

POLICY OF THE BOARD OF SELECTMEN

Town Common Bulletin Board

The Town of Uxbridge, through the Town Common Preservation Committee and the Board of Selectmen, has erected a Community Bulletin Board on the Town Common. The purpose of the Bulletin Board is twofold: first, to provide a central, highly visible location for the citizens and organizations of Uxbridge to place notices concerning upcoming events in town, and to keep the citizens of Uxbridge informed of such events; and second, to eliminate the proliferation of temporary signage which has over the years cluttered the Town Common and detracted from its beauty. Henceforth, the Bulletin Board shall be the only sign on the Town Common, and the Department of Public Works shall have the authority to remove and dispose of any and all other signage from the Common. This Policy is being adopted with the goal of providing a guide to the orderly use of the Bulletin Board.

Maintenance and repair of the Bulletin Board shall be the responsibility of the Uxbridge Department of Public Works. The Department of Public Works shall also be responsible for the posting and changing of messages on the Bulletin Board. Messages will be posted on Mondays, and will remain on the Board for one week. Messages will be removed as soon after an event as practicable.

Requests for posting of message shall be submitted to the Department of Public Works. Requests shall be submitted in writing, and shall include the name of events, the date and time, and the sponsor of the event. The Department of Public Works shall promulgate a form for this purpose which will be available on the Town's website. The form should indicate the maximum number of characters which are available per line on the Bulletin Board. Requests shall be submitted a minimum of two weeks prior to the event in question. The Department of Public Works will include as much information as it deems appropriate and necessary, with regard for how much information will fit on the Bulletin Board. The Department of Public Works shall have the authority to reject any posting which it considers inappropriate. The Town of Uxbridge and any department thereof shall not be responsible for any errors in information posted on the Bulletin Board.

Any grievances with regard to the posting of events shall be directed to the Town Manager. The Bulletin Board will be available on a first come, first serve basis. However, requests from Town of Uxbridge Departments shall have priority over requests from other public or private organizations. Election-related notices will be given top priority for posting, and in the event that there are competing Town Department requests, the Town Manager shall have the authority to determine which event to post. The Department of Public Works shall have discretion in

determining postings for competing requests from other public or private organizations. No political messages will be accepted for posting, other than notices regarding town meetings and elections.

This policy was voted and approved by the Board of Selectmen on February 25, 2008.

Chairman Julie A. Woods

Clerk Michael Potaski

Vice Chairman Kevin Kuros

Selectman Dan Stack