ 19,416	\$ 13,800	\$ 15,000		\$ 15,000
Electricity	100.210.5216..4130.6.8	National Grid Supply and Delivery	\$ 18,441	\$ 26,103	\$ 22,800	\$ 30,780		\$ 30,780
Other Utilities	100.210.5236..4130.6.8	Water and Sewer for Police Station	\$ 1,163	\$ 1,144	\$ 1,980	\$ 2,000		\$ 2,000
Building Maintenance	100.210.5246..4220.6.8	General building upkeep and maintenance				\$ 1,000		\$ 1,000
Grounds Maintenance	100.210.5246..4210.5.8	General site upkeep and maintenance, Trash & Recycling Weekly Removal			\$ 1,080	\$ 1,080		\$ 1,080
Vehicle Maintenance	100.210.5246..4230.4.8	Service, routine & preventative maintenance for all vehicles	\$ 21,481	\$ 25,105	\$ 22,500	\$ 35,600		\$ 35,600
Professional Services	100.210.5304..0000.4.8	Radio and Systems Calibration and Testing	\$ 8,085	\$ 17,559	\$ 9,783	\$ 7,739		\$ 7,739
Building Systems	100.210.5304..4225.4.8	Service and upkeep of heating, electrical, plumbing, and monitoring systems	\$ 6,248	\$ 13,978	\$ 1,940	\$ 5,295		\$ 5,295
Telecommunications	100.210.5304..4400.4.8	Verizon, Charter, AT&T for Landline and Wireless Communications	\$ 4,949	\$ 10,913	\$ 11,407	\$ 11,930		\$ 11,930
Technology/Software & Services	100.210.5386..1450.4.8	IMC, CJIS, and CodeRed, Other Internal Software Support and Services			\$ 8,262	\$ 26,445		\$ 26,445
Professional Development	100.210.5386..2357.4.8	Police Academy, Fire Arms, and Specialized Training and Cont. Ed.	\$ 20,010	\$ 18,239	\$ 5,000	\$ 46,500	\$ (28,135)	\$ 18,365
Printing & Mailing	100.210.5386..0000.4.8	Postage and Mailing			\$ 350	\$ 350		\$ 350
Supplies	100.210.5405..2430.5.8	Administrative, Office, and Public Safety Supplies	\$ 4,582	\$ 6,553	\$ 5,250	\$ 5,701		\$ 5,701
Other Expenses	100.210.5706..0000.6.8	Uniform Clothing and Cleaning Allowance	\$ 9,569	\$ 8,462	\$ 9,956	\$ 15,050		\$ 15,050
Dues & Memberships	100.210.5706..2357.4.8	Mass Chiefs of Police, Central Ma Chiefs of Police, NESPIN, BV Drug Task	\$ 3,075	\$ 4,224	\$ 50	\$ 3,000		\$ 3,000
Business Travel	100.210.5706..2357.6.8	Hotel, Mileage, Tolls, and Meals for out of Town business & Court Hearings	\$ 121	\$ 228	\$ 125	\$ 2,400		\$ 2,400
Capital Equipment	100.210.5802..7300.6.8	Crime Scene Equipment, and Trauma Kits, Cruiser, Rolling Rack System	\$ 47,333	\$ 50,514		\$ 69,000	\$ (28,000)	\$ 41,000
Total Operating Appropriation		Revision# 4 Revision Date: 3/20/2015	\$ 1,645,629	\$ 1,750,889	\$ 1,760,222	\$ 2,223,523	\$ (237,254)	\$ 1,986,269



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 220 Fire

Department Head/Chairman: William Kessler, Fire Chief

Contact Information: (508) 278-8600 x2025
wkessler@uxbridge-ma.gov

MISSION – The mission of the Uxbridge Fire Department is to professionally and compassionately protect lives and property in our community from damage or destruction from fire and to provide care during medical emergencies.

DESCRIPTION OF SERVICES

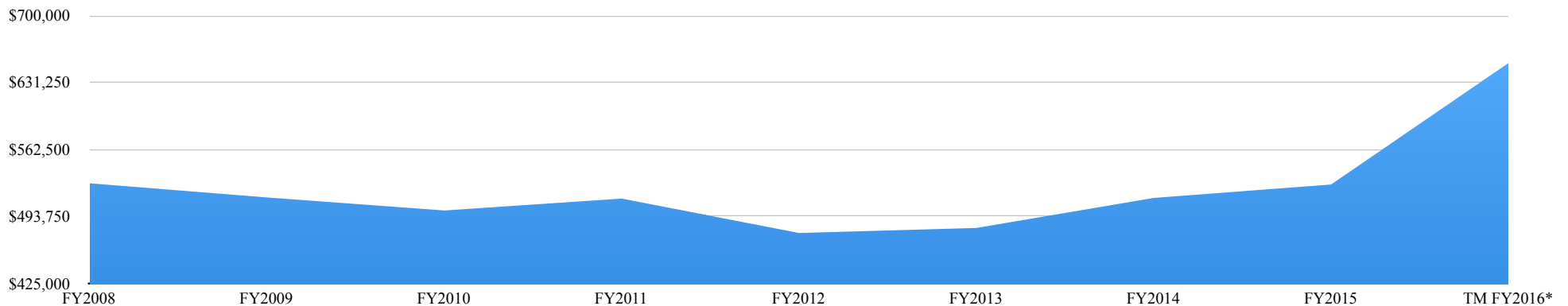
Uxbridge Fire/EMS provides fire suppression and emergency medical services for the community. Services provided include

- response, resolution and investigation of all fires and explosions, hazardous materials incidents, motor vehicle or industrial accidents, medical emergencies and natural disasters;
- providing inspectional services working cooperatively with the other local, state and federal agencies and departments in interpreting and enforcing codes and ordinances;
- public education through our fire prevention programs and public health/emergency first aid and CPR programs in the local schools and with civic organizations

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 527,960	\$ 513,456	\$ 500,100	\$ 512,298	\$ 477,015	\$ 482,200	\$ 512,955	\$ 526,719	\$ 651,164
Actual	\$ 526,507	\$ 509,386	\$ 490,105	\$ 495,078	\$ 476,408	\$ 477,753	\$ 512,817	\$ 526,719	
Turnback	\$ 1,453	\$ 4,070	\$ 9,995	\$ 17,220	\$ 607	\$ 4,447	\$ 138		
% Budget Change		-2.75%	-2.60%	2.44%	-6.89%	1.09%	6.38%	2.68%	23.63%
8 Year Trend Average									3.00%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. The current budget format combines Fire (Dept. 220) and Forest Fire (Dept. 221) retroactively. These Departments were separate through the FY2011 budget, and have been combined since the approval of the FY2012 budget.

2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget includes contractual increases for the union staff, as well a proposed 2% increase for the Fire Chief. There are several other notable changes to the personnel section of the budget for this submission. The Administrative II position that is split 50/50 with the Ambulance Enterprise has been upgraded to a full time 37.5 hour position. The Fire budget recognizes 50% of that increase, or approximately \$8,000. There is also a new full time position being created in the budget for a Fire Inspector which will perform its function during normal business hours, and also be available to cover responses when necessary or appropriate. Operational expenses were also increased to address concerns related to vehicle annual inspections, maintenance, and general upkeep. The maintenance item was increased approximately \$30,000 which represent funding that was previously paid from the Capital budget for high value repairs and replacements on the Fire Apparatus. Utilities, specifically electricity have been increased to account for the anticipated increase in electricity at the end of the current contract. Finally funding for training and professional development has been increased in an attempt to begin addressing the back log of training that was identified in the last ISO.

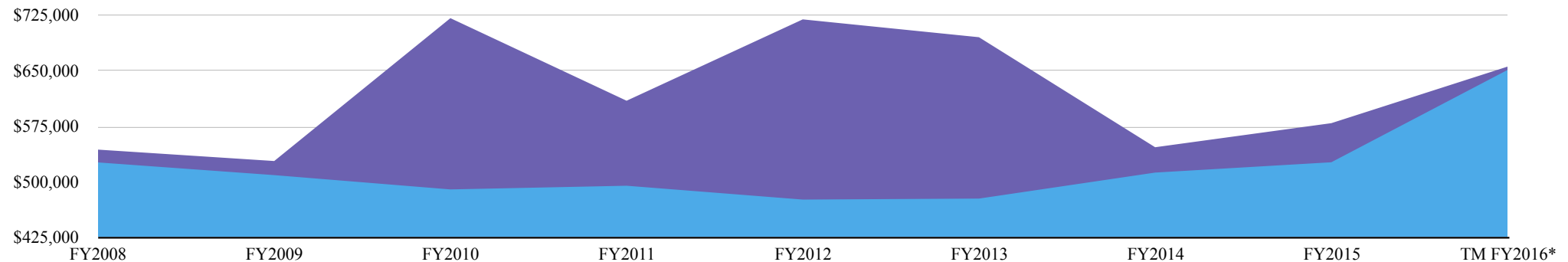
Supplement Information, Challenges or Service Issues - The Fiscal 2016 budget request was built within the parameters of the guidelines given by the Town Manager. Our primary concern in assembling this level funded proposal was to maintain the current level of service by maintaining staffing levels as well as try to maintain our facilities and equipment. As has been indicated in narratives over the past 8+ years, we continue to struggle to keep up with inspections and code enforcement, equipment and apparatus certifications, and annual preventive maintenance on our apparatus and fire equipment.

The operating expense budget continues to reflect an amount that is not sufficient to meet inspection and certification requirements, as well as maintenance/replacement of equipment worth several million dollars. For the past several years we have relied on the town capital maintenance account for repairs, the maintenance amount requested in the supplemental budget will allow for annual full preventive service to the apparatus and repair costs. The supplemental request also contains funding to bring the equipment replacement lines to a level that supports the department needs. There is also an amount to replace our low band portable radios as part of a 3 year program, rather than spreading it out over 7-10 years. This replacement program is needed for two reasons, first our current radios are thirteen years old and beyond their useful life, and second, we are migrating to another frequency range for better communication capability.

In summary, level funded and reduced budgets over the past 8 years have put constraints on our ability to meet standards and requirements, train our personnel, and maintain our equipment. Taking into account the increased incidents we respond to, as well as our current inability to staff the south end station, we should be looking at ways to increase staffing from our current level of two people on duty around the clock to four. This level, plus the Chief and Fire Inspector, would bring total career personnel to 18 from the current 11. While it is clear we cannot fund this with today's budgets, it is a goal we should be looking at over the next decade.

Total Cost of Services by Fiscal Year

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
GF Expenditures	\$ 526,507	\$ 509,386	\$ 490,105	\$ 495,078	\$ 476,408	\$ 477,753	\$ 512,817	\$ 526,719	\$ 651,164
OFU Expenditures	\$ 17,254	\$ 18,999	\$ 230,910	\$ 114,596	\$ 242,967	\$ 217,569	\$ 34,161	\$ 52,712	\$ 4,500
Total Expenditures	\$ 543,761	\$ 528,385	\$ 721,015	\$ 609,674	\$ 719,375	\$ 695,323	\$ 546,978	\$ 579,431	\$ 655,664

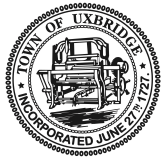


***Total cost of services is categorized by General Fund expenditures from the annual budget, as well as Other Financing Uses which includes funding from Special Articles, Donations, Grants, Special Revenue Funds, and Capital.*

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
William Kessler	100.220.5101..0000.1.8	Fire Chief	0.50	N/A	\$ 45,482				\$ 45,482		\$ 45,482
Valerie Nowlan	100.220.5112..0000.2.8	Admin II Fire	0.50	SEIU	\$ 16,630				\$ 16,630		\$ 16,630
Steven Tancrell	100.220.5118..0000.3.8	Firefighter	1.00	UPFA	\$ 50,735	\$ 2,017	\$ 2,700	\$ 2,753	\$ 58,205		\$ 58,205
Roger Lavallee	100.220.5118..0000.3.8	Firefighter	1.00	UPFA	\$ 55,929			\$ 2,775	\$ 58,704		\$ 58,704
Chris Mazza	100.220.5118..0000.3.8	Firefighter	1.00	UPFA	\$ 55,929			\$ 2,775	\$ 58,704		\$ 58,704
James Quinn	100.220.5118..0000.3.8	Firefighter	1.00	UPFA	\$ 55,929			\$ 2,775	\$ 58,704		\$ 58,704
Brian Stevens, Jr.	100.220.5118..0000.3.8	Firefighter	1.00	UPFA	\$ 55,929	\$ 1,541		\$ 2,852	\$ 60,321		\$ 60,321
Open Position - Fire Insp.	100.220.5101..000.1.8	Fire Inspector	1.00	UPFA	\$ 63,000				\$ 63,000		\$ 63,000
Call Firefighters	100.220.5118..0000.3.8	Firefighter	N/A	UPFA	\$ 26,200				\$ 26,200		\$ 26,200
Annual Stipends for Call Response	100.220.5118..0000.3.8	Firefighter	N/A	N/A			\$ 23,226		\$ 23,226		\$ 23,226
Overtime & Training	100.220.5130..0000.3.8	Firefighter	N/A	N/A				\$ 76,850	\$ 76,850	\$ (5,039)	\$ 71,811
Total Salaries & Wages			7.00		\$ 425,763	\$ 3,558	\$ 25,926	\$ 90,779	\$ 546,027	\$ (5,039)	\$ 540,988

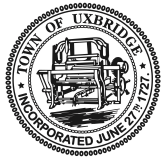
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 432,808	\$ 448,272	\$ 452,268	\$ 546,027	\$ (5,039)	\$ 540,988
Heating	100.220.5216..4120.6.8	#2 Heating Oil,South Uxbridge Station	\$ 2,566	\$ 1,397	\$ 2,000	\$ 2,500		\$ 2,500
Electricity	100.220.5216..4130.6.8	National Grid Supply and Delivery	\$ 7,446	\$ 6,985	\$ 8,400	\$ 11,340		\$ 11,340
Other Utilities	100.220.5236..4130.6.8	Water and Sewer for South Uxbridge Station	\$ 858	\$ 1,059	\$ 800	\$ 900		\$ 900
Building Maintenance	100.220.5246..4220.6.8	General building upkeep and maintenance	\$ 3,021	\$ 2,627	\$ 1,500	\$ 2,000		\$ 2,000
Vehicle & Equipment Maintenance	100.220.5246..4230.4.8	Service, routine & preventative maintenance for all vehicles & equipment	\$ 14,419	\$ 22,887	\$ 13,100	\$ 84,950	\$ (44,950)	\$ 40,000
Equipment Leases	100.220.5276..5300.4.8	Ricoh Copier Center	\$ 935	\$ 896	\$ 876	\$ 876		\$ 876
Professional Services	100.220.5304..0000.4.8	SCBA Annual Inspection and Fit Tests	\$ 347	\$ 2,072		\$ 3,200		\$ 3,200
Building Systems	100.220.5304..4255.4.8	South Station Monitoring, Exhaust System Maintenance, Extinguisher Maint.		\$ 1,087	\$ 1,600	\$ 1,750		\$ 1,750
Telecommunications	100.220.5304..4400.4.8	Landline phone and fax, Chief and Shift Supervisor Wireless Lines	\$ 1,887	\$ 1,442	\$ 1,900	\$ 2,100		\$ 2,100
Technology/Software	100.220.5386..1450.4.8	Imagetrend and IAmResponding software maintenance and fees			\$ 425	\$ 4,350		\$ 4,350
Professional Development	100.220.5386..2357.4.8	Fire Officer Development, Other Professional Development	\$ 1,132	\$ 4,998	\$ 5,000	\$ 16,000	\$ (3,590)	\$ 12,410
Supplies	100.220.5405..2430.5.8	Administrative, Office, and Public Safety Supplies	\$ 2,268	\$ 1,662	\$ 3,300	\$ 3,800		\$ 3,800
Other Expenses	100.220.5706..0000.6.8	Uniform Clothing and Cleaning Allowance	\$ 2,944	\$ 3,155	\$ 4,200	\$ 4,550		\$ 4,550
Dues & Memberships	100.220.5706..2357.4.8	NFPA, Fire Chief Assoc of Ma, Mass Fire District 7, So Worc. Cnty Radio	\$ 2,831	\$ 3,476	\$ 3,350	\$ 3,200		\$ 3,200
Business Travel	100.220.5706..2357.6.8	Hotel, Mileage, Tolls, and Meals for out of Town business				\$ 1,200		\$ 1,200
Capital Equipment	100.220.5802..7300.6.8	Protective Gear, Radios, Pagers, Hoses, Fittings & Replacement Equip.	\$ 4,291	\$ 10,802	\$ 28,000	\$ 39,500	\$ (23,500)	\$ 16,000
Total Operating Appropriation		Revision# 4 Revision Date: 3/20/2015	\$ 477,753	\$ 512,817	\$ 526,719	\$ 728,243	\$ (77,079)	\$ 651,164



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 240 Inspectional Services

Department Head/Chairman: Douglas Scott, Director of Facilities

Contact Information: (508) 278-8600 x2014
dscott@uxbridge-ma.gov

MISSION - contribute to the protection of the public through the enforcement of Town, State and National codes and zoning bylaws.

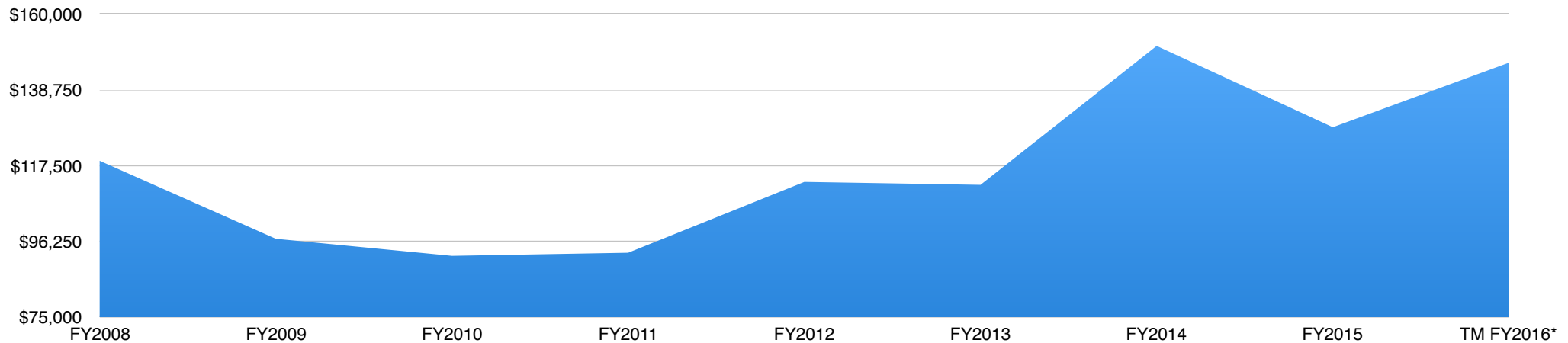
DESCRIPTION OF SERVICES:

- Building Permit
- Certificate of Occupancy
- Electrical Permit
- Plumbing / Gas Permit
- With Questions about Zoning

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 118,861	\$ 96,954	\$ 92,161	\$ 93,037	\$ 112,925	\$ 112,103	\$ 151,115	\$ 128,286	\$ 146,420
Actual	\$ 118,817	\$ 91,858	\$ 91,427	\$ 91,301	\$ 110,377	\$ 106,512	\$ 148,802	\$ 128,286	
Turnback	\$ 44	\$ 5,097	\$ 734	\$ 1,737	\$ 2,548	\$ 5,591	\$ 2,313		
% Budget Change		-18.43%	-4.94%	0.95%	21.38%	-0.73%	34.80%	-15.11%	14.14%
8 Year Trend Average									4.01%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. The current budget format combines Building (Dept 241), Plumbing (Dept 243) Weights and Measures (Dept 244) and Electrical (Dept 245) into a single Inspection Services budget starting with the Fiscal 2015 budget.

2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget remains largely unchanged from Fiscal 2015. The building inspector position has been expanded to include oversight of the Town building facilities, including management and planning of facility improvements and remediations. The additional duties include upgrading the position to full time, which was accomplished in 2015. The personnel budget includes a 1% + 1% increase for the SEIU administrative staff, as well as a proposed 2% increase for the non union staff. Operational expenses are level funded with the exception of an increase of \$1,000 to the Professional Services line.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Director of Facilities related to the Inspections and Code Enforcement at the time of publication. The department is actively reviewing electronic and expedited permitting options to assist resident with obtaining permits more efficiently without the addition of office staff. From a facilities standpoint, there is a large backlog of maintenance and repairs across all Town and School buildings that will need to addressed in the near future. Many of these items have been included on the Capital Committee plan for some time, however due to their costs, have continued to be deferred.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Douglas Scott	100.240.5101..0000.1.8	Director of Facilities	1.00	N/A	\$ 65,926				\$ 65,926		\$ 65,926
June Bangma	100.240.5112..0000.2.8	Admin III Inspections	1.00	SEIU	\$ 37,679	\$ 590			\$ 38,269		\$ 38,269
Peter Harper	100.240.5121..0000.3.8	Plumbing Inspector	0.25	N/A	\$ 16,320				\$ 16,320		\$ 16,320
Jeff Fenuccio	100.240.5121..0000.3.8	Electrical Inspector	0.25	N/A	\$ 16,320				\$ 16,320		\$ 16,320
Total Salaries & Wages			2.50		\$ 136,245	\$ 590			\$ 136,835		\$ 136,835

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 102,788	\$ 114,588	\$ 119,936	\$ 136,835		\$ 136,835
Equipment Leases	100.240.5276..5300.4.8	Ricoh Copy Center (1/4 Split)	\$ 313	\$ 384	\$ 726	\$ 385		\$ 385
Professional Services	100.240.5304..0000.4.8			\$ 29,929	\$ 4,000	\$ 5,000		\$ 5,000
Telecommunications	100.240.5304..4400.4.8	Verizon Wireless for Inspectional Staff	\$ 935	\$ 1,040	\$ 600	\$ 1,200		\$ 1,200
Professional Development	100.240.5386..2357.4.8		\$ 290	\$ 225	\$ 420	\$ 500		\$ 500
Supplies	100.240.5405..2430.5.8	Administrative and Office Supplies	\$ 1,776	\$ 2,326	\$ 2,104	\$ 2,000		\$ 2,000
Dues & Memberships	100.240.5706..2357.4.8	IAPMO, CMP, GIA,	\$ 40	\$ 165	\$ 150	\$ 250		\$ 250
Business Travel	100.240.5706..2357.6.8	Hotel, Mileage, Tolls, and Meals for out of Town business	\$ 369	\$ 145	\$ 350	\$ 250		\$ 250
Total Operating Appropriation		Revision# 3 Revision Date: 3/13/2015	\$ 106,512	\$ 148,802	\$ 128,286	\$ 146,420	\$ 0	\$ 146,420



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 292 Animal Control

Contact Information: (508) 278-7755
jlourie@uxbridge-ma.gov

Department Head/Chairman: Jeffrey Lourie, Police Chief

MISSION

The mission of the Uxbridge Police Department Animal Control Division is to enhance the quality of life in Town by working in partnership with the community, State and local health agencies, MSPCA and the Massachusetts Environmental Police in accordance with state laws and local bylaws with regard to animal control services to the towns of Uxbridge, Mendon, and Douglas with primary emphasis on dogs.

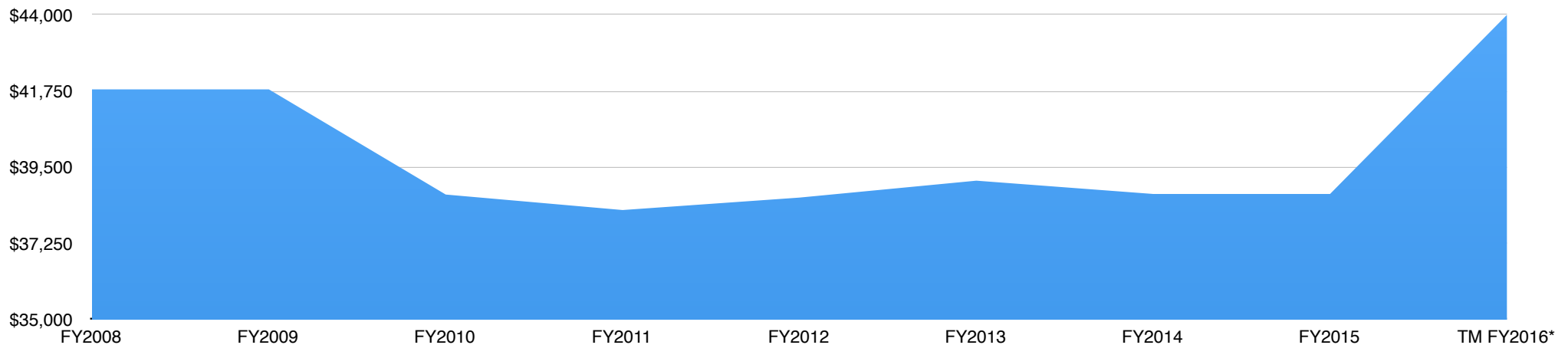
DESCRIPTION OF SERVICES

The Uxbridge Police Department provides a complete range of animal control services with special emphasis on Dogs including, but not limited to the licensing, inspections cruelty investigations in co-operation with local police, rabies investigation in co-operation with local Boards of Health and other animal control issues when appropriate. These services are provided on a 24 hour/7 day-a-week basis in a co-operative effort with local police departments.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 41,797	\$ 41,797	\$ 38,688	\$ 38,230	\$ 38,598	\$ 39,098	\$ 38,705	\$ 38,705	\$ 44,000
Actual	\$ 33,244	\$ 34,935	\$ 38,004	\$ 37,028	\$ 38,014	\$ 35,866	\$ 37,377	\$ 38,705	
Turnback	\$ 8,553	\$ 6,862	\$ 684	\$ 1,202	\$ 584	\$ 3,232	\$ 1,328		
% Budget Change		0.00%	-7.44%	-1.18%	0.96%	1.30%	-1.01%	0.00%	13.68%
8 Year Trend Average									0.79%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget remains largely unchanged from Fiscal 2015. The personnel section has been increased to reflect contractual updates, as well as supplementing the backup coverage budget. The operational expenses remain essentially level funded for this budget.

Supplement Information, Challenges or Service Issues - The budget is taking some reductions that may be difficult to absorb based on our progress that has been made relative to citizen co-operation with regard to local and state laws for dogs and other animals. Based on this fiscal year's history, housing of strays has become an increasing problem that is expected to continue and kennel fees for that will exceed the amount we can apply for expenses. (An example of this is money for impounded dogs and their care when the owners are not discovered.) Based on only 6 dogs per community puts us over budget even if we move the clothing and wireless phone budget to this area. There is potential call back up based on availability for immediate response based on call volume (often time police officers are called on to assist in animal control issues due to this shortfall.)

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Joyce Gareri	100.292.5101..0000.1.8	Animal Control Officer	1.00	N/A	\$ 31,863				\$ 31,863		\$ 31,863
Susan Banner	100.292.5121..0000.3.8	ACO Coverage	N/A	N/A	\$ 9,172				\$ 9,172		\$ 9,172
Total Salaries & Wages			1.00		\$ 41,035				\$ 41,035		\$ 41,035

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 32,731	\$ 34,212	\$ 33,437	\$ 41,035		\$ 41,035
Vehicle Maintenance	100.292.5246..4230.4.8	Service, routine & preventative maintenance for all vehicles		\$ 312		\$ 770		\$ 770
Professional Services	100.292.5304..0000.4.8		\$ 753	\$ 1,096	\$ 770	\$ 1,260		\$ 1,260
Telecommunications	100.292.5304..4400.4.8		\$ 304	\$ 1,072	\$ 305	\$ 360		\$ 360
Supplies	100.292.5405..2430.5.8		\$ 1,878	\$ 685	\$ 3,993	\$ 325		\$ 325
Other Expenses	100.292.5706..0000.6.8	Uniform Clothing and Cleaning Allowance	\$ 200		\$ 200	\$ 200		\$ 200
Business Travel	100.292.5706..2357.6.8					\$ 50		\$ 50
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 35,866	\$ 37,377	\$ 38,705	\$ 44,000	\$ 0	\$ 44,000



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 300 Education

Contact Information: (508) 278-8648 x102
kcarney@uxbridge.k12.ma.us

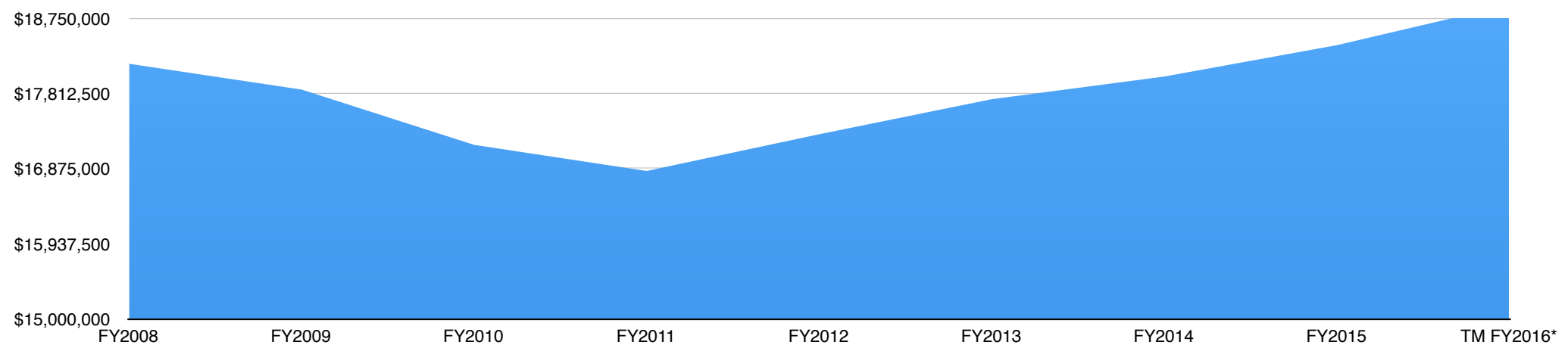
Department Head/Chairman: Kevin Carney, Superintendent of Schools

The Uxbridge Public Schools will provide a learning environment that is intellectually and creatively stimulating for students to enhance critical thinking skills, collaborative problem solving skills, and leadership skills that will prepare students to meet the challenges of their adult lives.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 18,184,969	\$ 17,862,677	\$ 17,172,816	\$ 16,846,788	\$ 17,304,955	\$ 17,742,244	\$ 18,024,921	\$ 18,415,974	\$ 18,919,322
Actual	\$ 18,131,818	\$ 17,809,620	\$ 17,139,102	\$ 16,845,807	\$ 17,297,727	\$ 17,740,979	\$ 18,022,326	\$ 18,415,974	
Turnback	\$ 53,151	\$ 53,057	\$ 33,714	\$ 981	\$ 7,228	\$ 1,265	\$ 2,594		
% Budget Change		-1.77%	-3.86%	-1.90%	2.72%	2.53%	1.59%	2.17%	2.73%
8 Year Trend Average									0.53%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



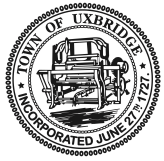
Footnotes On Appropriation History:

1. Budget as presented includes a \$30,000 budget provided by the Town for Education Medicaid Clerical Services. For Fiscal 2016, this amount is provided as part of the School budget.

2016 Proposed Budget as Presented; "FY2016 School Department Budget Proposal" dated 2/3/2015							
District Staffing	2016 FTE	FY2013 Budgeted	FY2014 Budgeted	FY2015 Budgeted	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Building Administration	7.60	\$ 650,319	\$ 665,819	\$ 665,819	\$ 657,473		\$ 657,473
Building Support Staff	9.00	\$ 337,527	\$ 311,550	\$ 311,550	\$ 316,546		\$ 316,546
General Education Teachers	100.80	\$ 7,840,187	\$ 7,399,292	\$ 7,484,344	\$ 7,306,564		\$ 7,306,564
General Education Specialists	15.00	\$ 1,111,959	\$ 1,140,724	\$ 1,164,875	\$ 1,206,823		\$ 1,206,823
General Education Paraprofessionals	2.00	\$ 24,276					
Substitutes	N/A	\$ 271,627	\$ 157,000	\$ 157,000	\$ 180,315		\$ 180,315
SPED Teachers	20.00	\$ 1,369,894	\$ 1,485,543	\$ 1,521,008	\$ 1,454,787		\$ 1,454,787
SPED Specialists	14.20	\$ 1,050,152	\$ 1,015,665	\$ 1,029,012	\$ 1,117,627		\$ 1,117,627
SPED Paraprofessionals	63.80	\$ 1,464,739	\$ 1,645,219	\$ 1,689,459	\$ 1,684,009		\$ 1,684,009
District Wide Administration	3.00	\$ 311,423	\$ 317,651	\$ 317,651	\$ 317,651		\$ 317,651
Central Office Support Staff	4.00	\$ 209,060	\$ 213,137	\$ 213,137	\$ 213,137		\$ 213,137
District Operations Support Staff	5.50	\$ 277,858	\$ 301,634	\$ 295,413	\$ 295,413		\$ 295,413
District Wide SPED	3.50	\$ 226,390	\$ 226,879	\$ 226,879	\$ 233,228		\$ 233,228
SPED OOD Tuition		\$ 1,158,884	\$ 1,271,217	\$ 1,497,592	\$ 1,561,648		\$ 1,561,648
Plant & Operational Expenses*		\$ 1,437,949	\$ 1,873,591	\$ 1,842,235	\$ 2,523,450		\$ 2,523,450
Town Managers Recommended Budget						\$ (149,349)	\$ (149,349)
Total Operating Appropriation	248.40	\$ 17,742,244	\$18,024,921	\$ 18,415,974	\$ 19,068,671	\$ (149,349)	\$ 18,919,322

***Footnotes On Presented Material:**

1. All lines, except the item listed as "Plant & Operational Expenses*" are copied directly from the School Committee Presentation. The line marked with an asterisk (*) indicated that an adjustment was made in the presentation for the purposes of restating the budget to include historical costs, consistent with the budget documents of the other departments contained with the larger document entitled "Fiscal 2016 Town Manager's Budget"



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 380 Regional Schools

Department Head/Chairman: James Ebbeling, Uxbridge Regional School Committee Member

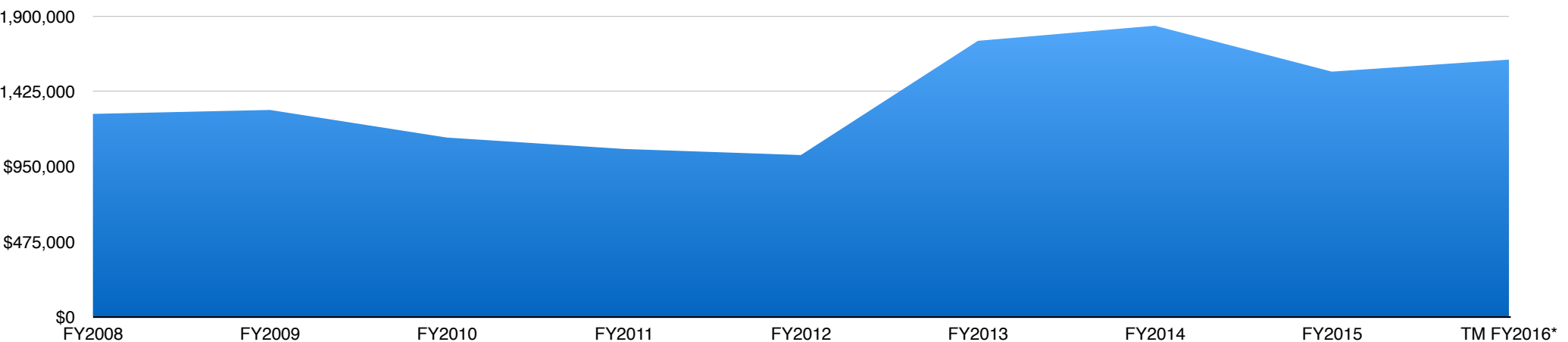
At Valley Tech we create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

With an educated work force steeped in a history of innovation, invention, and business success, the historic Blackstone Valley region offers the community an exceptional quality of life. Its position, at the intersection of rail, road and air networks, makes it ideal for local, regional, and international business efforts. Twelve major colleges are situated within thirty minutes of the Blackstone Valley, including leaders in business, technology, medicine, and liberal arts.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 1,282,418	\$ 1,307,417	\$ 1,132,784	\$ 1,060,784	\$ 1,022,284	\$ 1,744,491	\$ 1,840,000	\$ 1,549,605	\$ 1,625,695
Actual	\$ 1,276,431	\$ 1,226,061	\$ 1,127,295	\$ 1,059,564	\$ 1,022,284	\$ 1,744,491	\$ 1,837,319	\$ 1,685,730	
Turnback	\$ 5,987	\$ 81,356	\$ 5,489	\$ 1,220	\$ 0	\$ 0	\$ 2,681		
% Budget Change		1.95%	-13.36%	-6.36%	-3.63%	70.65%	5.47%	-15.78%	4.91%
8 Year Trend Average									5.48%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.

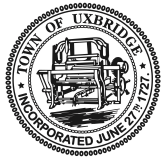


2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget assumes a slight increase in enrollment. The final figures and tuition assessment will not be available until after the budget has been set. The following is an estimate received from BVT as of the end of January 2015.

Supplement Information, Challenges or Service Issues - Blackstone Valley's annual increases continue to outpace those of the Local School District, making it increasing difficult to compete. For every additional dollar that is invested annually into BVT, it is taking funding from providing local education options.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request		FY2016 Town Manager
Salaries & Wages								
Assessment	100.380.5796..9500.4.4		\$ 1,902,649	\$ 2,064,612	\$ 1,685,730	\$ 1,549,605		\$ 1,549,605
Debt	100.380.5796..9500.4.4		\$ (158,158)	\$ (227,293)		\$ 76,090		\$ 76,090
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 1,744,491	\$ 1,837,319	\$ 1,685,730	\$ 1,625,695	\$ 0	\$ 1,625,695



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 381 Norfolk County Agricultural

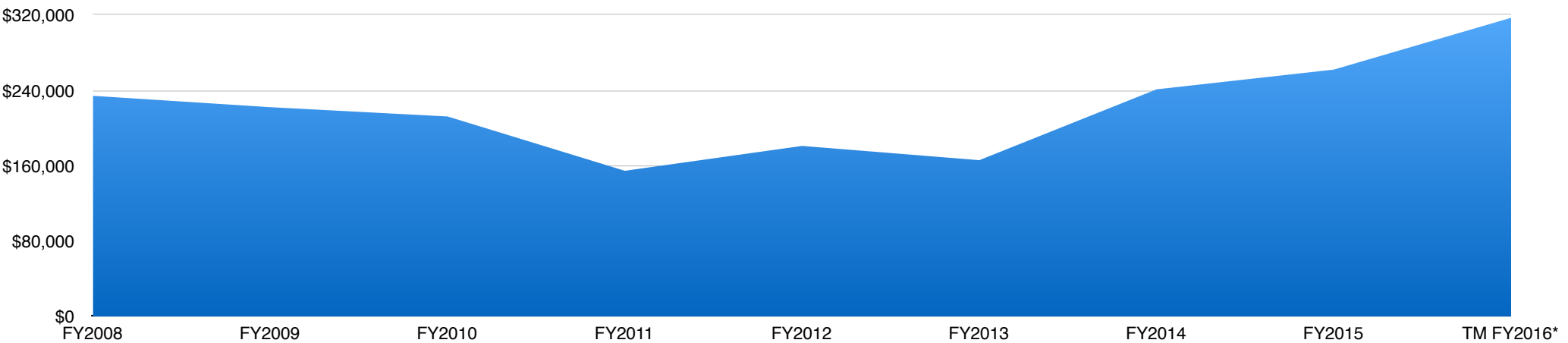
Department Head/Chairman: Donald Sawyer, School Business Manager

Norfolk County Agricultural High School (NCAHS) is a public high school that offers academic and vocational training to 489 students from the 27 towns and one city of Norfolk County and more than 40 out of county (tuition) towns. The school is situated on 365 acres in Walpole, a suburb of Boston, and offers specialty training to students who are interested in pursuing careers in Animal and Marine Science (veterinarian science, canine grooming and obedience, marine science, dairy and livestock management, research animal technology and equine studies), Plant and Environmental Science (floral design, urban forestry, landscaping, horticulture and natural resources), and Diesel and Mechanical Technology (diesel and heavy equipment operation and repair, construction, carpentry, welding and small engine repair). The school is one of four such schools in Massachusetts charged with promoting agriscience and agribusiness opportunities.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 234,294	\$ 222,212	\$ 212,370	\$ 154,679	\$ 181,088	\$ 165,963	\$ 241,178	\$ 262,136	\$ 317,158
Actual	\$ 234,294	\$ 222,212	\$ 212,370	\$ 154,679	\$ 181,088	\$ 164,121	\$ 232,893	\$ 265,136	
Turnback	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,842	\$ 8,285		
% Budget Change		-5.16%	-4.43%	-27.17%	17.07%	-8.35%	45.32%	8.69%	20.99%
8 Year Trend Average									25.00%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. Prior to Fiscal 2015, Norfolk Agricultural Tuition was paid from the School Choice Receiving Special Revenue Fund

2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget assumes a slight increase in enrollment. The final figures and tuition assessment will not be available until after the budget has been set.

Supplement Information, Challenges or Service Issues - The local school district is responsible for providing transportation for this student to this vocational institution. Adding additional regional school tuitions and transportation costs puts additional strain on a transportation budget that is already exceeding tight and difficult to estimate.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Annual Assessment	100.381.5796..9500.4.4		\$ 158,158	\$ 227,293	\$ 259,136	\$ 311,158		\$ 311,158
Transportation	100.381.5386..3300.4.4		\$ 5,963	\$ 5,600	\$ 6,000	\$ 6,000		\$ 6,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 164,121	\$ 232,893	\$ 265,136	\$ 317,158	\$ 0	\$ 317,158



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 382 Tri-County Regional Vocational

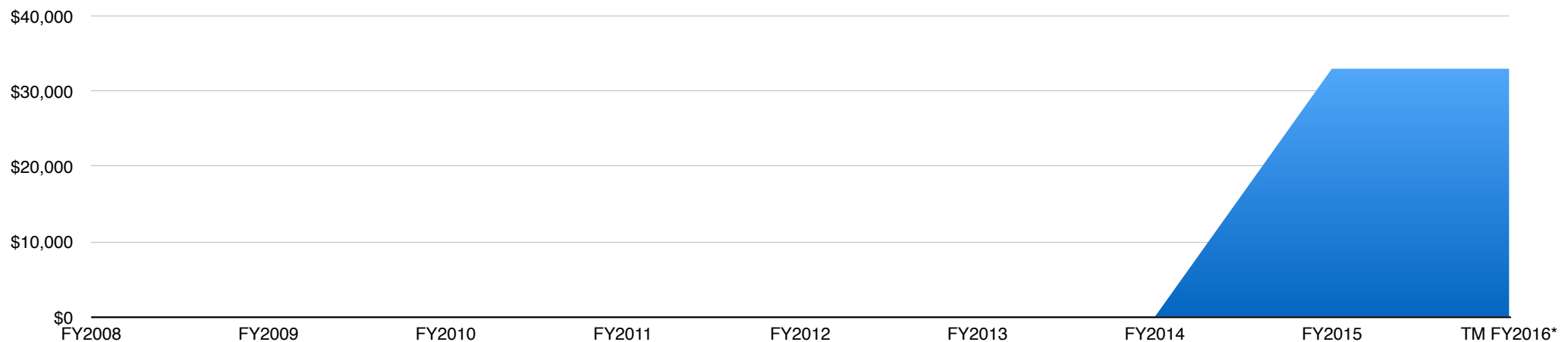
Department Head/Chairman: Donald Sawyer, School Business Manager

Established in 1977, Tri-County's mission is to provide an excellent comprehensive technical and academic education to regional high school students. State-of-the-art technical skills and knowledge are enriched and complemented by a solid foundation of academic skills. Creative and cooperative partnerships between area employers and a dynamic staff at Tri-County guarantee the continued growth and development of exciting programs designed to prepare graduates for careers in the twenty-first century. This is a place where students succeed and are well-prepared for work or college. Enrollment at Tri-County is now approaching 950 students

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget								\$ 33,000	\$ 33,000
Actual								\$ 33,000	
Turnback	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0		
% Budget Change		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%
8 Year Trend Average									50.00%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



2016 Departmental Proposed Budget Narrative

Fiscal 2015 was the first year that the Town received an assessment notice for attendance at this particular institution. The Fiscal 2016 budget reflects the tuition, and transportation costs for one student.

Supplement Information, Challenges or Service Issues - The local school district is responsible for providing transportation for this student to this vocational institution. Adding additional regional school tuitions and transportation costs puts additional strain on a transportation budget that is already exceeding tight and difficult to estimate.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Tuition	100.382.5796..9500.4.4				\$ 15,000	\$ 15,000		\$ 15,000
Transportation	100.382.5386..3300.4.4				\$ 18,000	\$ 18,000		\$ 18,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 0	\$ 0	\$ 33,000	\$ 33,000	\$ 0	\$ 33,000



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 390 Transportation

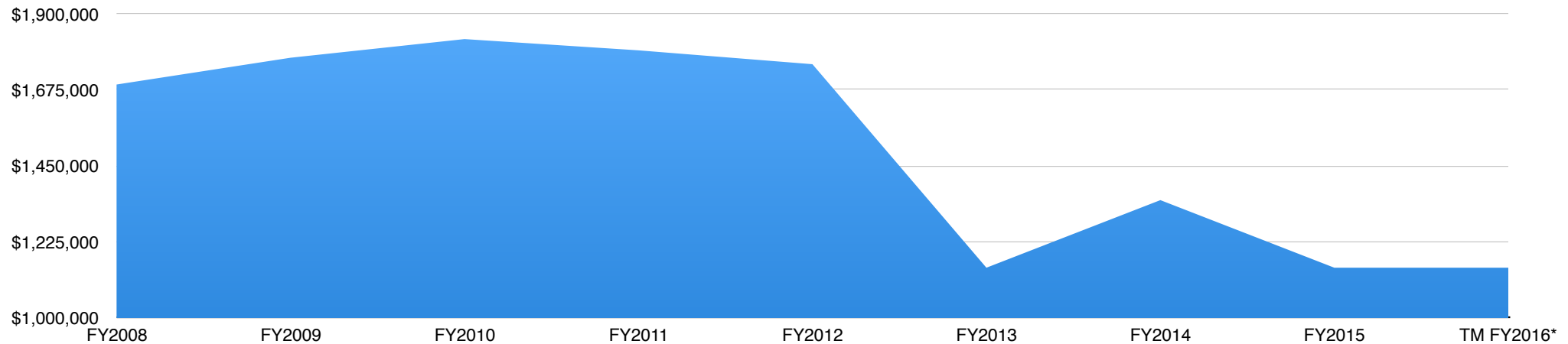
Department Head/Chairman: Donald Sawyer, School Business Manager

MISSION - To transport the students of Uxbridge to local, regional, and Special Education facilities as required by the Department of Education and the School Committee.

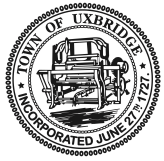
Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 1,691,096	\$ 1,770,466	\$ 1,825,758	\$ 1,792,385	\$ 1,751,301	\$ 1,147,964	\$ 1,348,326	\$ 1,147,926	\$ 1,147,926
Actual	\$ 1,691,096	\$ 1,703,095	\$ 1,825,758	\$ 1,792,385	\$ 1,751,301	\$ 1,147,958	\$ 1,322,254	\$ 1,147,926	
Turnback	\$ 0	\$ 67,371	\$ 0	\$ 0	\$ 0	\$ 6	\$ 26,072		
% Budget Change		4.69%	3.12%	-1.83%	-2.29%	-34.45%	17.45%	-14.86%	0.00%
8 Year Trend Average									-3.52%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Fiscal 2016 General Ed. Transportation	100.390.5386..3300.4.1		\$ 1,147,958	\$ 1,322,254	\$ 1,147,926	\$ 1,147,926		\$ 1,147,926
Fiscal 2016 Special Ed. Transportation (ID)	100.390.5386..3300.4.2							
Fiscal 2016 Special Ed. Transportation (OOD)	100.390.5387..3300.4.2							
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 1,147,958	\$ 1,322,254	\$ 1,147,926	\$ 1,147,926	\$ 0	\$ 1,147,926



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 421 Public Works Administration

Contact Information: (508) 278-8616
bsherman@uxbridge-ma.gov

Department Head/Chairman: Benn Sherman, Director of Public Works

MISSION - The Uxbridge Department of Public Works Administration provides a range of services to the citizens of Uxbridge, including but not limited to; Manages and coordinates activities of the Highway/ Parks, Water and Wastewater Divisions (Enterprise); Responsible for the care and maintenance of all Town owned facilities, equipment and infrastructure; Provide effective street and traffic control maintenance; Endeavors to, deliver safe, potable drinking water; Endeavors to, properly treat and dispose of sewage; Provides safe and secure park land and recreational space; Manages and maintains the operations at the compost facility; Responsible for the planning and implementation of numerous projects included in the Capital Improvement Program; Considered the “Every Day Responders” enabling the citizens and guests of the community to carry out their daily routines in a pleasant and safe atmosphere.

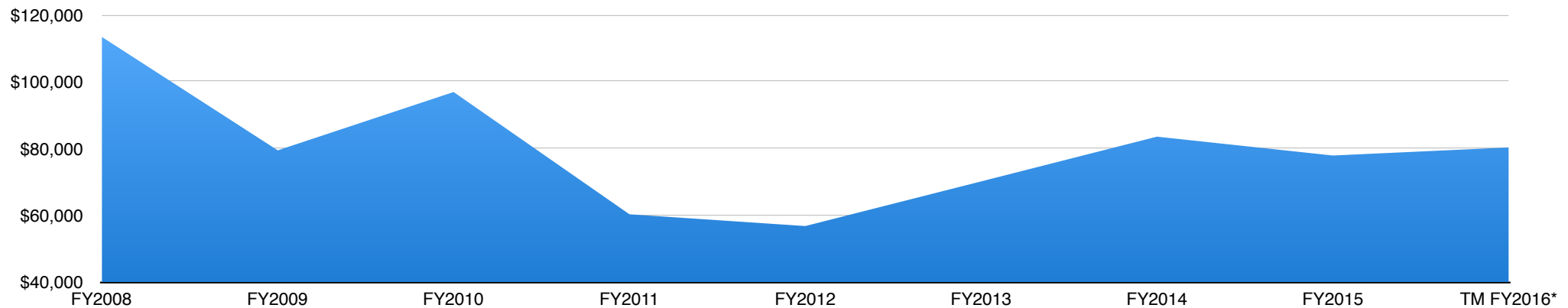
DESCRIPTION OF SERVICES

- Road Opening Permits
- Driveway Permits
- Compost Facility Permits
- Septage Disposal Tickets
- Town Common Sign Notices

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 113,451	\$ 79,425	\$ 96,932	\$ 60,240	\$ 56,707	\$ 70,103	\$ 83,535	\$ 77,876	\$ 80,298
Actual	\$ 109,035	\$ 40,077	\$ 93,654	\$ 59,612	\$ 56,517	\$ 69,958	\$ 67,744	\$ 78,026	
Turnback	\$ 4,416	\$ 39,348	\$ 3,278	\$ 628	\$ 189	\$ 145	\$ 15,791		
% Budget Change		-29.99%	22.04%	-37.85%	-5.87%	23.62%	19.16%	-6.77%	3.11%
8 Year Trend Average									-1.57%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. The Town Wide fuel appropriation that was historically included in this budget has been moved to Dept 425, Vehicle Maintenance. The PW Admin budget has been restated to reflect this transfer to provide year over year trending.

2016 Departmental Proposed Budget Narrative

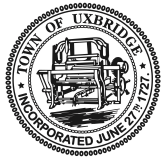
The Fiscal 2016 budget remains largely unchanged from Fiscal 2015. The personnel section has been increased to reflect contractual increases of 1% + 1% for the SIEU administrative staff, as well as a proposed 2% increase for non union staff and the DPW Director. The expense section is generally level funded with minor increases to reflect items that increase in cost year over year.

Supplement Information, Challenges or Service Issues - There was an Assistant Director supporting the DPW until FY 2008, who served in the capacity of Town Engineer. That position has not been refilled since that time. The DPW Director now performs this function, in addition to his regular duties. Since the adoption of the Charter in 2002, the Department serves under the direction of Town Manger. The Administration Office includes the Director and two Administrative Assistants. Each individual within the office is charged proportionally to several of the Department's operating division budgets. Increasing acceptance of assets, development projects, changing regulations and complexity of DPW operations (highway, stormwater, water and wastewater), there is a need to supplement DPW staff with a full time position similar to that of past years (Assistant Director). The supplemental budget request includes additional funding for a civil engineer to support all DPW divisions as well as other Town Departments. As mentioned above, the DPW has not had a technical support position since 2008.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Benn Sherman	100.421.5101..0000.1.8	Director of Public Works	0.33	N/A	\$ 27,958				\$ 27,958		\$ 27,958
Open Position - Admin	100.421.5112..0000.2.8	Admin III Public Works	0.33	SEIU	\$ 12,434				\$ 12,434		\$ 12,434
Overtime	100.421.5130..0000.3.8		N/A	N/A	\$ 50				\$ 50		\$ 50
Open Position - Civil Eng.	100.421.5101..0000.1.8	Civil Engineer	1.00	N/A	\$ 65,000				\$ 65,000	\$ (65,000)	
Total Salaries & Wages			1.66		\$ 105,442				\$ 105,442	\$ (65,000)	\$ 40,442

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 36,974	\$ 37,337	\$ 39,005	\$ 105,442	\$ (65,000)	\$ 40,442
Equipment Leases	100.421.5276..5300.4.8		\$ 2,555	\$ 2,552	\$ 2,600	\$ 2,556		\$ 2,556
Professional Services	100.421.5304..0000.4.8		\$ 27,067	\$ 24,186	\$ 24,950	\$ 25,000		\$ 25,000
Custodial	100.421.5304..4110.4.8				\$ 640	\$ 700		\$ 700
Building Systems	100.421.5304..4255.4.8				\$ 700	\$ 700		\$ 700
Telecommunications	100.421.5304..4400.4.8		\$ 2,678	\$ 2,944	\$ 2,950	\$ 3,000		\$ 3,000
Printing & Mailing	100.421.5386..0000.4.8				\$ 200	\$ 100		\$ 100
Technology/Software	100.421.5386..1450.4.8				\$ 2,111	\$ 2,900		\$ 2,900
Professional Development	100.421.5386..2357.4.8				\$ 1,500	\$ 1,500		\$ 1,500
Supplies	100.421.5405..2430.5.8		\$ 682	\$ 725	\$ 2,300	\$ 2,300		\$ 2,300
Dues & Memberships	100.421.5706..2357.4.8		\$ 2		\$ 1,000	\$ 1,000		\$ 1,000
Business Travel	100.421.5706..2357.6.8				\$ 70	\$ 100		\$ 100
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 69,958	\$ 67,744	\$ 78,026	\$ 145,298	\$ (65,000)	\$ 80,298



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 422 Highway & Parks

Contact Information: (508) 278-8616
bsherman@uxbridge-ma.gov

Department Head/Chairman: Benn Sherman, Director of Public Works

MISSION - The Highway & Parks Division's primary function can be summed up by Chapter 84, section 1 of the General Laws of Massachusetts which states "Highways and town ways, including railroad crossings at grade with such highways and town ways, shall be kept in repair at the expense of the town in which they are situated, so that they may be reasonably safe and convenient for travelers, with their horses, teams, vehicles and carriages at all seasons". Adding to the maintenance of over 100 miles of public ways is the responsibility of managing the care of approximately 31 acres of recreational venues for the young and the young at heart of the community.

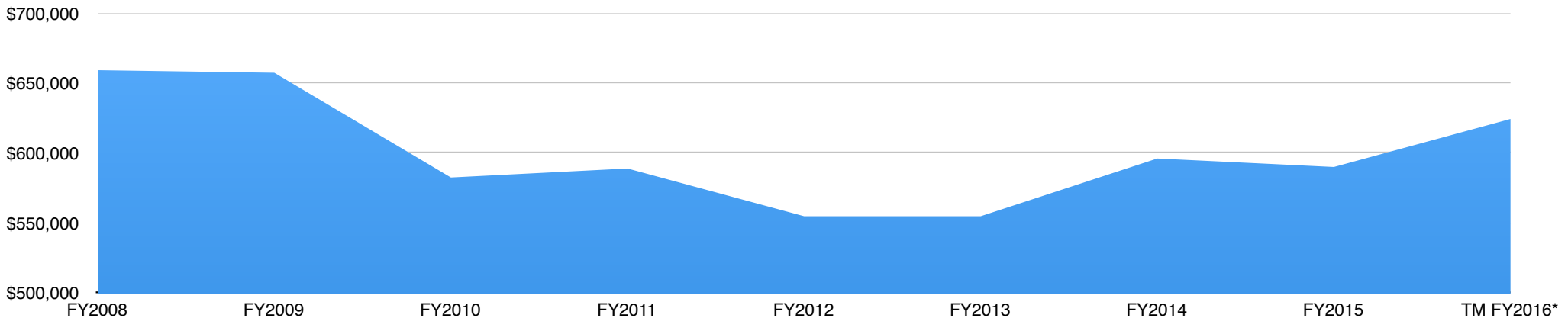
DESCRIPTION OF SERVICES

- Emergency response
- Roadway Safety
- Roadway maintenance
- Building and Grounds maintenance
- Assistance to various Town Departments and committees

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 659,158	\$ 657,308	\$ 582,457	\$ 588,874	\$ 554,765	\$ 554,765	\$ 596,028	\$ 589,963	\$ 624,270
Actual	\$ 596,477	\$ 550,234	\$ 513,164	\$ 576,250	\$ 545,713	\$ 543,456	\$ 590,406	\$ 589,721	
Turnback	\$ 62,681	\$ 107,074	\$ 69,293	\$ 12,624	\$ 9,052	\$ 11,309	\$ 5,622		
% Budget Change		-0.28%	-11.39%	1.10%	-5.79%	0.00%	7.44%	-1.02%	5.82%
8 Year Trend Average									-0.52%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. Prior to FY2015, the Parks function was its own operating budget as Dept 650. This history has been restated to reflect these budgets being combined into a single function.

2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget remains largely unchanged from Fiscal 2015. The personnel section has been increased to reflect contractual union increases. There is also the addition of an additional full time person, which is split between this budget, and the vehicle maintenance budget in Dept 425. Operational expenses are largely level funded with the exception of the increase to electricity in anticipation of cost increases at the end of the current contract.

Supplement Information, Challenges or Service Issues - The submitted budget reflects level funding of the Division. Reductions to the operating budget over the years, increasing costs for materials and services have directly impacted on the degree in which the Division has been able to achieve the goals and objectives of the division. As has been the case in past years, the Division has seen increased demands in the services provided while experiencing reductions in staff and budget. Combined with reductions to the operating budgets, we have seen a direct impact on the degree in which services can be provided. Increases in regulatory compliance issues combined with the acceptance of new roadways and associated infrastructure are placing additional strains on DPW operations. The Division continues to perform a lot needed maintenance work. As a result, there is an increased need for Police Details. Additional funds are requested to ensure coverage for DPW projects. Capital funds are needed to support the Departments sign replacement program. The Federal Highway Administration requires all communities to establish an inventory and maintenance program to comply with the current regulations. The DPW has undertaken this and developed an inventory and plan. However, supplemental funds are needed to address this shortfall.

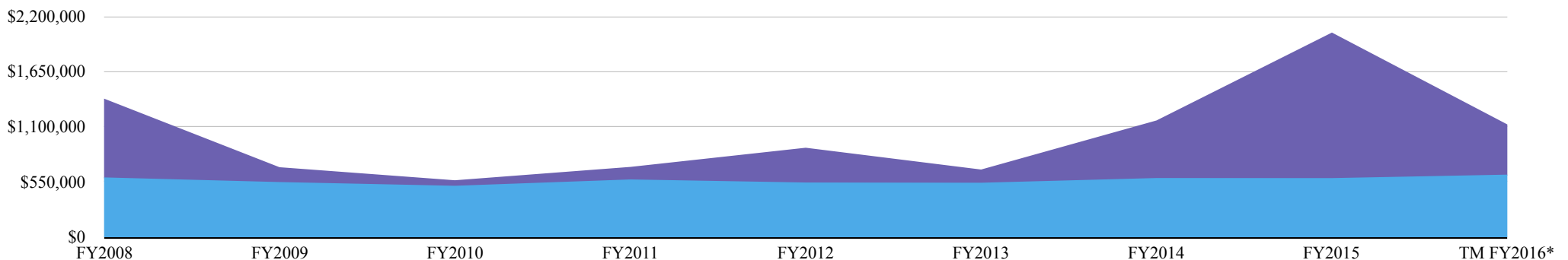
The EPA promulgated regulations under the National Pollutant Discharge Elimination System (NPDES) permit provisions of the Clean Water Act. In 1999, the EPA instituted its Storm Water Phase II Final Rule. In 2003 the Town of Uxbridge was issued a permit, which governs discharges to the municipal separate storm sewer system (MS4) and water of the Commonwealth. We are awaiting the issuance of new permits, which are anticipated to include more stringent monitoring and reporting requirements. This supplemental request is for additional funding to assist with compliance efforts associated with the existing and forthcoming permits.

Other Professional Services requested includes funds to address deficiencies with the Town's playgrounds, increased tree work, continue development of the Town's GIS. Additional requests for funds for additional public works supplies to cover the increased maintenance work undertaken by the Division

The large capital request begins with the purchase of a new street sweeper. It will replace the two aging sweepers (SS-1 and SS-2), 1998 and 2001 Elgin Pelican, that have high mileage, high run time hours and they are in deteriorating condition. Street sweeping activities are integral to the stormwater management plan and compliance with the NPDES MS4 permit. The three 1-ton puck-ups are intended to replace existing fleet vehicles that have far exceeded their useful life. Between ever increasing maintenance costs and issues with future inspections not passing, the Division is requesting the purchase of these replacement vehicles. Additional details can be found in the Department's Capital Plan.

Total Cost of Services by Fiscal Year

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
GF Expendiures	\$ 596,477	\$ 550,234	\$ 513,164	\$ 576,250	\$ 545,713	\$ 543,456	\$ 590,406	\$ 589,721	\$ 624,270
OFU Expenditures	\$ 784,897	\$ 147,830	\$ 54,860	\$ 124,749	\$ 346,372	\$ 131,414	\$ 573,515	\$ 1,450,000	\$ 500,000
Total Expenditures	\$ 1,381,374	\$ 698,064	\$ 568,024	\$ 700,999	\$ 892,085	\$ 674,870	\$ 1,163,921	\$ 2,039,721	\$ 1,124,270



***Total cost of services is categorized by General Fund expenditures from the annual budget, as well as Other Financing Uses which includes funding from Special Articles, Donations, Grants, Special Revenue Funds, and Capital.*

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Paul Morante	650.450.5101..0000.1.8	Highway Supervisor	1.00	N/A	\$ 73,758				\$ 73,758		\$ 73,758
Ellis Burgess, Jr.	650.450.5118..0000.3.8	Foreman	1.00	AFLC	\$ 53,196	\$ 2,096	\$ 445		\$ 55,737		\$ 55,737
Gary Schulzberg	650.450.5118..0000.3.8	Equipment Operator	1.00	AFLC	\$ 43,723	\$ 2,096	\$ 445		\$ 46,264		\$ 46,264
Christopher Cota	650.450.5118..0000.3.8	Foreman	1.00	AFLC	\$ 53,196	\$ 2,096	\$ 445		\$ 55,737		\$ 55,737
Ralph Bianco	650.450.5118..0000.3.8	Equipment Operator	1.00	AFLC	\$ 43,723	\$ 629	\$ 445		\$ 44,796		\$ 44,796
William Bishop	650.450.5118..0000.3.8	Equipment Operator	1.00	AFLC	\$ 43,723	\$ 629	\$ 445		\$ 44,796		\$ 44,796
Nathaniel Forsythe	650.450.5118..0000.3.8	Equipment Operator	1.00	AFLC	\$ 43,723		\$ 445		\$ 44,168		\$ 44,168
Open Position - Operator	650.450.5118..0000.3.8	Equipment Operator/Mechanic	0.50	AFLC	\$ 43,723		\$ 445		\$ 44,168	\$ (22,084)	\$ 22,084
Open Position - Stormwater	650.450.5118..0000.3.8	Equipment Operator	1.00	AFLC	\$ 43,723		\$ 445		\$ 44,168	\$ (44,168)	\$ (0)
Kenneth Steele	650.450.5121..0000.3.8	Compost Caretaker	N/A	N/A	\$ 6,551				\$ 6,551		\$ 6,551
Summer Help	650.450.5121.0000.3.8	Seasonal Employees	N/A	N/A	\$ 13,440				\$ 13,440		\$ 13,440
Overtime	650.450.5130..0000.3.8	OT for all Position	N/A	N/A	\$ 20,000				\$ 20,000		\$ 20,000
Duty Pay	650.450.5193..0000.3.8	On Call Stipend	N/A	N/A			\$ 7,336		\$ 7,336		\$ 7,336
Total Salaries & Wages			8.50		\$ 482,477	\$ 7,546	\$ 10,896		\$ 500,919	\$ (66,252)	\$ 434,667
Expenses	Acct.	Comments				FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages						\$ 336,929	\$ 370,357	\$ 413,616	\$ 500,919	\$ (66,252)	\$ 434,667
Heating	650.450.5216..4120.6.8	Nstar				\$ 7,537	\$ 11,524	\$ 12,000	\$ 12,000		\$ 12,000
Electricity	650.450.5216..4130.6.8	National Grid				\$ 8,741	\$ 8,915	\$ 12,000	\$ 16,450		\$ 16,450
Other Utilities	650.450.5236..4130.6.8	Town of Uxbridge				\$ 31,622	\$ 21,538	\$ 25,000	\$ 25,000		\$ 25,000
Building Maintenance	650.450.5246..4220.6.8					\$ 25,101	\$ 23,604	\$ 25,000	\$ 18,000		\$ 18,000
Vehicle & Equipment Maintenance	650.450.5246..4230.4.8					\$ 40,339	\$ 35,482	\$ 18,000	\$ 25,000		\$ 25,000
Professional Services	650.450.5304..0000.4.8					\$ 29,621	\$ 22,194	\$ 27,000	\$ 62,000	\$ (35,000)	\$ 27,000
Custodial	650.450.5304..4110.4.8							\$ 5,000	\$ 5,500		\$ 5,500
Building Systems	650.450.5304..4225.4.8	Site Trash and Recycling, Gas System Maint, Site Monitoring				\$ 7,605	\$ 7,523	\$ 4,690	\$ 8,800		\$ 8,800
Telecommunications	650.450.5304..4400.4.8	Charter Internet, Verizon Wireless				\$ 1,025	\$ 902	\$ 1,200	\$ 1,200		\$ 1,200
Other Services	650.450.5386..0000.4.8	Police Details for Misc Work, United Site Services, Airgass						\$ 10,140	\$ 9,480		\$ 9,480
Technology/Software & Services	650.450.5386..1450.4.8	PeopleGIS						\$ 3,000	\$ 6,000	\$ (3,000)	\$ 3,000
Professional Development	650.450.5386..2357.4.8					\$ 160	\$ 235		\$ 750		\$ 750
Supplies	650.450.5405..2430.5.8	Office and Administrative, Custodial, Grounds, Food, & Medical Supplies				\$ 10,585	\$ 3,901	\$ 7,950	\$ 10,450		\$ 10,450
Public Works Supplies	650.450.5405..4300.5.8					\$ 41,007	\$ 72,436	\$ 24,425	\$ 44,873	\$ (20,000)	\$ 24,873
Dues and Memberships	650.450.5706..2357.4.8					\$ 969	\$ 1,542	\$ 600	\$ 2,000		\$ 2,000
Business Travel	650.450.5706..2357.6.8							\$ 100	\$ 100		\$ 100
Capital Equipment	650.450.5804..7300.5.8					\$ 2,217	\$ 10,253		\$ 385,000	\$ (385,000)	
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15				\$ 543,456	\$ 590,406	\$ 589,721	\$ 1,133,522	\$ (509,252)	\$ 624,270



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 423 Snow & Ice Removal

Department Head/Chairman: Benn Sherman, Director of Public Works

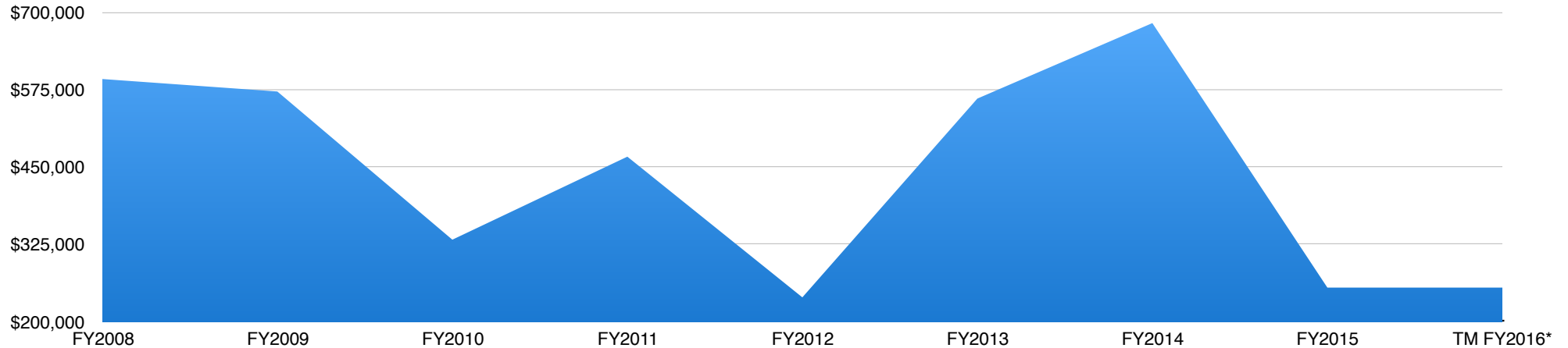
MISSION - The mission of this department is to pay the costs of snow and ice removal from all public ways, as well as municipal and school property.

Contact Information: (508) 278-8616
bsherman@uxbridge-ma.gov

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 591,667	\$ 571,537	\$ 332,415	\$ 466,380	\$ 239,355	\$ 560,109	\$ 681,932	\$ 255,109	\$ 255,109
Actual	\$ 591,667	\$ 571,537	\$ 332,414	\$ 466,365	\$ 239,355	\$ 559,014	\$ 674,947	\$ 255,109	
Turnback	\$ 0	\$ 0	\$ 1	\$ 15	\$ 0	\$ 1,095	\$ 6,985		
% Budget Change		-3.40%	-41.84%	40.30%	-48.68%	134.01%	21.75%	-62.59%	0.00%
8 Year Trend Average									4.94%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. The Snow and Ice budget is level funded year over year at the Spring Annual Town Meeting. The appropriations above include supplemental funding from the Stabilization fund each year to cover the spending deficit. A chart showing the deficit funding schedule is provided on the following page.

2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget remains level funded as it has in previous years. The Department of Revenue mandates that if the base appropriation of the department is increased, it can never be decreased without forfeiting the ability to raise the operating deficit on the recap. Historically the fund annually runs and appropriation deficit as allowed by law, however the Town has opted to resolve this deficit each spring through a transfer from available funds. For Fiscal 2016, there is a line item in the Capital budget for a selection of replacement plow blades at the request of the DPW Director.

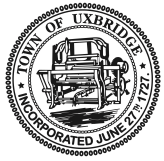
Supplement Information, Challenges or Service Issues - There continues to be an unfunded capital equipment need for snow and ice removal that has been exasperated by the winter of 2015. Replacement plows and equipment have been on the Capital Committee plan pre dating 2006, however little to no investment has been made into the equipment. Currently, the equipment that is in service is past its useful life. Though the staff have done wonders at repairing and retrofitting the current equipment, there is a concern about the safety and wisdom of continuing this practice much longer. Without the proper equipment, clearing and maintaining the roadways becomes difficult, if not impossible in some cases. The items selected for inclusion in the Capital budget for 2016 will go a long way towards resolving a some of the problem, the Town still lacks a comprehensive plan for addressing the larger DPW equipment replacement issue that directly effects the ability of the Highway Department to maintain the roads during a winter event.

FY	Deficit	Funding Source
2007	57,882	Recap Sheet
2008	340,529	Town Meeting Stabilization Fund Transfer
2009	321,537	Town Meeting Stabilization Fund Transfer
2010	82,415	Town Meeting Stabilization Fund Transfer
2011	211,271	Town Meeting Stabilization Fund Transfer
2012	0	N/A
2013	305,000	Town Meeting Stabilization Fund Transfer
2014	426,823	Town Meeting Stabilization Fund Transfer

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Overtime	100.423.5130..0000.3.8	All DPW Positions	N/A	N/A	\$ 80,000				\$ 80,000	\$ (10,000)	\$ 70,000
Total Salaries & Wages					\$ 80,000				\$ 80,000	\$ (10,000)	\$ 70,000

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 68,261	\$ 69,934	\$ 80,000	\$ 80,000	\$ (10,000)	\$ 70,000
Grounds Repairs	100.423.5246..4210.5.8		\$ 19,430	\$ 8,264	\$ 10,000	\$ 10,000		\$ 10,000
Vehicle Repairs	100.423.5246..4230.4.8		\$ 56,417	\$ 72,162	\$ 29,000	\$ 29,000		\$ 29,000
Professional Services	100.423.5304..0000.4.8	Snow Plow Contractors	\$ 162,510	\$ 242,130	\$ 52,965	\$ 52,965	\$ 10,000	\$ 62,965
Snow & Ice Treatments	100.423.5405..2430.5.8		\$ 252,396	\$ 282,457	\$ 83,144	\$ 83,144		\$ 83,144
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 559,014	\$ 674,947	\$ 255,109	\$ 255,109	\$ 0	\$ 255,109



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 425 Vehicle Maintenance

Contact Information: (508) 278-8616
bsherman@uxbridge-ma.gov

Department Head/Chairman: Benn Sherman, Director of Public Works

MISSION - To provide vehicle maintenance, repairs, and preventative service to the Town and School vehicles as an internal service function.

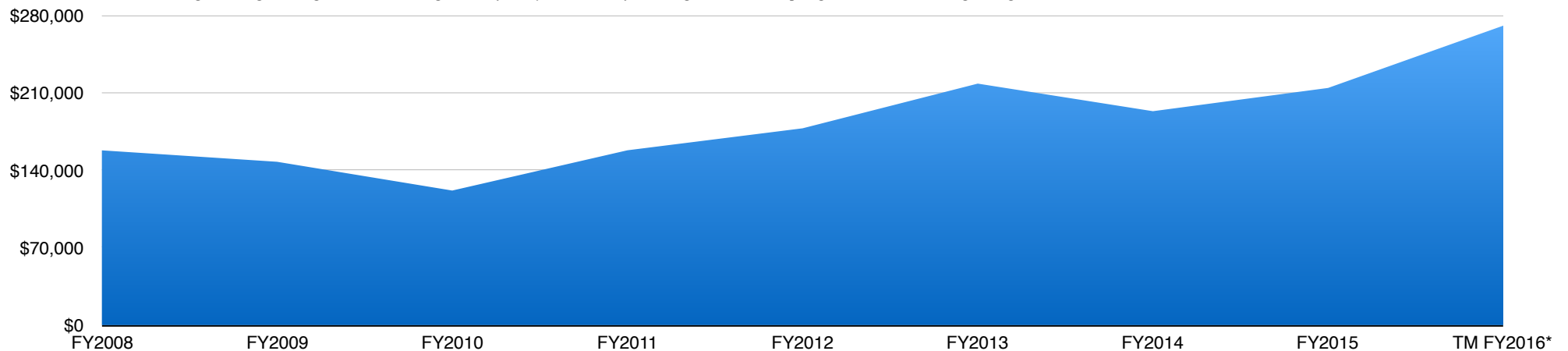
DESCRIPTION OF SERVICES

- Provide preventative service on vehicles such as oil, filter, and tire replacements
- Provide repair services for engines, brakes, and major vehicle systems
- Provide annual service to the Town's heavy equipment
- Management and administer the Town wide fuel program

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 157,948	\$ 147,620	\$ 121,616	\$ 158,004	\$ 177,878	\$ 218,282	\$ 193,343	\$ 214,371	\$ 270,677
Actual	\$ 157,948	\$ 147,620	\$ 121,616	\$ 158,004	\$ 177,878	\$ 218,282	\$ 193,343	\$ 214,371	
Turnback	\$ 0	\$ 0	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ 0		
% Budget Change		-6.54%	-17.62%	29.92%	12.58%	22.71%	-11.43%	10.88%	26.27%
8 Year Trend Average									8.35%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. This budget includes vehicle maintenance funds from Dept 422, the associated funding for fuel from Dept 421, as well as a standing line item from the Capital budget for major vehicle repairs.

2016 Departmental Proposed Budget Narrative

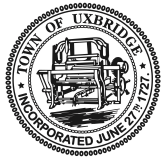
The Vehicle Maintenance budget is newly created for Fiscal 2016 from a combination of funds that existed previously in other departments, as well as a small amount of additional funding. The purpose behind this department is to begin the process of proactively addressing rolling stock maintenance and upkeep issues with the goal of extending the service life of the asset. Many of the services proposed are straight forward preventative maintenance items such as oil and filter changes, tire rotation and replacement, brake and systems checks, repairs, and replacements, and other relatively minor repairs. Additional services will include repairs and upkeep of the Town's heavy stock of equipment which require far greater time and technical ability to address. The Town has historically sent vehicles to a variety of mechanics in Town, as well as a number of out of Town locations. This unfortunately results in vehicles being out of service for an extended period of time ranging from a few days, to up to a week. For all departments, but public safety and public works specifically, this presents challenges that may effect the responsiveness of the departmental services. The goal of addressing maintenance internally is to create a fleet maintenance plan that proactively addresses maintenance and repairs on vehicles, and to save money in the long term by utilizing internal staff to complete the work.

Supplement Information, Challenges or Service Issues - For the first year of the start up program, funding related to vehicle maintenance has been left in each departments budget to address vehicles as needed. There will be a transition time to outfit the Highway garage accordingly to provide these type of services on a larger scale, as well as hiring and training of staff to support the function. Funding for repairs will initially come each departments appropriation, however the long term goal after the proof of concept would be to transfer the funding centrally to the Vehicle Maintenance budget to support all vehicles without funding from each departments operational funding.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Bruce Palmer	100.425.5118..0000.3.8	Lead Mechanic	1.00	AFLC	\$ 50,052	\$ 2,096	\$ 445		\$ 52,593		\$ 52,593
Open Position - Mechanic	100.425.5118..0000.3.8	Mechanic	0.50	AFLC	\$ 43,723		\$ 445		\$ 44,168	\$ (22,084)	\$ 22,084
Total Salaries & Wages			1.50		\$ 93,775	\$ 2,096	\$ 890		\$ 96,761	\$ (22,084)	\$ 74,677

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 50,000	\$ 50,000	\$ 50,000	\$ 96,761	\$ (22,084)	\$ 74,677
Townwide Fuel	100.425.5480..0000.6.8		\$ 137,299	\$ 130,474	\$ 136,371	\$ 140,000		\$ 140,000
Vehicle & Equipment Maintenance	100.425.5246..4230.4.8		\$ 30,983	\$ 12,869	\$ 28,000	\$ 36,000		\$ 36,000
Training & Professional Development	100.425.5386..2357.4.8					\$ 20,000		\$ 20,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 218,282	\$ 193,343	\$ 214,371	\$ 292,761	\$ (22,084)	\$ 270,677



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 430 Street Lighting

Department Head/Chairman: David Genereux, Town Manager

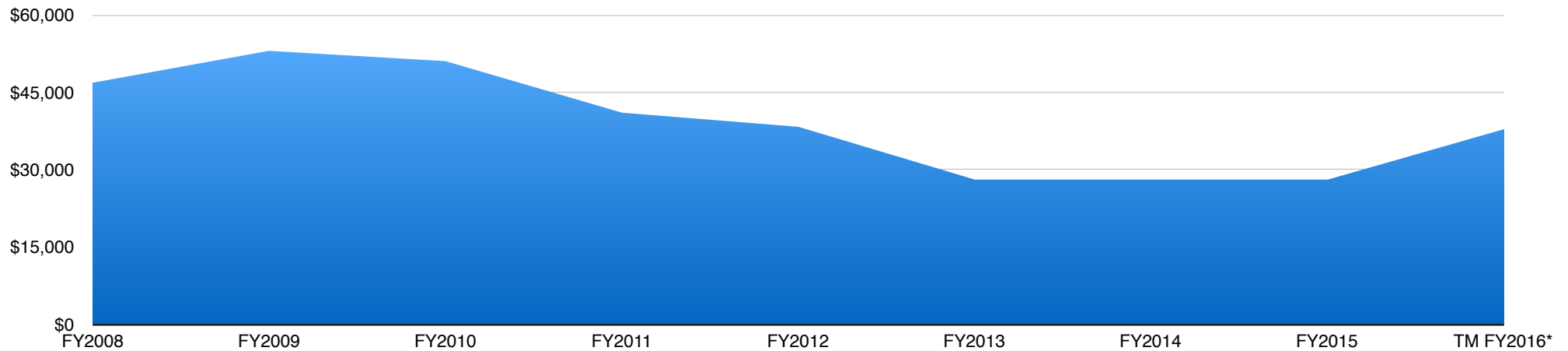
MISSION - To provide adequate lighting to public ways to support and enhance community appeal and safety.

Contact Information: (508) 278-8600 x2002
dgenereux@uxbridge-ma.gov

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 46,800	\$ 53,000	\$ 51,000	\$ 41,000	\$ 38,250	\$ 28,000	\$ 28,000	\$ 28,000	\$ 37,800
Actual	\$ 46,730	\$ 52,826	\$ 51,000	\$ 33,570	\$ 27,414	\$ 26,179	\$ 25,873	\$ 28,000	
Turnback	\$ 70	\$ 174	\$ 0	\$ 7,430	\$ 10,836	\$ 1,821	\$ 2,127		
% Budget Change		13.25%	-3.77%	-19.61%	-6.71%	-26.80%	0.00%	0.00%	35.00%
8 Year Trend Average									-1.08%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. In Fiscal 2011 and 2012 the Board of Selectmen undertook a Streetlight Policy that significantly reduced overall electricity consumption, and with the input from Public Safety and Public Works, strategically turned off street lamps around the Town.

2016 Departmental Proposed Budget Narrative

This budget encompasses a single line item for electricity. This budget has been increased by 35% in preparation for the end of the current electricity contract, consistent with the other budgets presented for Fiscal 2016.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager at the time of publication

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Electricity			\$ 26,179	\$ 25,873	\$ 28,000	\$ 37,800		\$ 37,800
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 26,179	\$ 25,873	\$ 28,000	\$ 37,800	\$ 0	\$ 37,800



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 510 Board of Health

Department Head/Chairman: Wayne Tucker, Chairman

Contact Information: Denise Delannoy
(508) 278-8600 x8
ddelannoy@uxbridge-ma.gov

MISSION - Pursuant to Massachusetts General Laws, and also both state and local regulations, the Uxbridge Board of Health is responsible for disease prevention and control, health and environmental protection, and promoting a healthy community. The Board serves as the local arm of both the Mass. Department of Public Health and the Mass. Department of Environmental Protection

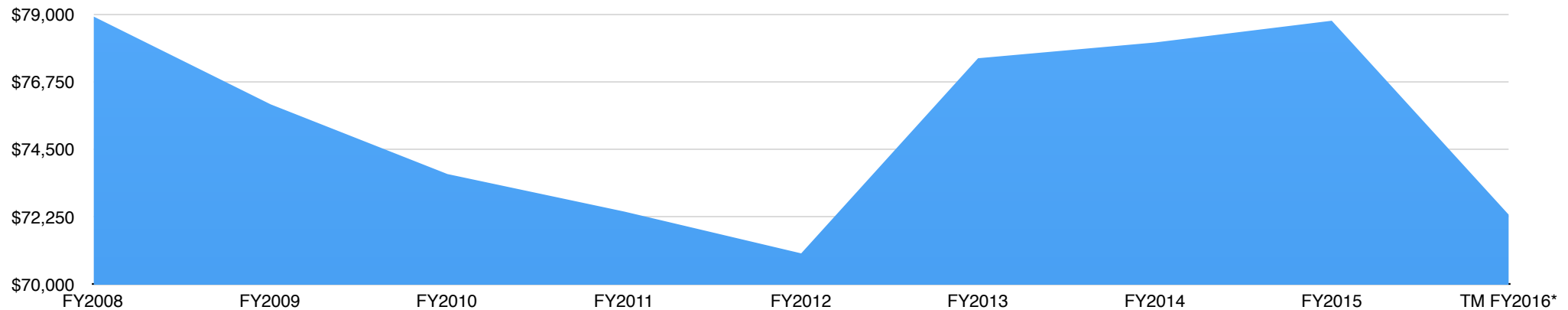
DESCRIPTION OF SERVICES

- Septic systems & Wells
- Water quality
- Public pools & Beaches
- Food establishments
- Housing & Lead Inspections
- Rabies surveillance & Collection
- Tobacco law compliance
- Health Emergency & Pandemic response planning

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 78,926	\$ 75,999	\$ 73,673	\$ 72,421	\$ 71,027	\$ 77,537	\$ 78,063	\$ 78,789	\$ 72,321
Actual	\$ 67,459	\$ 46,212	\$ 71,188	\$ 58,680	\$ 64,372	\$ 55,505	\$ 64,303	\$ 78,789	
Turnback	\$ 11,467	\$ 29,787	\$ 2,485	\$ 13,741	\$ 6,655	\$ 22,032	\$ 13,760		
% Budget Change		-3.71%	-3.06%	-1.70%	-1.92%	9.17%	0.68%	0.93%	-8.21%
8 Year Trend Average									-0.98%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. The Board of Health budget includes functions that were previously separate departments, including Dept 512 Inspections and Dept 522 Home Nursing Services. Starting in Fiscal 2015, these items are included in Dept 510.

2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget remains largely the same as Fiscal 2015. There is a 1% + 1% contractual increase for the SIEU Administrative staff, and the stipend level for the other inspectors remains the same. Operational expense have a decrease in this budget to reflect the historical level of spending. Specifically there is a decrease to the professional services budget for backup inspector coverage. The department has historically returned on average \$14,000 at the end of each budget year.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager or the Board of Health at the time of publication. The Board would like to note that it would like to dedicate additional time in Fiscal 2016 to address the website and make it more user friendly, as well as participate in additional professional development to continue to bring a high level of customer service to the citizens of the Town.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Denise Delaney	100.510.5112..0000.2.8	Admin IV - Board of Health	1.00	SEIU	\$ 37,679	\$ 1,376			\$ 39,055		\$ 39,055
Joan St. Andre	100.510.5193..0000.3.8	Food Inspector	N/A	N/A			\$ 15,000		\$ 15,000		\$ 15,000
Total Salaries & Wages			1.00		\$ 37,679	\$ 1,376	\$ 15,000		\$ 54,055		\$ 54,055

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 47,417	\$ 50,693	\$ 64,161	\$ 54,055		\$ 54,055
Equipment Leases	100.510.5276..5300.4.8	Ricoh Copy Center (1/4 Split)	\$ 313	\$ 384	\$ 322	\$ 385		\$ 385
Professional Services	100.510.5304..0000.4.8	Rabies Insp., Rabies Prep, Food Inspections, VNA Hospice	\$ 6,935	\$ 12,059	\$ 12,706	\$ 25,901	\$ (10,000)	\$ 15,901
Printing & Mailing	100.510.5386..0000.4.8		\$ 130	\$ 81	\$ 150	\$ 180		\$ 180
Professional Development	100.510.5386..2357.4.8			\$ 396		\$ 500		\$ 500
Supplies	100.510.5405..2430.5.8		\$ 410	\$ 390	\$ 1,450	\$ 2,000	\$ (1,000)	\$ 1,000
Dues & Memberships	100.510.5706..2357.4.8		\$ 300	\$ 300		\$ 300		\$ 300
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 55,505	\$ 64,303	\$ 78,789	\$ 83,321	\$ (11,000)	\$ 72,321



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 541 Council on Aging

Contact Information: (508) 278-8622
mpetrillo@uxbridge-ma.gov

Department Head/Chairman: Marsha Petrillo, Senior Center Director

MISSION - The Uxbridge Senior Center and the COA Board is to link needs with services and to promote wellness programs that educate and empower elders to maintain their quality of life. An additional mission is to raise community consciousness concerning the many services, programs, and activities offered at the Senior Center.

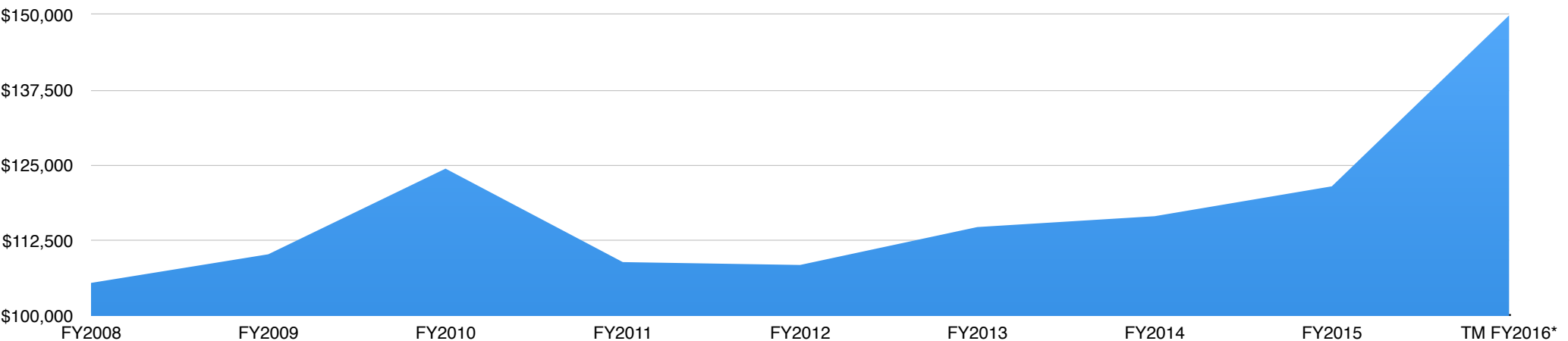
DESCRIPTION OF SERVICES

- Transportation Services
- Outreach Information & Referral
- Care Consultation with Primary Caregivers
- SHINE (Serving Health Insurance Needs of Elderly)
- MassHealth, Medicare, Social Security help
- Senior Housing help
- Congregate meal program including educational nutrition programs
- SMOC – Fuel Assistance - Energy Services
- End of Life Issues - Hospice
- Veterans Benefits

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 105,431	\$ 110,189	\$ 124,420	\$ 108,889	\$ 108,412	\$ 114,711	\$ 116,513	\$ 121,479	\$ 149,884
Actual	\$ 102,991	\$ 107,897	\$ 124,420	\$ 107,548	\$ 108,318	\$ 110,970	\$ 112,293	\$ 116,513	
Turnback	\$ 2,440	\$ 2,292	\$ 0	\$ 1,341	\$ 94	\$ 3,741	\$ 4,220		
% Budget Change		4.51%	12.92%	-12.48%	-0.44%	5.81%	1.57%	4.26%	23.38%
8 Year Trend Average									4.94%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



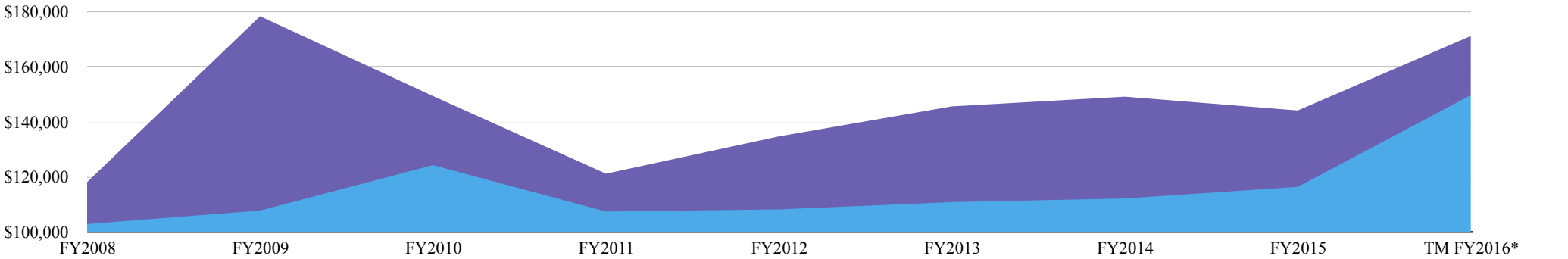
2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget includes a 1% + 1% contractual increase for SIEU Administrative staff, as well as a proposed 2% increase for the Senior Center Director. Additional temporary staffing making less than the newly updated minimum wage have been increased to a base of \$9/hr. The overall personnel budget is increasing due to additional funding added for the coverage of the transportation program due to sick and vacation time, as well as funding to support day to day help around the facility. This support was historically paid out of the donations account, however it has been included in normal operations as it is an essential support service for the Senior Center, and should be part of the normal operations of the program. Operational expense have also increased in the Fiscal 2016 budget. Utilities, specifically electricity have been increased in preparation for the end of the current contract. Additionally a new line item of \$2,000 has been added specifically to expand the programing of the Senior Center and to provide lecture and programs that are of interest to not on the seniors in Town, but all citizens of the Town.

Supplement Information, Challenges or Service Issues - The Outreach position remains unfunded in this budget. When the previous outreach coordinator vacated the position, the funding was used to support the then newly established food services program. If and when supplemental funding is available, the Community Outreach position provides invaluable communication and coordination not only for the Senior Center, but also for Public Safety and other Town departments. There is also a need for a larger physical facility to plan and provide a wider range of services for our frail and special needs population such as an adult day care for individuals who’ve experienced physical, mental, and social losses. A sustained conversation regarding a multi-purpose Community Center in conjunction with a new Fire Station may make sound fiscal sense as we begin to develop such a comprehensive community plan.

Total Cost of Services by Fiscal Year

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
GF Expendiures	\$ 102,991	\$ 107,897	\$ 124,420	\$ 107,548	\$ 108,318	\$ 110,970	\$ 112,293	\$ 116,513	\$ 149,884
OFU Expenditures	\$ 15,251	\$ 70,678	\$ 25,132	\$ 13,753	\$ 26,558	\$ 34,823	\$ 37,032	\$ 27,795	\$ 21,500
Total Expenditures	\$ 118,242	\$ 178,575	\$ 149,552	\$ 121,301	\$ 134,876	\$ 145,793	\$ 149,325	\$ 144,308	\$ 171,384

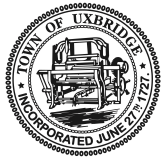


***Total cost of services is categorized by General Fund expenditures from the annual budget, as well as Other Financing Uses which includes funding from Special Articles, Donations, Grants, Special Revenue Funds, and Capital.*

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Marsha Petrillo	100.541.5101..0000.1.8	Director	1.00	N/A	\$ 51,338				\$ 51,338		\$ 51,338
Lynn McPherson	100.541.5118..0000.3.8	Food Service Program	0.50	N/A	\$ 14,218				\$ 14,218		\$ 14,218
Donna Oncay	100.541.5112..0000.2.8	Admin II - COA	0.50	SEIU	\$ 16,668				\$ 16,668		\$ 16,668
Peter Wager	100.541.5118..0000.2.8	Transportation	0.50	SEIU	\$ 16,668				\$ 16,668		\$ 16,668
Open Position - Outreach	100.541.5112..0000.2.8	Outreach Coordinator	0.50	SEIU	\$ 16,668				\$ 16,668	\$ (8,334)	\$ 8,334
Temporary & Volunteer Coverage	100.541.5121..0000.3.8	Additional Temporary Coverage	N/A	N/A	\$ 10,000				\$ 10,000		\$ 10,000
Total Salaries & Wages			3.00		\$ 125,560				\$ 125,560	\$ (8,334)	\$ 117,226

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 85,262	\$ 85,673	\$ 90,357	\$ 125,560	\$ (8,334)	\$ 117,226
Heating	100.541.5216..4120.6.8		\$ 1,731	\$ 2,386	\$ 2,000	\$ 2,400		\$ 2,400
Electricity	100.541.5216..4130.6.8		\$ 4,543	\$ 4,492	\$ 4,800	\$ 7,000		\$ 7,000
Other Utilities	100.541.5236..4130.6.8		\$ 528	\$ 550	\$ 1,232	\$ 700		\$ 700
Building Maintenance	100.541.5246..4220.6.8		\$ 76	\$ 1,041	\$ 265	\$ 1,000		\$ 1,000
Vehicle Maintenance	100.541.5246..4230.4.8		\$ 1,709	\$ 155	\$ 400	\$ 1,000		\$ 1,000
Professional Services	100.541.5304..0000.4.8	Speakers, Lectures, and Entertainment				\$ 2,000		\$ 2,000
Custodial	100.541.5304..4110.4.8		\$ 11,458	\$ 11,347	\$ 11,660	\$ 11,660		\$ 11,660
Building Systems	100.541.5304..4225.4.8		\$ 1,249	\$ 2,469	\$ 2,123	\$ 2,190		\$ 2,190
Telecommunications	100.541.5304..4400.4.8		\$ 1,515	\$ 872	\$ 885	\$ 1,500		\$ 1,500
Professional Development	100.541.5386..2357.4.8	MMA Conference, MCOA	\$ 429	\$ 72		\$ 500		\$ 500
Supplies	100.541.5405..2430.5.8		\$ 1,864	\$ 2,896	\$ 1,958	\$ 2,000		\$ 2,000
Dues & Memberships	100.541.5706..2357.4.8		\$ 340	\$ 340	\$ 388	\$ 388		\$ 388
Business Travel	100.541.5706..2357.6.8		\$ 265		\$ 445	\$ 320		\$ 320
Total Operating Appropriation		Revision# 3 Revision Date: 3/20/15	\$ 110,970	\$ 112,293	\$ 116,513	\$ 158,218	\$ (8,334)	\$ 149,884



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 543 Veterans Services

Department Head/Chairman: Currently Vacant

MISSION - Provide aid and assistance to low income veterans and dependents.

DESCRIPTION OF SERVICES

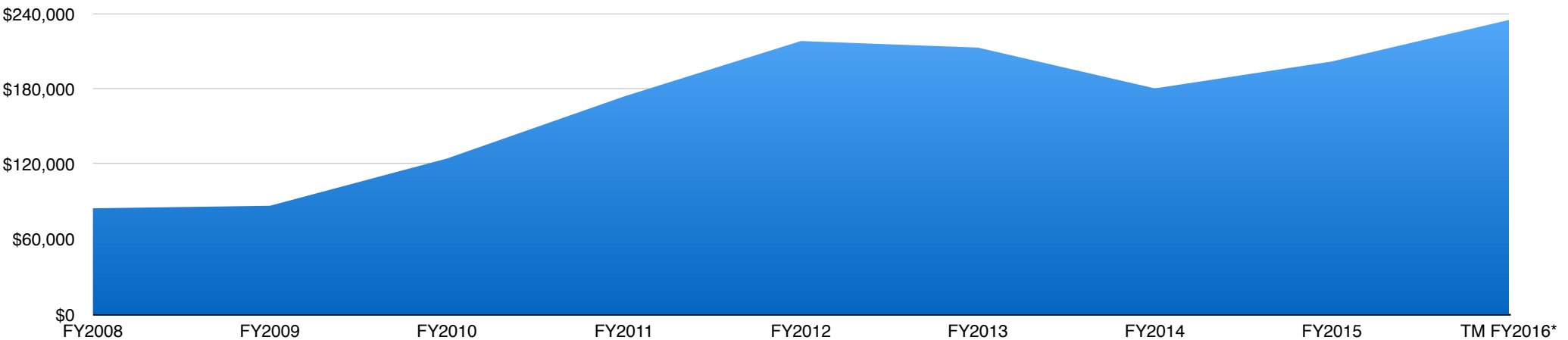
- Provide Chapter 115 Benefits to eligible veterans and their dependents.
- Provide burial benefits to indigent veterans.
- Provide assistance in seeking federal Veterans Benefits.

Contact Information: David Genereux
(508) 278-8600 x2002
dgenereux@uxbridge-ma.gov

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 84,700	\$ 86,700	\$ 124,420	\$ 173,920	\$ 218,192	\$ 212,952	\$ 180,380	\$ 201,880	\$ 235,013
Actual	\$ 77,050	\$ 81,209	\$ 124,420	\$ 169,059	\$ 192,822	\$ 168,208	\$ 162,602	\$ 201,880	
Turnback	\$ 7,650	\$ 5,491	\$ 0	\$ 4,861	\$ 25,370	\$ 44,744	\$ 17,778		
% Budget Change		2.36%	43.51%	39.78%	25.46%	-2.40%	-15.30%	11.92%	16.41%
8 Year Trend Average									15.22%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget decreases slightly from Fiscal 2015. The benefits line item is being decreased after consultation with the Veterans agent. The Town has seen a slight reduction in the population receiving monthly benefits through the program, and the rate of applications for new benefits recipients has remained steady for Uxbridge. Currently the Town participates with three other Towns for a joint Veterans Services program, however with the departure of the current Veterans Agent, there is some discussion about the cost effectiveness and customer service potential of an in house agent. Further discussions with the host town of Northbridge are ongoing.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Veterans Agent at the time of publication.

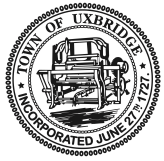
2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Annmarie Cleary	100.543.5101..0000.1.8	Veterans Agent	1.00	N/A	\$ 49,918				\$ 49,918		\$ 49,918
Open Position	100.543.5112..0000.2.8	SEIU Clerical	0.50	SEIU	\$ 18,849				\$ 18,849		\$ 18,849
Total Salaries & Wages			1.50		\$ 68,767				\$ 68,767		\$ 68,767

2016 Proposed Budget

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages						\$ 68,767		\$ 68,767
Veterans Agent	100.543.5304..0000.4.8		\$ 17,157	\$ 18,624	\$ 21,000			
Direct/Indirect Costs	100.543.5386..4130.6.8			\$ 3,589	\$ 6,180			
Veteran Monthly Benefits Payments	100.543.5796..0000.0.8		\$ 151,051	\$ 140,389	\$ 174,700	\$ 163,676		\$ 163,676
Professional Development	100.543.5386..2357.4.8					\$ 500		\$ 500
Supplies	100.543.5405..2430.5.8					\$ 1,500		\$ 1,500
Dues & Memberships	100.543.5706..2357.4.8					\$ 70		\$ 70
Business Travel	100.543.5706..2357.6.8					\$ 500		\$ 500

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 168,208	\$ 162,602	\$ 201,880	\$ 235,013	\$ 0	\$ 235,013



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 610 Library

Contact Information: (508) 278-8624
dyoung@uxbridge-ma.gov

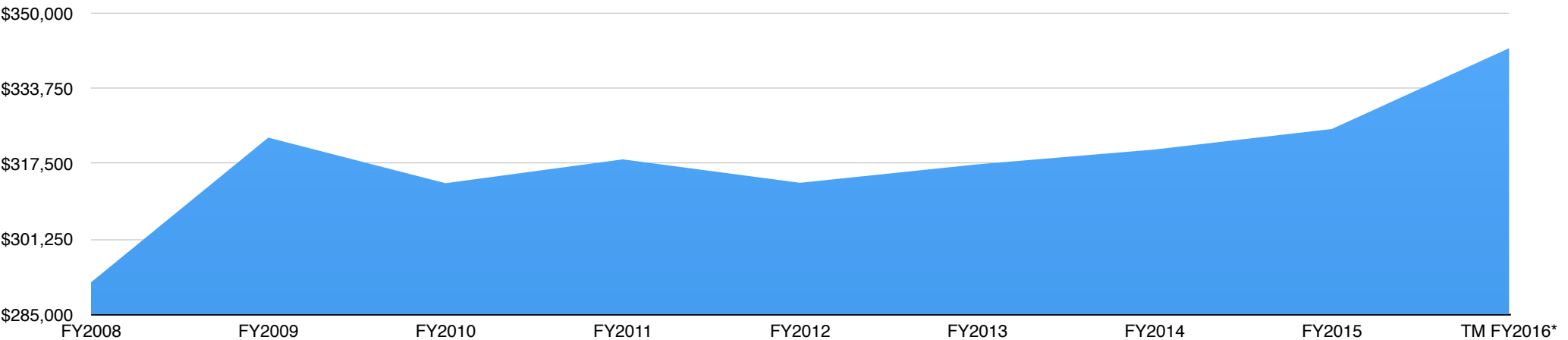
Department Head/Chairman: Debra Young, Interim Director

MISSION - The Uxbridge Free Public Library shall be to serve the town of Uxbridge as a center for education, culture, recreation, networking and information. The Library will provide an opportunity for the community to inform and educate themselves by providing a balanced collection of library materials in a variety of formats, programs of interest to the community and access to local history and genealogical information.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 291,936	\$ 323,144	\$ 313,308	\$ 318,454	\$ 313,399	\$ 317,374	\$ 320,577	\$ 325,000	\$ 342,425
Actual	\$ 284,542	\$ 273,328	\$ 305,478	\$ 313,689	\$ 310,870	\$ 314,538	\$ 308,489	\$ 325,000	
Turnback	\$ 7,394	\$ 49,816	\$ 7,830	\$ 4,765	\$ 2,529	\$ 2,836	\$ 12,088		
% Budget Change		10.69%	-3.04%	1.64%	-1.59%	1.27%	1.01%	1.38%	5.36%
8 Year Trend Average									2.09%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



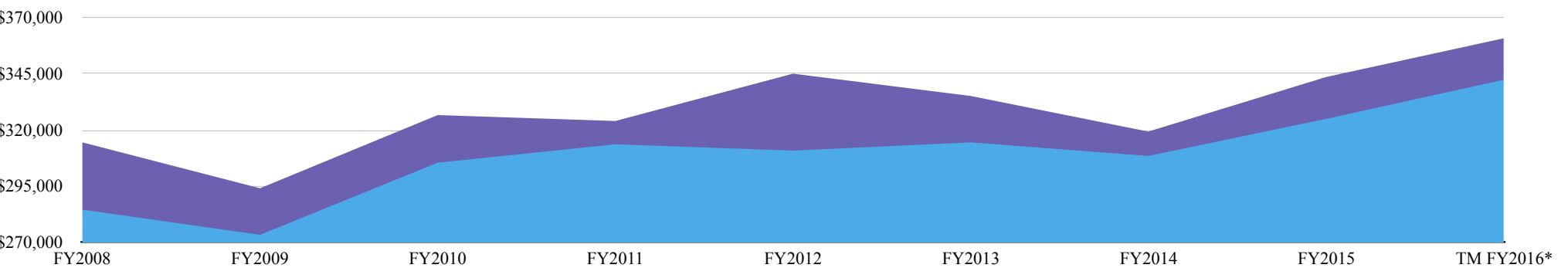
2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly from the Fiscal 2015 budget. There is a 1% + 1% contractual increase for all SIEU Administrative staff, as well as a proposed 2% increase for the Interim Library Director. Additionally the student Pages have been increased to the new minimum wage of \$9/hr. All salaries have been adjusted for a 54.2 week budget period. An additional line item has been added for Out of Position coverage work which has been unfunded in the past several budgets, however is required under the SIEU contract whenever a staff member is required to perform higher level duties outside of their normal position. Due to the vacancy of the Library Director position, coverage during sick and vacation time of the Interim Director will require staff to work at this higher rate. Operational expenses have been increased in several areas as well. Utilities, specifically electricity has been increased in preparation for the expiration of the current electricity contract. New line items have been added for expanded programming (\$5,000) and computer replacements (\$3,341) which were previously not part of the libraries budget, or were covered by the Board of Trustees.

Supplement Information, Challenges or Service Issues - The Library remains on a waiver process due to underfunding in relation to the State's Aid formula. While the increase in the Fiscal 2016 budget is greater than in past years, the overall budget is still approximately \$25,000 under the formula amount. Fiscal 2016 is the final year that Uxbridge can apply for the waiver status before State Aid is revoked.

Total Cost of Services by Fiscal Year

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
GF Expenditures	\$ 284,542	\$ 273,328	\$ 305,478	\$ 313,689	\$ 310,870	\$ 314,538	\$ 308,489	\$ 325,000	\$ 342,425
OFU Expenditures	\$ 30,001	\$ 20,745	\$ 21,227	\$ 10,386	\$ 34,302	\$ 20,690	\$ 10,864	\$ 18,661	\$ 18,500
Total Expenditures	\$ 314,543	\$ 294,073	\$ 326,705	\$ 324,075	\$ 345,172	\$ 335,228	\$ 319,353	\$ 343,661	\$ 360,925



****Total cost of services is categorized by General Fund expenditures from the annual budget, as well as Other Financing Uses which includes funding from Special Articles, Donations, Grants, Special Revenue Funds, and Capital.**

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Open Position - Director	100.610.5101..0000.1.8	Library Director	1.00	N/A	\$ 54,432				\$ 54,432		\$ 54,432
Debra Young	100.610.5101..0000.1.8	Assistant Director	1.00	N/A	\$ 46,152				\$ 46,152		\$ 46,152
Carol Caffrey	100.610.5112..0000.2.8	Admin II - Library	1.00	SEIU	\$ 33,184	\$ 2,306			\$ 35,490		\$ 35,490
Betsy Youngsma	100.610.5112..0000.2.8	Admin II - Library	0.75	SEIU	\$ 24,889	\$ 1,729			\$ 26,618		\$ 26,618
Judith Byrnes	100.610.5112..0000.2.8	Admin II - Library	0.75	SEIU	\$ 24,059	\$ 1,064			\$ 25,123		\$ 25,123
Susan Bedard	100.610.5112..0000.2.8	Admin II - Library	0.40	SEIU	\$ 13,274				\$ 13,274		\$ 13,274
Nancy Centrella	100.610.5112..0000.2.8	Admin II - Library	0.48	SEIU	\$ 15,763				\$ 15,763		\$ 15,763
CathieJo Goodwin	100.610.5112..0000.2.8	Admin II - Library	0.25	SEIU	\$ 8,297				\$ 8,297		\$ 8,297
Custodial	100.610.5121..0000.3.8	Custodial	0.25	N/A	\$ 6,461				\$ 6,461		\$ 6,461
Library Pages	100.610.5121..0000.3.8	Temporary Library Pages	N/A	N/A	\$ 7,781				\$ 7,781		\$ 7,781
Out of Position Coverage	100.610.5130..0000.3.8	Out of Position Coverage	N/A	N/A	\$ 3,150				\$ 3,150		\$ 3,150
Total Salaries & Wages			5.88		\$ 237,442	\$ 5,099			\$ 242,541		\$ 242,541

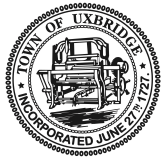
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 224,714	\$ 216,885	\$ 229,341	\$ 242,541		\$ 242,541
Heating	100.610.5216..4120.6.8		\$ 10,309	\$ 8,474	\$ 7,000	\$ 6,000		\$ 6,000
Electricity	100.610.5216..4130.6.8		\$ 3,923	\$ 7,986	\$ 4,000	\$ 8,500		\$ 8,500
Other Utilities	100.610.5236..4130.6.8		\$ 683	\$ 467	\$ 1,232	\$ 800		\$ 800
Building Maintenance	100.610.5246..4220.6.8		\$ 6,917	\$ 9,536	\$ 4,700	\$ 2,400		\$ 2,400
Equipment Leases	100.610.5276..5300.4.8		\$ 378	\$ 838	\$ 400	\$ 200		\$ 200
Professional Services	100.610.5304..0000.4.8	Programs, Lectures, Educational Offerings				\$ 5,000		\$ 5,000
Technology/Software	100.610.5386..1450.4.8				\$ 950	\$ 3,341		\$ 3,341
CW Mars Network Membership	100.610.5304..2340.4.8		\$ 15,296	\$ 16,006	\$ 15,000	\$ 16,000		\$ 16,000
Custodial	100.610.5304..4110.4.8				\$ 1,000			
Building Systems	100.610.5304..4225.4.8		\$ 4,850	\$ 2,361	\$ 2,727	\$ 2,300		\$ 2,300
Telecommunications	100.610.5304..4400.4.8		\$ 1,522	\$ 951	\$ 750	\$ 768		\$ 768
Professional Development	100.610.5386..2357.4.8		\$ 25		\$ 1,325	\$ 500		\$ 500
Circulation Materials	100.610.5405..2340.5.8		\$ 41,430	\$ 41,411	\$ 52,000	\$ 52,000		\$ 52,000
Supplies	100.610.5405..2430.5.8		\$ 4,267	\$ 3,501	\$ 4,000	\$ 1,500		\$ 1,500
Dues & Memberships	100.610.5706..2357.4.8				\$ 325	\$ 325		\$ 325
Business Travel	100.610.5706..2357.6.8		\$ 225	\$ 74	\$ 250	\$ 250		\$ 250
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 314,538	\$ 308,489	\$ 325,000	\$ 342,425	\$ 0	\$ 342,425



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 630 Recreation Commission

Department Head/Chairman: Paul Paulino, Chairman

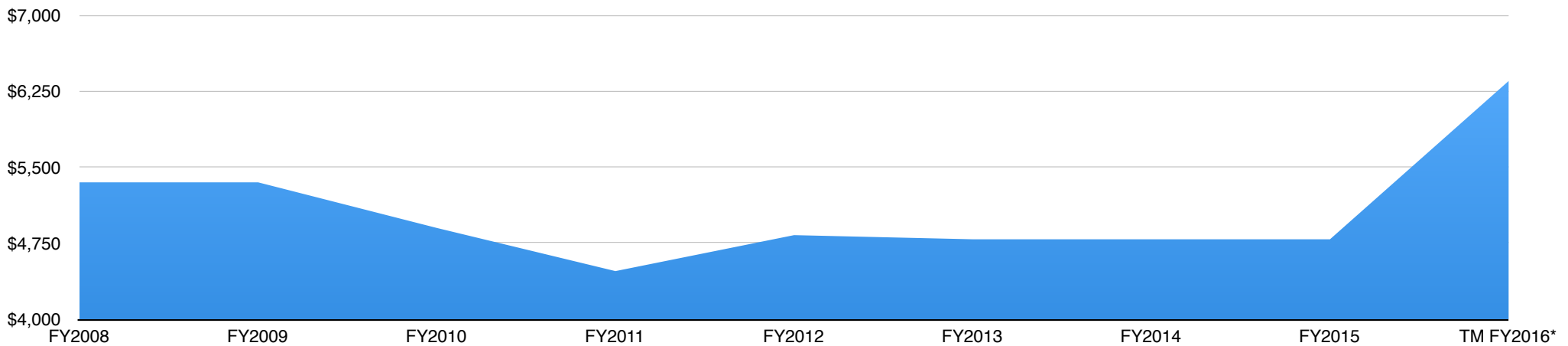
Contact Information: Tracey Ante
(508) 278-8600 x2001
tante@uxbridge-ma.gov

MISSION - The mission of the Recreation Commission is to oversee the recreational facilities of the Town, provide feedback for their use, upkeep, and condition, and review request for use of the facilities.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 5,350	\$ 5,350	\$ 4,900	\$ 4,474	\$ 4,829	\$ 4,788	\$ 4,788	\$ 4,788	\$ 6,350
Actual	\$ 1,759	\$ 2,796	\$ 4,805	\$ 4,461	\$ 4,784	\$ 3,984	\$ 4,304	\$ 4,788	
Turnback	\$ 3,591	\$ 2,554	\$ 95	\$ 13	\$ 45	\$ 804	\$ 484		
% Budget Change		0.00%	-8.41%	-8.69%	7.93%	-0.85%	0.00%	0.00%	32.62%
8 Year Trend Average									2.83%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly for operational expenses related to the anticipated increase in electricity, as well as additional funding for the placement, upkeep, and cleaning of portable toilet units during the active recreation seasons of Spring, Summer, and Fall.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager or Recreation Commission at the time of publication.

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Electricity	100.630.5216..4130.6.8		\$ 857	\$ 1,642	\$ 988	\$ 1,850		\$ 1,850
Facility Maintenance	100.630.5246..4220.6.8					\$ 1,000		\$ 1,000
Facility Sanitation	100.630.5386..6300.4.8		\$ 3,127	\$ 2,661	\$ 3,800	\$ 3,500		\$ 3,500
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 3,984	\$ 4,304	\$ 4,788	\$ 6,350	\$ 0	\$ 6,350



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 691 Historic Commission

Department Head/Chairman: Francis Cove, Chairman

Contact Information: Peter Emerick
(508) 278-7755
pemerick@uxbridge-ma.gov

MISSION - The Uxbridge Historical Commission was established in 1966 for the preservation, protection and development of the historical or archeological assets of Uxbridge

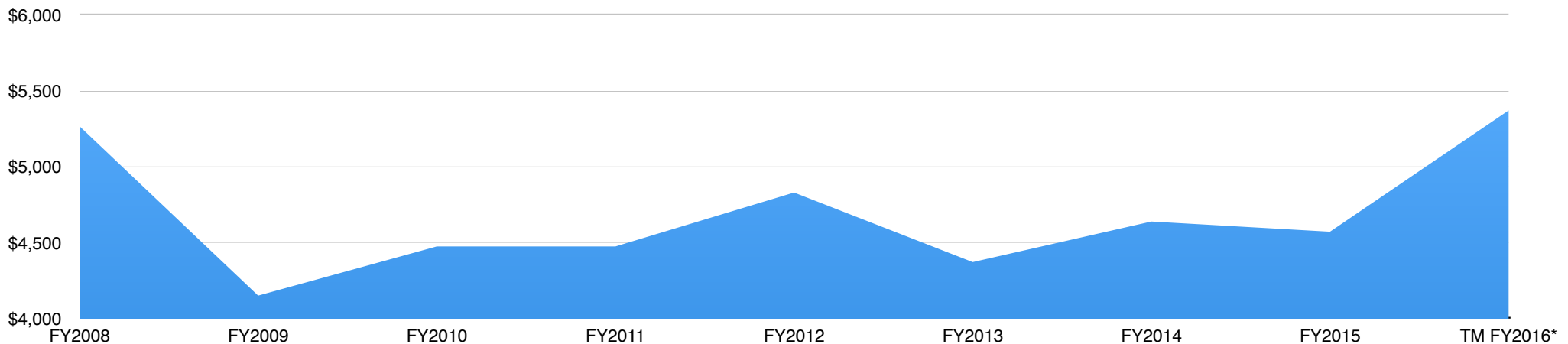
DESCRIPTION OF SERVICES

- To support enforcement and awareness in statutes or ordinances governed by vested authority.
- The commission will facilitate research and surveys of the historical resources of the town.
- Offer advice on the protection of the historical resources of the town.
- For the purpose of protecting and preserving historic places, it may make recommendations as it deems necessary that locations be certified as an historical or archeological landmark.
- The commission will facilitate cooperation between the other history-minded groups in town.
- Keep an inventory of historic resources of the town.
- Provide information on the historical resources of the town, for those who inquire.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 5,266	\$ 4,150	\$ 4,474	\$ 4,474	\$ 4,829	\$ 4,371	\$ 4,638	\$ 4,571	\$ 5,370
Actual	\$ 5,010	\$ 3,927	\$ 4,001	\$ 4,461	\$ 4,784	\$ 3,095	\$ 4,559	\$ 4,571	
Turnback	\$ 256	\$ 223	\$ 473	\$ 13	\$ 45	\$ 1,276	\$ 79		
% Budget Change		-21.19%	7.81%	0.00%	7.93%	-9.48%	6.11%	-1.45%	17.48%
8 Year Trend Average									0.90%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.

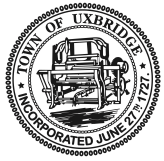


2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly for operational expenses related to the anticipated increase in electricity, as well a slight increases to the other line items based on projected price increase over the next several years.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager or Historic Commission at the time of publication.

2016 Proposed Budget								
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Heating	100.691.5216..4120.6.8		\$ 1,534	\$ 2,158	\$ 2,353	\$ 2,500		\$ 2,500
Electricity	100.691.5216..4130.6.8		\$ 267	\$ 734	\$ 900	\$ 1,250		\$ 1,250
Other Utilities	100.691.5236..4130.6.8		\$ 320	\$ 482	\$ 320	\$ 450		\$ 450
Building Maintenance	100.691.5246..4220.6.8					\$ 500		\$ 500
Building Systems	100.691.5304..4225.4.8		\$ 576	\$ 585	\$ 613	\$ 240		\$ 240
Telecommunications	100.691.5304..4400.4.8		\$ 399	\$ 601	\$ 385	\$ 430		\$ 430
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 3,095	\$ 4,559	\$ 4,571	\$ 5,370	\$ 0	\$ 5,370



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 700 Debt Service

Contact Information: (508) 278-8600 x2003
nfederico@uxbridge-ma.gov

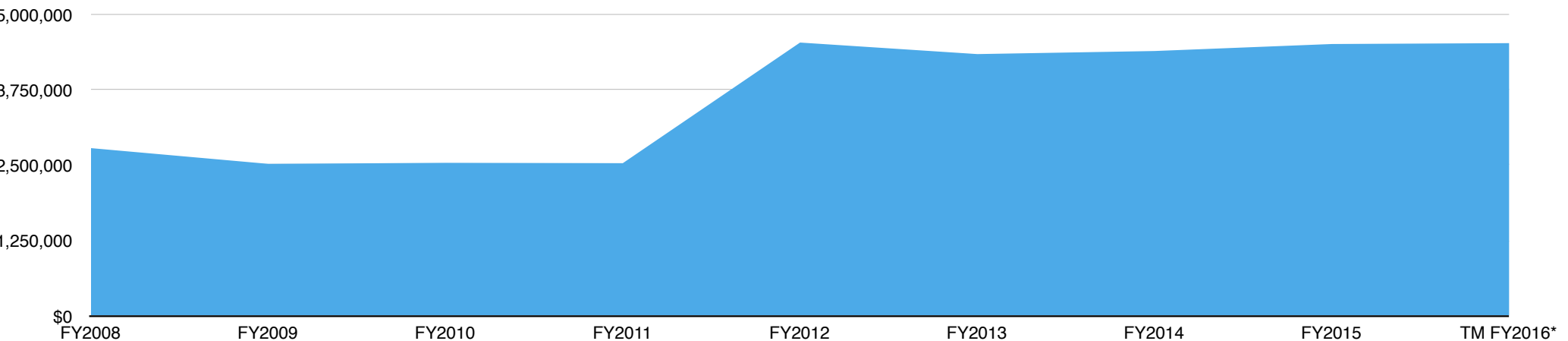
Department Head/Chairman: Nick Federico, Treasurer/Collector

MISSION - The Debt Service budget represents the legal obligation of the Town for payments on outstanding debt issues that were previously approved by Town Meeting

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 2,784,939	\$ 2,524,201	\$ 2,541,262	\$ 2,535,460	\$ 4,535,305	\$ 4,344,063	\$ 4,394,978	\$ 4,511,039	\$ 4,525,595
Actual	\$ 2,652,247	\$ 2,518,141	\$ 2,516,386	\$ 2,530,133	\$ 4,242,811	\$ 4,331,751	\$ 4,385,558	\$ 4,511,039	
Turnback	\$ 132,692	\$ 6,060	\$ 24,876	\$ 5,327	\$ 292,494	\$ 12,312	\$ 9,420		
% Budget Change		-9.36%	0.68%	-0.23%	78.88%	-4.22%	1.17%	2.64%	0.32%
8 Year Trend Average									8.73%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly over Fiscal 2015. This budget represents the amount due on Town wide debt service for the year.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Treasurer at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Professional Services	100.700.5304..7300.4.8		\$ 2,300	\$ 0	\$ 2,300	\$ 2,300		\$ 2,300
Debt Principle	100.700.5910..8600.6.8		\$ 2,775,000	\$ 2,870,000	\$ 2,955,000	\$ 3,240,000		\$ 3,240,000
Debt Interest	100.700.5915..8600.6.8		\$ 1,541,609	\$ 1,515,558	\$ 1,350,837	\$ 1,262,545		\$ 1,262,545
Short Term Notes	100.700.5925..8600.6.8		\$ 12,842		\$ 202,902	\$ 20,750		\$ 20,750
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 4,331,751	\$ 4,385,558	\$ 4,511,039	\$ 4,525,595	\$ 0	\$ 4,525,595



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 911 Worcester Regional Retirement

Contact Information: (508) 278-8600 x2003
nfederico@uxbridge-ma.gov

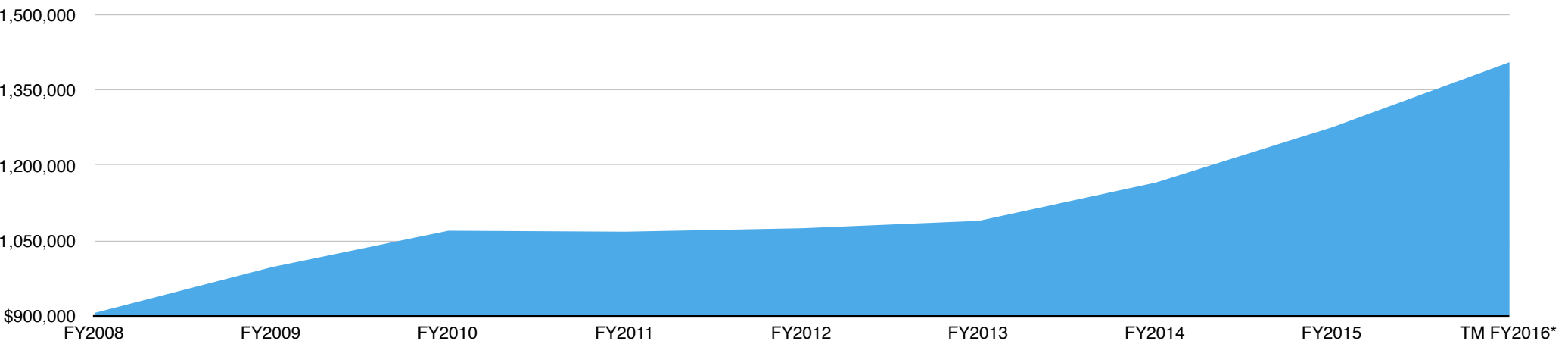
Department Head/Chairman: Nick Federico, Treasurer/Collector

MISSION - This budget represents the total amount owed by the Town for the long term retirement contribution for all active and retired non teacher, retirement eligible employees of the Town

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 905,849	\$ 996,940	\$ 1,069,675	\$ 1,067,739	\$ 1,074,627	\$ 1,089,418	\$ 1,165,784	\$ 1,276,234	\$ 1,405,578
Actual	\$ 905,849	\$ 849,144	\$ 1,060,503	\$ 1,067,739	\$ 1,074,608	\$ 1,087,249	\$ 1,165,784	\$ 1,276,234	
Turnback	\$ 0	\$ 147,796	\$ 9,172	\$ 0	\$ 19	\$ 2,169	\$ 0		
% Budget Change		10.06%	7.30%	-0.18%	0.65%	1.38%	7.01%	9.47%	10.13%
8 Year Trend Average									5.73%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.

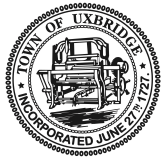


2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly over Fiscal 2015. The Worcester Regional Retirement Fund included an additional actuarial valuation assessment in the budget for Fiscal 2016 in order to maintain the correct funding goal for all retired employees for the Town. It is anticipated that the rate of increase should slow in future years now that the last actuarial adjustment has been applied to our assessment.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Treasurer at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Worcester Regional Retirement	100.911.5796..5100.6.8		\$ 1,087,249	\$ 1,165,784	\$ 1,276,234	\$ 1,405,578		\$ 1,405,578
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 1,087,249	\$ 1,165,784	\$ 1,276,234	\$ 1,405,578	\$ 0	\$ 1,405,578



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 912 Workers Compensation Insurance

Contact Information: (508) 278-8600 x2002
dgenereux@uxbridge-ma.gov

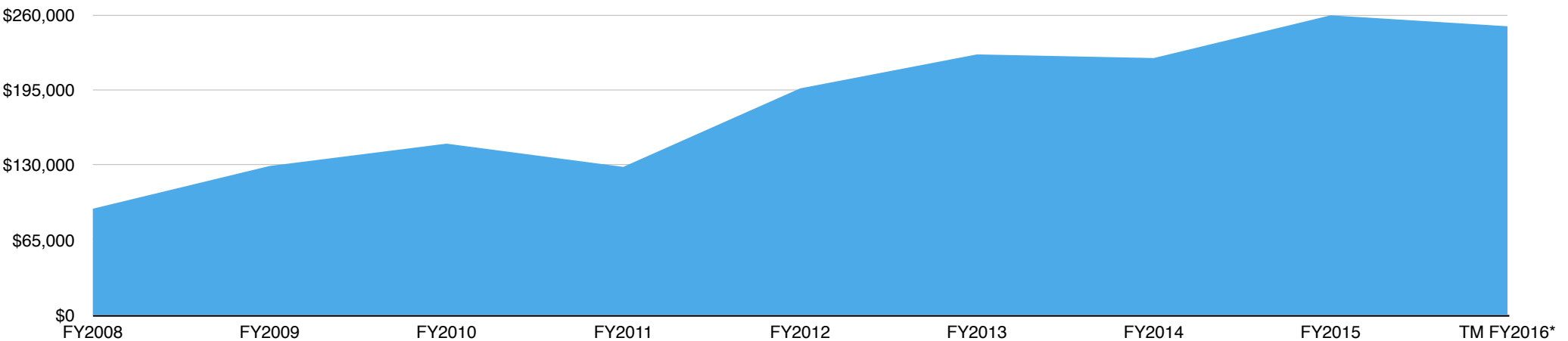
Department Head/Chairman: David Genereux, Town Manager

MISSION - This budget provides insurance coverage for employees who hurt themselves on the job while conducting job functions (Workers Compensation). This budget also funds the insurance premium for the Town related to coverage of Police and Firefighters who are injured while in the line of duty (Injured on Duty).

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 92,000	\$ 129,000	\$ 148,350	\$ 128,235	\$ 196,195	\$ 225,624	\$ 222,468	\$ 259,468	\$ 250,000
Actual	\$ 90,980	\$ 81,670	\$ 78,167	\$ 93,804	\$ 196,195	\$ 136,460	\$ 216,696	\$ 259,468	
Turnback	\$ 1,020	\$ 47,330	\$ 70,183	\$ 34,431	\$ 0	\$ 89,164	\$ 5,772		
% Budget Change		40.22%	15.00%	-13.56%	53.00%	15.00%	-1.40%	16.63%	-3.65%
8 Year Trend Average									15.15%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget decreases slightly over Fiscal 2015. Each year the Town participates in an audit of payroll and claim records to substantiate the annual premium. Based on the results of the audit for the past five years, it is anticipated that the annual premium, less the credit from that audit will allow us to reduce this budget.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Workers Compensation Insurance.	100.912.5796..5100.6.8	Workers Comp and Public Safety Injured on Duty Ins.	\$ 136,460	\$ 216,696	\$ 259,468	\$ 250,000		\$ 250,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 136,460	\$ 216,696	\$ 259,468	\$ 250,000	\$ 0	\$ 250,000



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 914 Employer Sponsored Health & Life Insurance

Contact Information: (508) 278-8600 x2003
nfederico@uxbridge-ma.gov

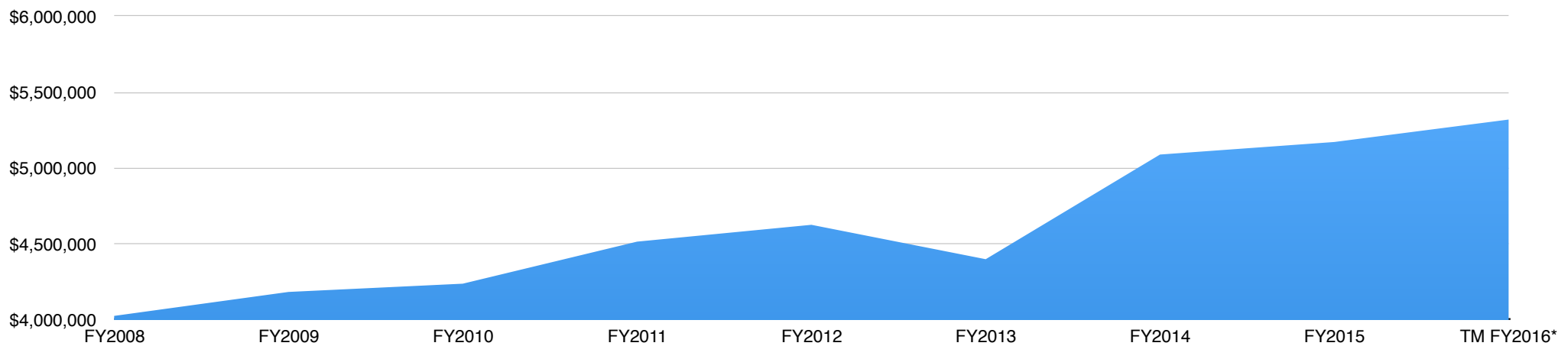
Department Head/Chairman: Nick Federico, Treasurer/Collector

MISSION - The health insurance budget provides the employer portion of the insurance premium for all Town and School employees. This department also funds the pay as you go deductible clause of the Town's plans.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 4,024,587	\$ 4,182,546	\$ 4,236,987	\$ 4,514,259	\$ 4,625,239	\$ 4,398,397	\$ 5,088,550	\$ 5,171,307	\$ 5,319,208
Actual	\$ 3,992,534	\$ 3,372,405	\$ 4,226,455	\$ 4,510,320	\$ 4,625,161	\$ 4,371,835	\$ 4,928,219	\$ 5,171,307	
Turnback	\$ 32,053	\$ 810,141	\$ 10,532	\$ 3,939	\$ 78	\$ 26,562	\$ 160,331		
% Budget Change		3.92%	1.30%	6.54%	2.46%	-4.90%	15.69%	1.63%	2.86%
8 Year Trend Average									3.69%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.

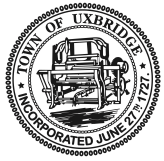


2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly over Fiscal 2015. The Town was able to aggressively negotiate rates for the Fiscal 2016 renewals and for the first time keep the overall increase under 2.5%. The Health Insurance budget is difficult to project and estimate due to turnover and hiring by the School Department in the summer months after the budget has been set. As in past years, adjustments that need to be made to the budget will be addressed in the fall after the hiring process has been completed.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager or Treasurer/Collector at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Employer Portion Health Insurance	100.914.5796..5100.6.8		\$ 4,371,835	\$ 4,928,219	\$ 5,171,307	\$ 5,319,208		\$ 5,319,208
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 4,371,835	\$ 4,928,219	\$ 5,171,307	\$ 5,319,208	\$ 0	\$ 5,319,208



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 916 Employer Portion Federal Medicare

Contact Information: (508) 278-8600 x2003
nfederico@uxbridge-ma.gov

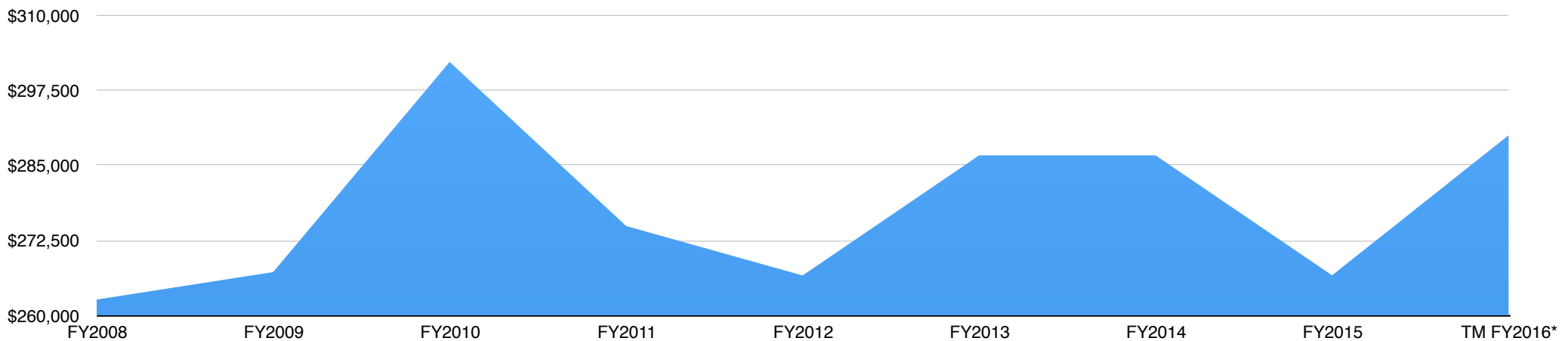
Department Head/Chairman: Nick Federico, Treasurer/Collector

MISSION - The Medicare budget is the employer portion of Medicare insurance paid by the Town. Municipal employees do not pay into social security due to contributions to the Pension, however are still responsible for the 1.45% Medicare premium payroll tax. The Town is required to match the contribution on a dollar for dollar basis.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 262,644	\$ 267,220	\$ 302,220	\$ 274,895	\$ 266,656	\$ 286,656	\$ 286,656	\$ 266,684	\$ 290,000
Actual	\$ 262,601	\$ 226,169	\$ 253,634	\$ 270,584	\$ 264,314	\$ 272,371	\$ 275,643	\$ 266,684	
Turnback	\$ 43	\$ 41,051	\$ 48,586	\$ 4,311	\$ 2,342	\$ 14,285	\$ 11,013		
% Budget Change		1.74%	13.10%	-9.04%	-3.00%	7.50%	0.00%	-6.97%	8.74%
8 Year Trend Average									1.51%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly over Fiscal 2015. The Medicare budget is difficult to estimate because it is based on the total amount of salaries and wages paid out through payroll. Because the Medicare budget not only supports the General Fund, but salary payments from all funds, including grants, donations, and other funding sources were legally allowed, the total salary amount is not always known at the time of setting then budget. Many of the grants the Town receives that support salaries and wages are annual, and able to be estimated, however on average the Town and School receive between \$250,000-\$400,000 in grants that are not estimated or known about in the spring budget season.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager or Treasurer/Collector at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Employer Portion Medicare	100.916.5796..5100.6.8		\$ 272,371	\$ 275,643	\$ 266,684	\$ 290,000		\$ 290,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 272,371	\$ 275,643	\$ 266,684	\$ 290,000	\$ 0	\$ 290,000



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 930 Capital

Contact Information: (508) 278-8600 x2002
dgenreux@uxbridge-ma.gov

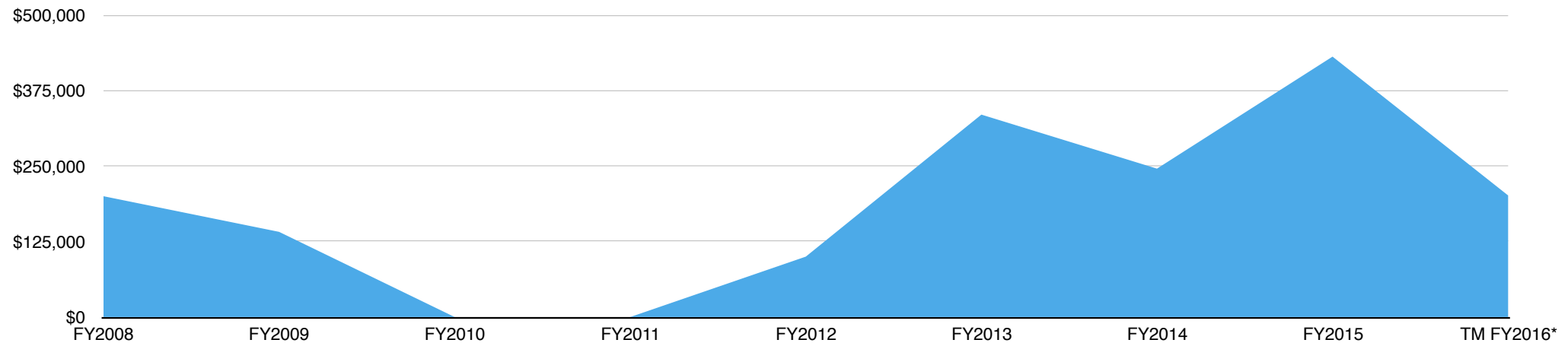
Department Head/Chairman: David Genreux, Town Manager

MISSION - The Capital Dept supports one time, small capital items that are generally less than \$50,000 in value on an annual basis. This includes repairs, maintenance, upkeep, and renovation of building systems and structures, rolling stock replacements, and other asset acquisitions and replacements that are one time in nature.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 200,000	\$ 141,000			\$ 100,000	\$ 335,097	\$ 245,657	\$ 431,126	\$ 201,298
Actual	\$ 200,000	\$ 136,296			\$ 99,238	\$ 333,941	\$ 245,381	\$ 431,126	
Turnback	\$ 0	\$ 4,704	\$ 0	\$ 0	\$ 762	\$ 1,156	\$ 276		
% Budget Change		-29.50%	-100.00%	0.00%	100.00%	235.10%	-26.69%	75.50%	-53.31%
8 Year Trend Average									25.14%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*

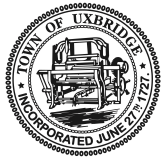


2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget decreases over Fiscal 2015 due to the incorporation of some of the funding into individual departments to address ongoing capital needs, rather than one time needs. The project list below has been compiled through the input of Town departments as well as a review of items on the Capital Plan. Projects are preliminary suggestions, and represent the intentions of the Town Manager at the time of preparation of the budget, and are subject to change. The goal of the Town Manager is to fund Capital at a level of no less than \$200,000 annually.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager at the time of publication.

Expenses	Receiving Department	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages									
General Capital		100.930.5801..7300.6.8		\$ 333,941	\$ 245,381	\$ 431,126			
Replacement Camera & IT Network	Various	100.930.5805..7300.6.8	Replacement of wiring and networking at remaining sites				\$ 31,568	\$ (15,756)	\$ 15,812
Voting Machines	160	100.930.5801..7300.6.8	Replacement of the Elections voting machines				\$ 28,000		\$ 28,000
DPW Loader	422	100.930.5804..7300.6.8	3rd Installment of Lease on DPW Loader				\$ 48,550		\$ 48,550
DPW Generator	422	100.930.5804..7300.6.8	Emergency generator for Admin, Highway, and Gas Pumps				\$ 25,000	\$ (25,000)	
COA Generator	541	100.930.5802..7300.6.8	Emergency generator for COA site				\$ 8,450	\$ (8,450)	
Domain Controller Replacements	155	100.930.5801..7300.6.8	Upgrade of DC to Server 2012 and new IP scheme				\$ 15,000		\$ 15,000
Final Springbrook Conversion	130	100.930.5801..7300.6.8	Final setup, training, and implementation of SB implementation				\$ 25,000	\$ (1,064)	\$ 23,936
Mechanic Lift	425	100.930.5804..7300.6.8	Heavy Commercial hydraulic vehicle lift				\$ 30,000		\$ 30,000
Replacement Plow Kits	423	100.930.5804..7300.6.8	(4) Full Plow Replacement Kits				\$ 30,000	\$ (15,000)	\$ 15,000
Library Renovations	610	100.930.5805..7300.6.8	Lead Removal, Painting, Lighting, & Electrical Upgrades				\$ 25,000		\$ 25,000
Total Operating Appropriation			Revision# 4 Revision Date: 3/20/2015	\$ 333,941	\$ 245,381	\$ 431,126	\$ 266,568	\$ (65,270)	\$ 201,298



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 945 Property and Liability Insurance

Department Head/Chairman: David Genereux, Town Manager

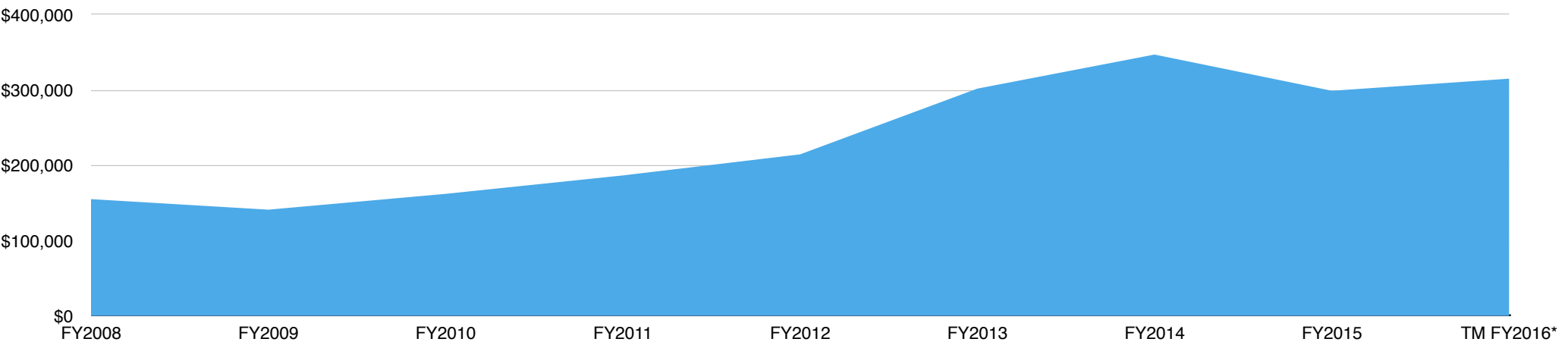
Contact Information: (508) 278-8600 x2002
dgenereux@uxbridge-ma.gov

MISSION - The Property and Liability budget is the Town's annual insurance premium for loss and replacement coverage on all the buildings and assets owned by the Town, as well general liability coverage.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 155,000	\$ 141,000	\$ 162,000	\$ 186,472	\$ 214,443	\$ 301,771	\$ 347,037	\$ 298,935	\$ 315,000
Actual	\$ 151,815	\$ 136,296	\$ 153,177	\$ 170,810	\$ 210,449	\$ 232,394	\$ 347,037	\$ 298,935	
Turnback	\$ 3,185	\$ 4,704	\$ 8,823	\$ 15,662	\$ 3,994	\$ 69,377	\$ 0		
% Budget Change		-9.03%	14.89%	15.11%	15.00%	40.72%	15.00%	-13.86%	5.37%
8 Year Trend Average									10.40%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*



2016 Departmental Proposed Budget Narrative

This Fiscal 2016 budget increases slightly over Fiscal 2015. The Town's insurance company requested that a valuation be done for the replacement cost of the buildings in Town to ensure adequate coverage. After completing the review during December 2014, it was noted that the replacement values on several large structures in Town would not be adequate. The increase to the budget for Fiscal 2016 represents the anticipated increase in premium that will correspond to the correction of values.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Property and Liability Insurance	100.945.5796..5260.6.8	Massachusetts Interlocal Insurance Agency	\$ 232,394	\$ 347,037	\$ 298,935	\$ 320,000	\$ (5,000)	\$ 315,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 232,394	\$ 347,037	\$ 298,935	\$ 320,000	\$ (5,000)	\$ 315,000



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Dept. 990 Transfers to Other Funds

Contact Information: (508) 278-8600 x2004
jcole@uxbridge-ma.gov

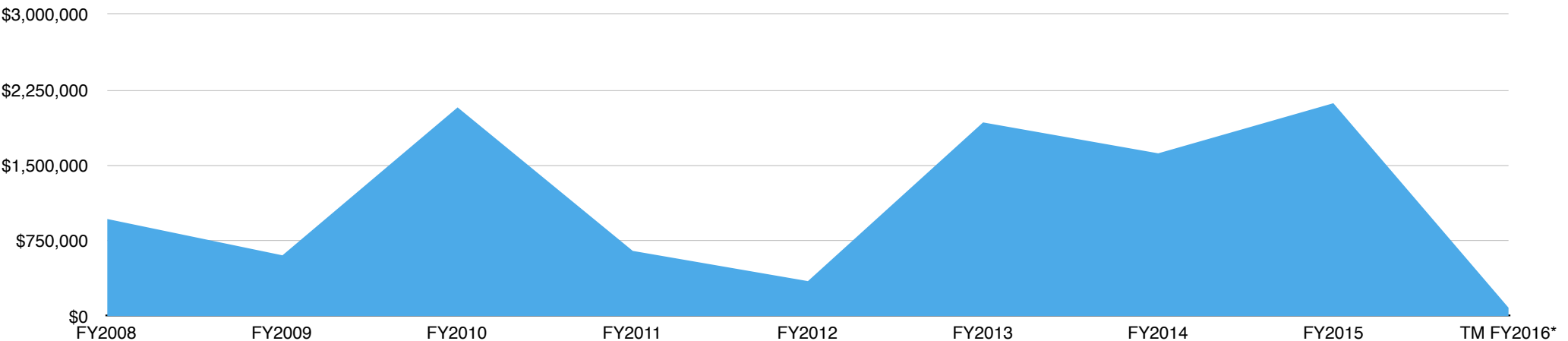
Department Head/Chairman: Justin Cole, Town Accountant

MISSION - The Transfers Budget is an administrative budget that is the result of various Town Meeting articles approved to fund different measures of the budget. Transfers to Other Funds represents funding that was raised for taxation or other means, that has been approved to be moved to another Fund outside of the General Fund.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 965,534	\$ 604,294	\$ 2,075,743	\$ 648,326	\$ 347,615	\$ 1,926,371	\$ 1,618,799	\$ 2,117,240	\$ 83,243
Actual	\$ 965,534	\$ 589,294	\$ 2,075,743	\$ 648,326	\$ 346,700	\$ 1,926,371	\$ 1,618,799	\$ 2,117,240	
Turnback	\$ 0	\$ 15,000	\$ 0	\$ 0	\$ 915	\$ 0	\$ 0		
% Budget Change		-37.41%	243.50%	-68.77%	-46.38%	454.17%	-15.97%	30.79%	-96.07%
8 Year Trend Average									57.98%

**Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.*

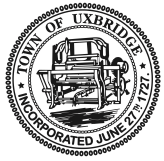


2016 Departmental Proposed Budget Narrative

The transfers budget represents a point and time, and is subject to approval of one or more articles at Town Meeting. Currently there are two transfers budgeted: \$50,000 to begin the funding of our OPEB Liability. The other is an annual transfer to fund the Unemployment Compensation Fund.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Town Manager at the time of publication.

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages								
Transfers to Other Funds		Historic Transfers	\$ 1,926,371	\$ 1,618,799	\$ 2,117,240			
		OPEB GASB45 Contribution				\$ 55,000		\$ 55,000
		Unemployment Compensation				\$ 28,243		\$ 28,243
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 1,926,371	\$ 1,618,799	\$ 2,117,240	\$ 83,243	\$ 0	\$ 83,243



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Fund 650 Water Enterprise

Contact Information: (508) 278-8616
bsherman@uxbridge-ma.gov

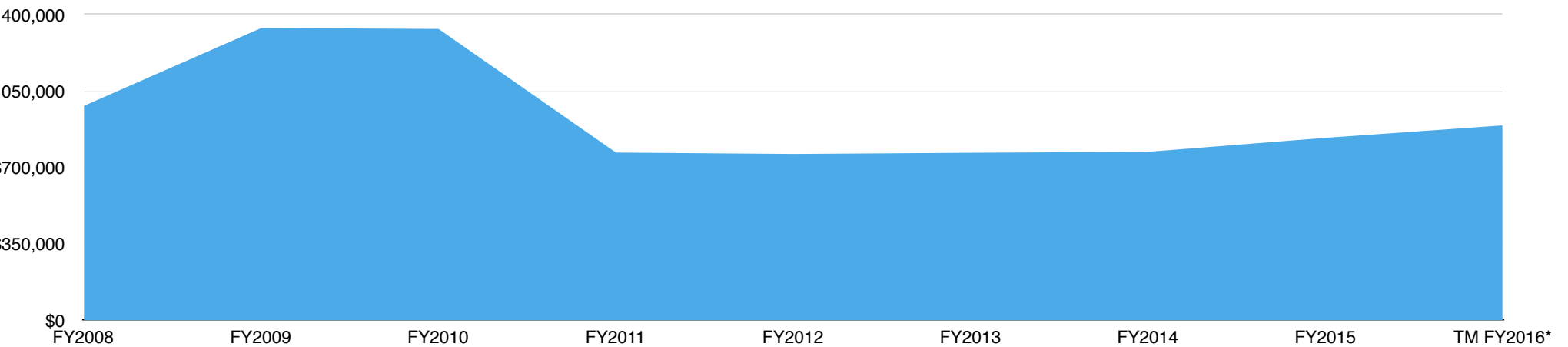
Department Head/Chairman: Benn Sherman, Director of Public Works

The Water division has celebrated over 125 years of service to the community and currently has over 3300 customers. Approximately 250 million gallons of potable drinking water are produced yearly and distributed throughout the high density areas of Town through 65+ miles of water mains. The highly trained and skilled staff is licensed by the Commonwealth for both the treatment and distribution systems which includes sampling, testing and analysis as well as proper repairs and installations. Our final product is a safe, dependable and economical necessity of life and is considered by many to be the “best in the valley”.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 982,352	\$ 1,339,122	\$ 1,334,737	\$ 768,250	\$ 761,907	\$ 767,322	\$ 771,630	\$ 835,482	\$ 892,551
Actual	\$ 959,959	\$ 1,171,359	\$ 880,336	\$ 733,319	\$ 508,236	\$ 565,649	\$ 549,278	\$ 835,482	
Turnback	\$ 22,393	\$ 167,763	\$ 454,401	\$ 34,931	\$ 253,671	\$ 201,673	\$ 222,352		
% Budget Change		36.32%	-0.33%	-42.44%	-0.83%	0.71%	0.56%	8.27%	6.83%
8 Year Trend Average									1.14%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

The mission of the Water Division (Enterprise) is to provide clean drinking water to the citizens of Uxbridge and supply needed water for fire protection in the Town of Uxbridge. Services include: Pump water from our 7 wells to supply the Town of Uxbridge water system; Maintain water and fire protection systems throughout the Town; Maintain all parts of the water infrastructure to meet the demands of the Town; Meet all requirements by the Department of Environmental Protection Agency to give the Uxbridge residents the cleanest water possible.

The Water Division (Enterprise) falls under the direction of the Director of Public Works. The staff summary is as follows: Operations Supervisor, Chief Operator, Assistant Chief Operator, Operator Technician and a Facilities Mechanic.

This budget should keep the status quo with the Water Division but not address the problems we are facing with the age of the equipment, nor does it supply us with personnel to help maintain our equally aging distribution system. We are going to need additional funds to begin replacing our outdated pumps, motors, as well as planning for the improvements to our existing well fields.

The supplemental budget/capital requests include monies associated with a variety needs. These include a SCADA Study and upgrades, purchasing of laboratory equipment for in-house testing and a replacement truck.

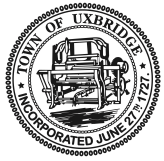
Supplement Information, Challenges or Service Issues - There are a number of capital items that will need to be addressed in the near future to prevent problems with the distribution system.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Benn Sherman	650.450.5101..0000.1.8	Director of Public Works	0.33	N/A	\$ 27,958				\$ 27,958		\$ 27,958
Catherine Tessier	650.450.5112..0000.2.8	Admin IV Public Works	0.50	SEIU	\$ 20,421	\$ 688			\$ 21,109		\$ 21,109
Open Position	650.450.5112..0000.2.8	Admin III Public Works	0.33	SEIU	\$ 12,434				\$ 12,434		\$ 12,434
James Boliver	650.450.5101..0000.1.8	Operations Manager	1.00	N/A	\$ 82,620				\$ 82,620		\$ 82,620
Michael Raymond	650.450.5118..0000.3.8	Assistant Chief Operator	1.00	AFLC	\$ 62,964	\$ 1,467	\$ 695		\$ 65,126		\$ 65,126
Nicholas Gniadek	650.450.5118..0000.3.8	Operator	1.00	AFLC	\$ 56,152		\$ 445		\$ 56,597		\$ 56,597
James Dufresne	650.450.5118..0000.3.8	Operator	1.00	AFLC	\$ 51,750		\$ 445		\$ 52,195		\$ 52,195
Overtime	650.450.5130..0000.3.8		N/A	N/A	\$ 40,000				\$ 40,000		\$ 40,000
Temporary Assignment	650.450.5118..0000.3.8		N/A	N/A	\$ 4,000				\$ 4,000		\$ 4,000
Duty Pay	650.450.5193..0000.3.8		N/A	N/A			\$ 7,340		\$ 7,340		\$ 7,340
Total Salaries & Wages			5.16		\$ 358,299	\$ 2,155	\$ 8,925		\$ 369,379		\$ 369,379

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 274,252	\$ 290,226	\$ 382,482	\$ 369,379		\$ 369,379
Heating	650.450.5216..4120.6.8	NStar, Paraco Gas, Peterson Oil	\$ 4,750	\$ 3,003	\$ 7,000	\$ 7,500		\$ 7,500
Electricity	650.450.5216..4130.6.8	National Grid	\$ 79,062	\$ 77,623	\$ 128,000	\$ 120,000		\$ 120,000
Building Maintenance	650.450.5246..4220.6.8		\$ 7,193	\$ 6,907	\$ 13,000	\$ 13,000		\$ 13,000

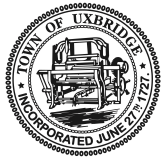
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Vehicle & Equipment Maintenance	650.450.5246..4230.4.8		\$ 26,634	\$ 15,695	\$ 73,000	\$ 73,000		\$ 73,000
Professional Services	650.450.5304..0000.4.8		\$ 48,862	\$ 35,870	\$ 36,000	\$ 32,500		\$ 32,500
Custodial	650.450.5304..4110.4.8					\$ 5,372		\$ 5,372
Building Systems	650.450.5304..4225.4.8	Custom Alarm, Trash Removal	\$ 2,848	\$ 7,973		\$ 10,300		\$ 10,300
Telecommunications	650.450.5304..4400.4.8		\$ 8,358	\$ 4,887	\$ 3,500	\$ 3,500		\$ 3,500
Other Services	650.450.5386..0000.4.8	Airgas, Police Details, Bill Trust			\$ 300	\$ 11,300		\$ 11,300
Technology/Software & Services	650.450.5386..1450.4.8				\$ 10,000	\$ 12,000		\$ 12,000
Professional Development	650.450.5386..2357.4.8		\$ 723	\$ 1,415	\$ 2,500	\$ 3,000		\$ 3,000
Supplies	650.450.5405..2430.5.8		\$ 2,148	\$ 3,601	\$ 14,200	\$ 6,200		\$ 6,200
Public Works Supplies	650.450.5405..4300.5.8		\$ 108,102	\$ 99,256	\$ 150,000	\$ 155,000		\$ 155,000
Dues and Memberships	650.450.5706..2357.4.8		\$ 1,189	\$ 2,362		\$ 5,000		\$ 5,000
Business Travel	650.450.5706..2357.6.8		\$ 79	\$ 59	\$ 500	\$ 500		\$ 500
Capital Equipment	650.450.5804..7300.5.8		\$ 1,449	\$ 400	\$ 15,000	\$ 65,000		\$ 65,000
Total Operating Appropriation		Revision# 1 Revision Date: 1/20/15	\$ 565,649	\$ 549,278	\$ 835,482	\$ 892,551	\$ 0	\$ 892,551



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Fund 651 Sewer Enterprise

Contact Information: (508) 278-8616
bsherman@uxbridge-ma.gov

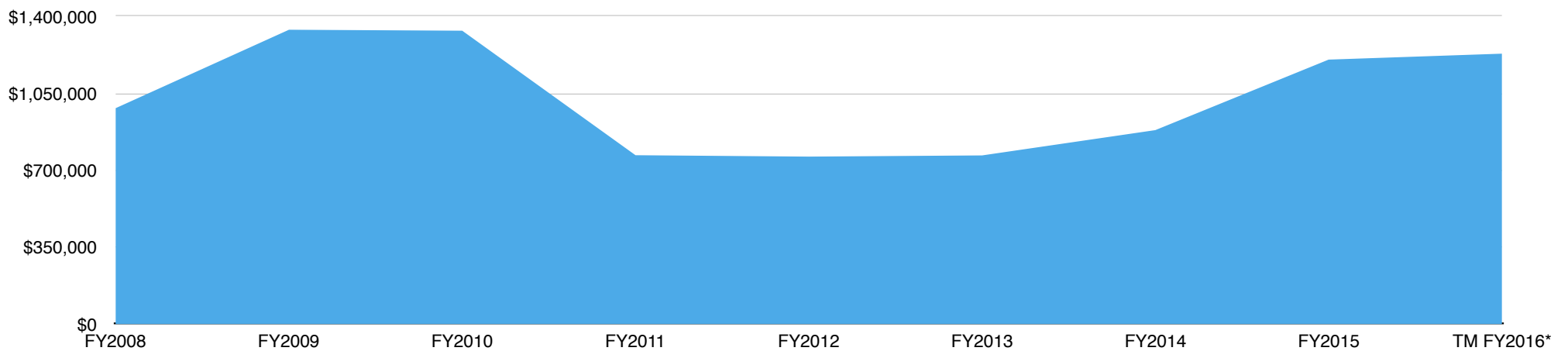
Department Head/Chairman: Benn Sherman, Director of Public Works

The major components of the wastewater system are treatment and collection. The treatment facility was considered state of the art in 1979 and became almost obsolete overnight with the technology advancements of the 80's. With the closing and relocation of the mill complexes, which the plant was designed for, dry weather flows have only approached 35% of design capacity, yet the plant operates at optimum efficiency due to multiple stages of process and equipment. As more stringent discharge permits are issued by the Federal Government, capacity is used up without adding customers, therefore it is anticipated that major changes and upgrades will be required in the foreseeable future.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 982,352	\$ 1,339,122	\$ 1,334,737	\$ 768,250	\$ 761,907	\$ 767,322	\$ 882,447	\$ 1,203,205	\$ 1,230,276
Actual	\$ 959,959	\$ 1,171,359	\$ 880,336	\$ 733,319	\$ 508,236	\$ 735,187	\$ 844,443	\$ 1,203,205	
Turnback	\$ 22,393	\$ 167,763	\$ 454,401	\$ 34,931	\$ 253,671	\$ 32,135	\$ 38,004		
% Budget Change		36.32%	-0.33%	-42.44%	-0.83%	0.71%	15.00%	36.35%	2.25%
8 Year Trend Average									5.88%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



2016 Departmental Proposed Budget Narrative

This budget should keep the status quo with the Wastewater Division but not address the problems we are facing with the age of the treatment plant and its equipment, nor does it supply us with personnel to help maintain our equally aging collection system. The treatment facility is over 35 years old and much of the equipment in it as well. Not only does this result in much more maintenance on this old equipment, simply finding parts is difficult because so much of our equipment is becoming obsolete. We are going to need extra funds to begin replacing our outdated pumps, motors, blowers etc. Most of our cleaning and jetting operations in the collection system must be performed after normal business hours because we don't have the extra personnel to go out during the day due to the work load at the treatment facility. This causes a strain on the overtime part of our budget.

Existing staff operating and maintaining the wastewater treatment plant, collection system and pump stations are operating at or below the staff level needed to effectively operate the Town's wastewater infrastructure. The US EPA's Capacity, Management, Operations, and Maintenance (CMOM) regulations are included in the new NPDES permit. These regulations contain additional requirements for collection system maintenance operations. The additional staff needed will assist in fulfilling these obligations going forward.

Supplemental budget requests are intended to target an immediate need with equipment replacement. The request for a new 1-ton 4x4 will replace the existing vehicle that has far exceeded its useful life. The new truck will include specialized equipment (crane) that is needed to provide maintenance at the treatment facility and collection system.

Supplement Information, Challenges or Service Issues - There are a number of capital items that will need to be addressed in the near future to prevent problems with the distribution system.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Benn Sherman	651.440.5101..0000.1.8	Director of Public Works	0.33	N/A	\$ 27,958				\$ 27,958		\$ 27,958
Catherine Tessier	651.440.5112..0000.2.8	Admin IV Public Works	0.50	SEIU	\$ 20,421	\$ 688			\$ 21,109		\$ 21,109
Open Position	651.440.5112..0000.2.8	Admin III Public Works	0.33	SEIU	\$ 12,434				\$ 12,434		\$ 12,434
James Legg	651.440.5101..0000.1.8	Operations Manager	1.00	N/A	\$ 82,620				\$ 82,620		\$ 82,620
Mark Lamontagne	651.440.5118..0000.3.8	Chief Operator	1.00	AFLC	\$ 64,997		\$ 695		\$ 65,692		\$ 65,692
Jeffrey Hetherington	651.440.5118..0000.3.8	Operator	1.00	AFLC	\$ 51,750	\$ 2,096	\$ 945		\$ 54,791		\$ 54,791
Christopher Welch	651.440.5118..0000.3.8	Operator	1.00	AFLC	\$ 56,152		\$ 445		\$ 56,597		\$ 56,597
Jake Connors	651.440.5118..0000.3.8	Operator	1.00	AFLC	\$ 49,549		\$ 445		\$ 49,994		\$ 49,994
Brian Gibson	651.440.5118..0000.3.8	Operator	1.00	AFLC	\$ 49,549		\$ 445		\$ 49,994		\$ 49,994
Overtime	651.440.5130..0000.3.8				\$ 35,000				\$ 35,000		\$ 35,000
Temporary Duty Assignment	651.440.5118..0000.3.8				\$ 4,000				\$ 4,000		\$ 4,000
Duty Pay	651.440.5193..0000.3.8						\$ 7,336		\$ 7,336		\$ 7,336
Total Salaries & Wages			7.16		\$ 454,431	\$ 2,784	\$ 10,311		\$ 467,526		\$ 467,526

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 321,299	\$ 372,247	\$ 503,305	\$ 467,526		\$ 467,526
Heating	651.440.5216..4120.6.8	Peterson Oil	\$ 16,029	\$ 18,235	\$ 16,800	\$ 16,800		\$ 16,800
Electricity	651.440.5216..4130.6.8	National Grid	\$ 118,172	\$ 122,247	\$ 144,000	\$ 144,000		\$ 144,000
Building Maintenance	651.440.5246..4220.6.8		\$ 6,276	\$ 3,893	\$ 5,000	\$ 5,000		\$ 5,000

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Rentals & Leases	651.440.5276..5300.4.8		\$ 180	\$ 236	\$ 750	\$ 750		\$ 750
Vehicle & Equipment Maintenance	651.440.5246..4230.4.8			\$ 17,650	\$ 60,000	\$ 65,000		\$ 65,000
Professional Services	651.440.5304..0000.4.8		\$ 39,327	\$ 21,534	\$ 50,000	\$ 55,000		\$ 55,000
Custodial	651.440.5304..4110.4.8							
Building Systems	651.440.5304..4225.4.8							
Telecommunications	651.440.5304..4400.4.8		\$ 1,417	\$ 1,658	\$ 2,000	\$ 2,000		\$ 2,000
Other Services	651.440.5386..0000.4.8		\$ 149,147	\$ 186,382	\$ 195,000	\$ 205,350		\$ 205,350
Technology/Software & Services	651.440.5386..1450.4.8				\$ 12,000	\$ 13,000		\$ 13,000
Professional Development	651.440.5386..2357.4.8		\$ 780	\$ 1,020	\$ 1,000	\$ 2,000		\$ 2,000
Supplies	651.440.5405..2430.5.8		\$ 2,572	\$ 859		\$ 5,000		\$ 5,000
Public Works Supplies	651.440.5405..4300.5.8		\$ 76,347	\$ 95,379	\$ 168,350	\$ 160,350		\$ 160,350
Dues and Memberships	651.440.5706..2357.4.8		\$ 1,510	\$ 2,263		\$ 3,000		\$ 3,000
Business Travel	651.440.5706..2357.6.8		\$ 681	\$ 441		\$ 500		\$ 500
Capital Equipment	651.440.5804..7300.5.8		\$ 1,449	\$ 400	\$ 45,000	\$ 85,000		\$ 85,000
Total Operating Appropriation		Revision# 3 Revision Date: 3/13/2015	\$ 735,187	\$ 844,443	\$ 1,203,205	\$ 1,230,276	\$ 0	\$ 1,230,276



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Fund 652 Ambulance Enterprise

Department Head/Chairman: William Kessler, Fire Chief

Contact Information: (508) 278-8600 x2025
wkessler@uxbridge-ma.gov

MISSION – The mission of the Uxbridge Ambulance Enterprise is to professionally and compassionately protect lives and property in our community from damage or destruction from fire and to provide care during medical emergencies.

DESCRIPTION OF SERVICES

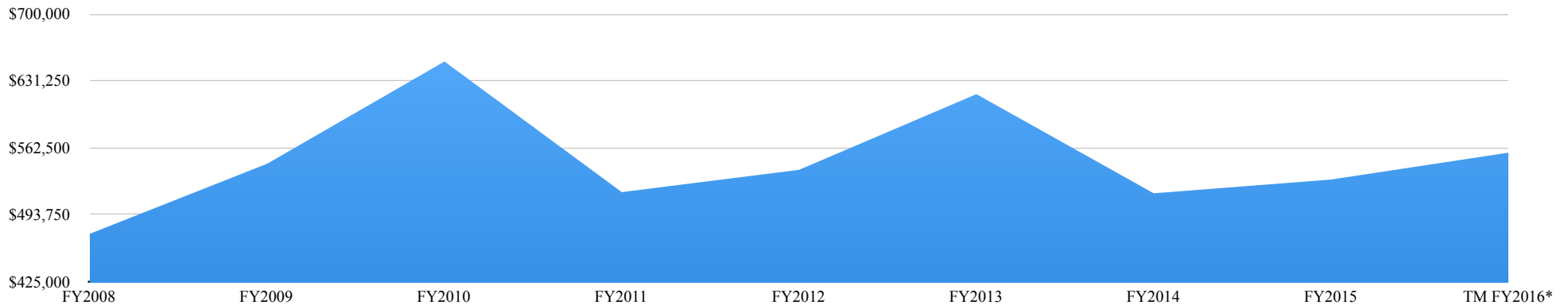
Uxbridge Fire/EMS provides fire suppression and emergency medical services for the community. Services provided include

- response, resolution and investigation of all fires and explosions, hazardous materials incidents, motor vehicle or industrial accidents, medical emergencies and natural disasters;
- providing inspectional services working cooperatively with the other local, state and federal agencies and departments in interpreting and enforcing codes and ordinances;
- public education through our fire prevention programs and public health/emergency first aid and CPR programs in the local schools and with civic organizations

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 474,425	\$ 546,272	\$ 651,116	\$ 517,161	\$ 540,019	\$ 617,653	\$ 515,937	\$ 530,055	\$ 557,613
Actual	\$ 472,046	\$ 523,132	\$ 492,405	\$ 502,882	\$ 495,259	\$ 482,120	\$ 509,178	\$ 530,055	
Turnback	\$ 2,379	\$ 23,140	\$ 158,711	\$ 14,279	\$ 44,760	\$ 135,533	\$ 6,759		
% Budget Change		15.14%	19.19%	-20.57%	4.42%	14.38%	-16.47%	2.74%	5.20%
8 Year Trend Average									3.00%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. The current budget format combines Fire (Dept. 220) and Forest Fire (Dept. 221) retroactively. These Departments were separate through the FY2011 budget, and have been combined since the approval of the FY2012 budget.

2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget includes contractual increases for the union staff, as well a proposed 2% increase for the Fire Chief. There are several other notable changes to the personnel section of the budget for this submission. The Administrative II position that is split 50/50 with the Ambulance Enterprise has been upgraded to a full time 37.5 hour position. The Fire budget recognizes 50% of that increase, or approximately \$8,000. There is also a new full time position being created in the budget for a Fire Inspector which will perform its function during normal business hours, and also be available to cover responses when necessary or appropriate. Operational expenses were also increased to address concerns related to vehicle annual inspections, maintenance, and general upkeep. The maintenance item was increased approximately \$30,000 which represent funding that was previously paid from the Capital budget for high value repairs and replacements on the Fire Apparatus. Utilities, specifically electricity have been increased to account for the anticipated increase in electricity at the end of the current contract. Finally funding for training and professional development has been increased in an attempt to begin addressing the back log of training that was identified in the last ISO.

Supplement Information, Challenges or Service Issues - The Fiscal 2016 EMS side of the department, revenue growth continues to be a challenge as Medicare continues to put pressure on reducing reimbursement amounts and the new federal health insurance program has allowed more people to acquire Medicaid based policies which reimburse even less than Medicare. We anticipate a review of our rates in the coming year with a likely recommendation to increase from our current 2.25 times Medicare to 3 times Medicare rates.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
William Kessler	652.231.5101..0000.1.8	Fire Chief	0.50	N/A	\$ 45,482				\$ 45,482		\$ 45,482
Valerie Nowlan	652.231.5112..0000.2.8	Admin II Fire	0.50	SEIU	\$ 16,630				\$ 16,630		\$ 16,630
Melissa Blodgett	652.231.5118..0000.2.8	Paramedic	1.00	UPFA	\$ 64,725	\$ 2,201	\$ 1,942	\$ 3,386	\$ 72,254		\$ 72,254
John Vezina	652.231.5118..0000.2.8	Paramedic	1.00	UPFA	\$ 58,717			\$ 2,818	\$ 61,535		\$ 61,535
Cheryl Ethier	652.231.5118..0000.2.8	Paramedic	1.00	UPFA	\$ 55,929			\$ 2,775	\$ 58,704		\$ 58,704
Abraham Rodas	652.231.5118..0000.2.8	Paramedic	1.00	UPFA	\$ 55,929			\$ 2,775	\$ 58,704		\$ 58,704
Lillian Hampton	652.231.5118..0000.2.8	Paramedic	1.00	UPFA	\$ 58,717			\$ 2,913	\$ 61,631		\$ 61,631
On Call EMT's	652.231.5118..0000.2.8		N/A	N/A	\$ 26,200		\$ 850		\$ 27,050		\$ 27,050
Overtime	652.231.5130..0000.3.8		N/A	N/A	\$ 59,000				\$ 59,000	\$ 12,847	\$ 71,847
Total Salaries & Wages			6.00		\$ 441,330	\$ 2,201	\$ 2,792	\$ 14,667	\$ 460,990	\$ 12,847	\$ 473,837

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 411,798	\$ 429,259	\$ 449,349	\$ 460,990	\$ 12,847	\$ 473,837
Vehicle & Equipment Maintenance	652.231.5246..4230.4.8		\$ 5,469	\$ 7,723	\$ 6,170	\$ 6,670		\$ 6,670
Equipment Leases	652.231.5276..5300.4.8		\$ 1,051	\$ 896	\$ 876	\$ 876		\$ 876
Professional Services	652.213.5304..0000.4.8		\$ 2,036	\$ 2,616	\$ 33,900	\$ 35,450		\$ 35,450
Telecommunications	652.231.5304..4400.4.8		\$ 2,635	\$ 1,306	\$ 2,160	\$ 2,280		\$ 2,280
Professional Development	652.2315386..2357.4.8		\$ 1,477		\$ 3,000	\$ 3,000		\$ 3,000
Other Services	652.231.5386..0000.4.8		\$ 25,018	\$ 28,145	\$ 300	\$ 3,300		\$ 3,300

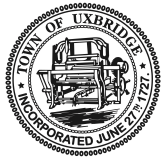
Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Supplies	652.231.5405..2430.5.8		\$ 24,487	\$ 29,800	\$ 28,000	\$ 26,200		\$ 26,200
Other Expenses	652.2315706..0000.6.8		\$ 3,513	\$ 2,569	\$ 6,000	\$ 6,000		\$ 6,000
Dues & Memberships	652.231.5706..2357.4.8		\$ 4,636	\$ 6,864	\$ 300			
Business Travel	652.231.5706..2357.6.8							
Capital Equipment	652.231.5802..7300.6.8							
Total Operating Appropriation		Revision# 1 Revision Date: 2/4/2015	\$ 482,120	\$ 509,178	\$ 530,055	\$ 544,766	\$ 12,847	\$ 557,613



Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

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Town of Uxbridge

Financial Appropriation & Accountability Report (FAAR)

Fund 653 Cable Enterprise

Department Head/Chairman: Barry Giles, PEG Access Coordinator

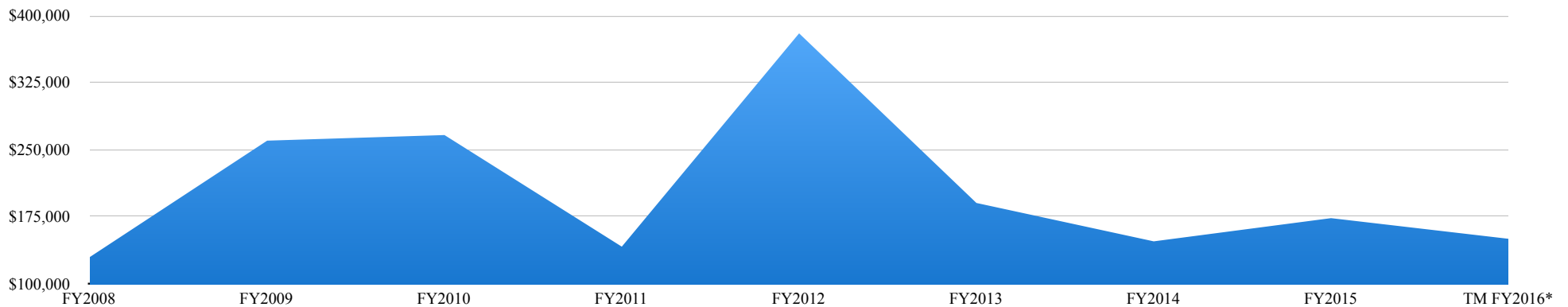
Contact Information: (508) 779-7350
bgiles@uxbridge-ma.gov

MISSION – Uxbridge Community TV is television by and for the community, an electronic extension of the First Amendment. It provides the opportunity for residents to entertain, inform, and educate others in the community.

Appropriation Trend

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TM FY2016*
Final Budget	\$ 130,089	\$ 260,106	\$ 266,376	\$ 141,672	\$ 380,000	\$ 190,494	\$ 147,601	\$ 173,530	\$ 150,467
Actual	\$ 115,792	\$ 114,006	\$ 224,460	\$ 108,525	\$ 379,322	\$ 127,549	\$ 127,864	\$ 173,530	
Turnback	\$ 14,297	\$ 146,100	\$ 41,916	\$ 33,147	\$ 678	\$ 62,945	\$ 19,737		
% Budget Change		99.94%	2.41%	-46.82%	168.23%	-49.87%	-22.52%	17.57%	-13.29%
8 Year Trend Average									19.46%

*Estimated Town Manager's budget. Budget is revised throughout the fiscal year until the final budget is set at the Spring Annual Town Meeting. Budget should be considered estimated until otherwise noted.



Footnotes On Appropriation History:

1. The current budget format combines Fire (Dept. 220) and Forest Fire (Dept. 221) retroactively. These Departments were separate through the FY2011 budget, and have been combined since the approval of the FY2012 budget.

2016 Departmental Proposed Budget Narrative

The Fiscal 2016 budget has a slight increase for the non union staff of 2%. The operational portion of the budget has been largely level funded based on the departmental submission.

Supplement Information, Challenges or Service Issues - There were no challenges or services issues outlined by the Cable Access Coordinator at the time of publication.

2016 Proposed Budget

Personnel Detail	Acct.	Position	FTE	Union	Base	Longevity	Stipends	Misc. Comp	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Barry Giles	653.675.5101..0000.1.8	PEG Access Coordinador	1.00	N/A	\$ 56,527				\$ 56,527		\$ 56,527
Cameron Clark	653.675.5118..0000.3.8	Staff	1.00	N/A	\$ 33,410				\$ 33,410		\$ 33,410
Brandon Silbor	653.675.5118..0000.3.8	Staff	0.25	N/A	\$ 5,240				\$ 5,240		\$ 5,240
Total Salaries & Wages			2.25		\$ 95,177				\$ 95,177		\$ 95,177

Expenses	Acct.	Comments	FY2013 (Actual)	FY2014 (Actual)	FY2015 (Budgeted)	FY2016 Dept Request	TM Adjustments	FY2016 Town Manager
Salaries & Wages			\$ 78,070	\$ 84,599	\$ 96,850	\$ 95,177		\$ 95,177
Vehicle & Equipment Maintenance	653.675.5246..4230.4.8		\$ 859	\$ 1,433	\$ 2,000	\$ 1,500		\$ 1,500
Building & Equipment Leases	653.675.5276..5300.4.8		\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000		\$ 12,000
Professional Services	653.675.5304..0000.4.8		\$ 10,239	\$ 3,950	\$ 4,000	\$ 3,500		\$ 3,500
Telecommunications	653.675.5304..6750.4.8		\$ 954	\$ 1,094	\$ 1,980	\$ 3,600		\$ 3,600
Professional Development	653.675.5386..2357.4.8				\$ 4,400	\$ 3,500		\$ 3,500
Other Services	653.675.5386..0000.4.8				\$ 2,500	\$ 6,690		\$ 6,690
Supplies	653.675.5405..2430.5.8		\$ 1,439	\$ 1,452	\$ 1,500	\$ 2,500		\$ 2,500
Technology	653.675.5386..1675.4.8					\$ 1,000		\$ 1,000
Dues & Memberships	653.675.5706..2357.4.8		\$ 200	\$ 230	\$ 400	\$ 500		\$ 500
Business Travel	653.675.5706..2357.6.8			\$ 1,967	\$ 1,300	\$ 500		\$ 500
Capital Equipment	653.675.5801..7300.5.8		\$ 23,788	\$ 21,138	\$ 46,600	\$ 20,000		\$ 20,000
Total Operating Appropriation		Revision# 4 Revision Date: 3/20/2015	\$ 127,549	\$ 127,864	\$ 173,530	\$ 150,467	\$ 0	\$ 150,467